





CLARK-SHAWNEE ADMINISTRATIVE OFFICE


Brian Kuhn
Superintendent

Tom Faulkner
Treasurer

Adam Billet
Assistant Superintendent

 (937) 717-2401

 (937) 717-2411

 3680 Selma Pike
Springfield, OH 45502

 clarkshawnee.org

December 6, 2024

Dear Clark-Shawnee Families,

This is the third and final update in a series where we provide you with information about the new safety procedures implemented at Clark-Shawnee and schools across Clark County.

During the summer of 2024, our Clark-Shawnee administrative team joined school administrators and first responders across Clark County for training on a unified approach and common terminology for school safety. The system is called the [Standard Response Protocol \("SRP"\)](#), developed by school safety experts from across the nation with the support of the "I Love You Guys" Foundation. Schools and first responders across Clark County will now be using the SRP, ensuring we all speak the same language and respond consistently.

This is the third in a series of updates that will explain the five actions associated with the SRP, helping you, as parents and guardians, to understand the procedures and concepts we will practice with students. This update covers the **EVACUATE** and **SHELTER** actions of the SRP:

ACTION: EVACUATE

The **EVACUATE** action is implemented when there is a safety concern within the school building requiring immediate evacuation, such as a fire, gas leak, or external threat. During an **EVACUATE** action, students and staff will exit the building according to procedure and move to designated safety points. District administrators will work with first responders to determine any additional steps needed following the **EVACUATE** action.

ACTION: SHELTER

The **SHELTER** action is implemented when students and staff need to take safety positions within the school building, such as during a tornado or a hazardous materials incident. When the **SHELTER** action is initiated, students and staff will follow procedures to take positions of safety in designated areas within the school. District administrators and first responders will collaborate on subsequent steps following the **SHELTER** action.

Public schools in Ohio are required to conduct routine drills related to these two actions. Fire drills are the most common form of the **EVACUATE** action. Students and staff are well-rehearsed in this procedure. In the spring, our schools will simulate the **SHELTER** action when we conduct our annual tornado drills.

Parents and guardians will receive information from the school and/or District in the event that an SRP action is implemented for any prolonged or dangerous situation. Our first priority in a school safety situation is to activate and implement the appropriate SRP action for the safety of our students and staff. Communication to families will come in as timely a manner as possible.

Thank you for taking the time to review this Safety Series Update. It is my hope that these updates have provided you with information about the Standard Response Protocol. You can find all three Safety Series Updates and additional information and resources related to school safety on our [District's School Safety Page](#).

Sincerely,
Brian Kuhn
Superintendent
Clark-Shawnee Local Schools