

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
December 17, 2012

Members Present: Marilyn Pysher, Elizabeth Melichar, Mark Kanarvogel, Linda Eklund, Thomas Graffagnino, and Alfred Brigham, Sr. (left at 7:05 pm)

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Katy Binder, Student Liaison; Ambrose Clancy, Shelter Island Reporter; 9 faculty/staff/student and 2 community residents

Absent: Stephen Gessner

The meeting was called to order at 6:03 pm by Vice President Graffagnino.

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:03 pm to discuss the employment of particular individuals in the district pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

The Board came out of executive session at 7:06 pm.

The regular meeting began, followed by the Pledge of Allegiance and a moment of silence in remembrance of the victims of Sandy Hook Elementary School and their families.

Katy Binder read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of November 19, 2012
- b. Treasurer’s Report for the month of October 2012

Motion carried unanimously.

Visitor Questions – None

Correspondence

- a. One (1) email received

Call to Order

Executive Session

*Shelter Island
School Mission
Statement*

Consent Agenda

Visitor Questions

Correspondence

Presentation

Mr. Richard Osmer, Shelter Island School Athletic Director, spoke about the Suffolk Zone Fitness Award Dinner he attended with Ms. Katy Binder and her family, Mr. Wyatt Brigham and his family, and Dr. Michael Hynes. Mr. Osmer explained that Ms. Binder and Mr. Brigham were awarded the Suffolk Zone Fitness Award based on an “A” average in Physical Education, a GPA of 3.0 or higher, outstanding character, participation in school-wide activities and for being good role models. Dr. Hynes added that the best part of the evening was seeing the presentation that highlighted all of the award recipients. It was a lovely evening.

Mr. John Reardon and Ms. Kathy Doroski, Senior Class Co-Advisors, along with the Senior Class Vice President presented the Board of Education with the Class of 2013’s itinerary for their senior class trip. The class asked for permission to go to Universal Studios in Orlando, from Wednesday, April 17, 2013 through Saturday, April 20, 2013. The trip would consist of a visit to a water park, a tour of Kennedy Space Center and a “Grad Night” at Universal Studios. Mr. Reardon noted that the dates for the trip were chosen based on when the AP exams are given, when Florida weather is warmer and when flight costs would be lower. He reported that the cost per student is \$1,020, most of which has been fundraised. He expects that each student would have to pay approximately \$300 out-of-pocket. Ms. Doroski stated that they are still working on how the class and chaperones will get to the airport and assured the Board of Education that they would travel as a group. There would be three (3) school personnel chaperones for the 19 students attending (two students are not attending). When asked why two students aren’t interested in going, Ms. Doroski responded that she wasn’t sure, but didn’t think it was for financial reasons. She also stated that a payment plan will be in place and hopes this will make it easier for families to plan for.

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the 2013 Senior Class Trip (itinerary in supplemental file) to Orlando, Florida, April 17 – April 20, 2013, as presented by Mr. John Reardon, Ms. Kathy Doroski and one student from the senior class.

Motion carried unanimously.

Ms. Janine Mahoney, National Honor Society Advisor and one National Honor Society member reported that the National Honor Society is collecting clothing and household products to bring to a Rockaway community who is in need of Hurricane Sandy Relief. On December 31, 2012 they will deliver the items with Ms. Laura Leever and parent volunteers. The members of the Board of Education thanked Ms. Mahoney and the student for their efforts to help those in need.

Ms. Jennifer Ditta of Cullen & Danowski made a presentation to the Board regarding the districts’ audit report as of June 30, 2012. Ms. Ditta pointed out that the district is in good standing and received the highest opinion with no significant deficiencies and only a few areas for suggested improvement. Mr. Thomas Graffagnino reported that he and Dr. Stephen Gessner were present at the audit committee meeting and Ms. Elizabeth Melichar was there via conference call.

Personnel

A motion was made by Linda Eklund, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board hereby approves the following Personnel Action:

Business Manager

Appoint Ms. Kathleen Minder, to a 26-week probationary appointment as Business Manager II, retroactively effective to December 5, 2012, at a salary of \$50,000, prorated.

Motion carried. Mark Kanarvogel opposed.

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board hereby approves the following Personnel Action:

Hall Monitor

Appoint Deborah Brewer as a hall monitor, between the hours of 3:30 pm – 6:30 pm, at an hourly rate of \$13, effective December 17, 2012 – June 21, 2013, as needed.

Motion carried unanimously.

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board hereby approves the following Personnel Action:

Volunteer Yearbook Advisor for the 2012-2013 School Year

Appoint Ms. Melissa Mundy as a volunteer yearbook advisor for the 2012-2013 school year, effective December 18, 2012, (pending clearance for employment by New York State Department of Education fingerprint initiative)

Motion carried unanimously.

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board hereby approves the following Personnel Actions:

Resignation of Personnel

Accept the resignation of Ian Kanarvogel, Junior Varsity Girls' Basketball Coach, effective immediately.

Personnel Salary

Approval of the following personnel salary:

- a. Approval of Maryann Impastato, Account Clerk, \$44,000, effective January 7, 2013

Motion carried. Mark Kanarvogel recused himself.

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board hereby approves the following Personnel Actions:

Ratify Memorandum of Agreement

- a. Approval to ratify the Memorandum of Agreement between the negotiating representatives of the Shelter Island Faculty Association (School Related Professionals) and the Shelter Island Union Free School District

Ratify Memorandum of Agreement

- a. Approval to ratify the Memorandum of Agreement between the negotiating representatives of the Shelter Island Faculty Association (Building and Grounds) and the Shelter Island Union Free School District

Motion carried. Mark Kanarvogel recused himself.

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board hereby approves the following Personnel Action:

Tenure Recommendation

- a. Approval of the tenure recommendation of Mark Palios in the area of School Guidance Counselor, effective December 17, 2012

Motion carried unanimously.

Program

A motion was made by Elizabeth Melichar, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board hereby approves the following Program Actions: 9.1-9.2

9.1 CSE/Sub CSE/504 Recommendations for the 2012-2013 School Year

- a. Committee on Special Education
- b. Sub Committee on Special Education
- c. Section 504 Committee

9.2 Revised School Calendar for the 2012-2013 School Year

- a. Approval of the Revised School Calendar for the 2012-2013 school year

Motion carried unanimously.

Business

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board hereby approves the following Business Actions: 10.1 – 10.2

10.1 Additional Checking Account

- a. Approval to open an additional checking account with Capital One Bank, effective immediately, to account for the Cafeteria Fund receipts and disbursements.

10.2 Contract

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Berkshire Farm Center and Services for Youth, for the instruction of children. The term of said agreement shall be September 1, 2012 through June 30, 2013; and authorize the Board President to execute said agreement.

Motion carried unanimously.

Facility – None

Items for Consideration

- a. Proposed 2013-2014 Budget Calendar – The Board agreed they would vote on the Budget Calendar at the January meeting when Stephen Gessner is present.

Old Business

- a. Linda Eklund requested that in the near future, the Board make a decision about whether they will approve individual fundraising or class fundraising.

*Consent Agenda
Personnel
(continued)*

*Consent Agenda
Program*

*Consent Agenda
Business*

Facility

Items for Consideration

Old Business

Academic Administrator’s Report

- a. Ms. Rylott publicly thanked Ms. Gina Kraus, Principal at the John Marshall Elementary School, for allowing our teachers to attend the Go Math Training at her school.

Superintendent’s Report

- a. Dr. Hynes congratulated Mr. Mark Palios on receiving tenure.
- b. Dr. Hynes spoke about the School Related Professionals and Building and Grounds Memorandums of Agreement. A lot of work/collaboration took place and he is proud to be where we are.
- c. Dr. Hynes congratulated Nurse Mary Kanarvogel for receiving two scholarships.
- d. Dr. Hynes reported that the Science Fair was well attended and there were many outstanding projects. He views the Science Fair as the “farm team” for our Intel Program. He also gave special thanks to Ms. Sharon Gibbs, Ms. Ann Marie Galasso and Mr. Dan Williams for all of the work they put in to make the Science Fair a success.
- e. Dr. Hynes expressed that the students not only sounded fabulous at the Holiday Concert, but looked fabulous as well. Dr. Hynes also extended a special thanks for a job well done was given to Mr. Keith Brace and Ms. Jessica Bosak.
- f. Dr. Hynes read the following statement regarding the Sandy Hook Elementary School tragedy.

The past few days have been tragic and have caused us to reflect on how precious our schools and children are. For many of us, it also raises concerns or questions regarding the events that occurred on this past Friday at a school in Connecticut. Please know that a meeting of the District Safety Team took place this morning which included Chief Read from the Shelter Island Police department. Within our meeting, our team outlined and discussed reevaluating our Emergency Response Plan as well as making some minor adjustments in relation to when visitors come to our school. Please note that our Emergency Response Team will meet again in a few weeks to evaluate how effective these adjustments have been. I have been in contact with our board of Education members who all hold safety as a paramount issue. If any changes are needed to improve our safety plan they will be announced to the staff and the community at a future date. Please note that Dr. Dibble, Nurse Mary, Mr. Palios, Mrs. Rylott and I can provide parents and adults with any assistance to help and support our children. If you have any questions, please let me know. The Board of Education and I wish you and your family a very safe and fulfilling holiday season. I know, I will be thinking, reflecting, and praying for our community and certainly for the families in Newtown, Connecticut who have lost so much.

Board Member Reports

- a. Ms. Elizabeth Melichar shared that her nieces and nephew attend the Newtown school district so the tragic events really touch close to home for her. She urges parents to remember to say thank you to teachers and everyone who touches the lives of their children.

Academic Administrator’s Report

Superintendent’s Report

Board Member Reports

Student Liaison Report

- a. Student Council hosted a food drive outside of IGA and collected 260 items which were delivered to the food pantry at the Presbyterian Church.

Visitor Comments

- a. Mr. Jack Reardon announced that as part of "School Spirit Month," MSG Varsity will be highlighting the Shelter Island School Pep Rally on Friday, January 4th, at the start of 9th period. All are welcome to attend.

Adjournment

A motion was made by Marilynn Pysher, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 8:05 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, January 14, 2013 at 7:00 pm, in the Library.

Student Liaison Report

Visitor Comments

Adjournment