

# Committee Meeting Norms



## 1. **Respectful Communication:**

- Listen actively and respectfully to all speakers.
- Avoid interrupting others and wait for your turn to speak.
- Use polite and constructive language at all times.

## 2. **Time Management:**

- Start and end meetings on time.
- Stick to the agenda and allocate time appropriately for each topic.
- Limit individual speaking time to ensure everyone has a chance to contribute.

## 3. **Confidentiality:**

- Respect the privacy of all participants and the confidentiality of sensitive information discussed.
- Do not share personal stories or information without permission.

## 4. **Open-Mindedness:**

- Be open to different perspectives and ideas.
- Approach discussions with a willingness to find common ground and solutions.

## 5. **Focus on Students:**

- Keep the best interests of the students at the forefront of all discussions and decisions.
- Ensure that any changes to school boundaries prioritize student welfare and educational outcomes.

## 6. **Transparency:**

- Share relevant information openly and honestly.
- Ensure that all decisions and the rationale behind them are clearly communicated to all stakeholders.

## 7. **Collaboration:**

- Work together as a team to achieve the committee's goals.
- Encourage participation from all members, including parents, teachers, and administrators.

## 8. **Accountability:**

- Take responsibility for your actions and contributions.
- Follow through on commitments and tasks assigned during the meeting

9. **Constructive Feedback:**

- Provide feedback in a constructive and supportive manner.
- Focus on solutions rather than problems.

10. **Inclusivity:**

- Ensure that all voices are heard, including those from diverse backgrounds and perspectives.
- Make accommodations for participants with different needs to ensure full participation.

## **Purpose of the Committee**

The purpose of this committee is to determine the need and propose options for re-aligning school boundaries within our district is to ensure equitable access to quality education for all students by addressing the following key factors:

### **1. Optimal Utilization of Physical Space:**

- To balance student enrollment across schools, preventing overcrowding in some schools while underutilizing others.
- To make efficient use of existing facilities and plan for future growth, ensuring all students have access to safe and conducive learning environments.

### **2. Socio-Economic Equity:**

- To promote socio-economic diversity within schools, fostering an inclusive environment where students from different backgrounds can learn and grow together.
- To ensure that resources are distributed equitably, providing all students with the support they need to succeed academically and socially.

### **3. Staffing and Resource Allocation:**

- To align staffing levels with student enrollment, ensuring that each school has the appropriate number of teachers, support staff, and resources.
- To enhance the quality of education by maintaining manageable class sizes and providing adequate support services.

### **4. Equitable Opportunities for Athletics and Activities:**

- To ensure all students have access to a wide range of extracurricular activities, including athletics, arts, and clubs, regardless of their school's location or socio-economic status.
- To provide equitable funding and resources for extracurricular programs, promoting student engagement and holistic development.

### **5. Community and Stakeholder Engagement:**

- To involve parents, teachers, and community members in the decision-making process, ensuring that the re-alignment reflects the needs and values of the community.

- To communicate transparently about the reasons for boundary changes and the expected benefits for students and the community.

#### 6. **Long-Term Planning and Sustainability:**

- To create a sustainable plan that accommodates future demographic changes and educational needs.
- To ensure that the re-alignment supports the district's long-term goals for academic excellence and community well-being.

By addressing these factors, the re-alignment of school boundaries aims to create a more balanced, equitable, and effective educational system that benefits all students and supports the overall mission of our school district.