

YAMHILL-CARLTON SCHOOL DISTRICT
Safety Committee Meeting Minutes

Date: 9/25/2024

Members:		Present:
Administrator:	B. Post	No
YCHS Staff:	Leanne Smith	No
YCHS Staff:	Alicia Rigamonti	Yes
YCHS Staff	Barbie Wood	Yes
Alliance Academy	Vicki Bernstein	No

AGENDA

MINUTES

<p><input type="checkbox"/> AED Check-ins:</p> <p><input type="checkbox"/> Fire extinguishers</p>	<p>-Leanna Smith will check batteries, and pads before school begins on 9/3/24 DONE!</p> <p>-Barbie Wood to check before school begins on 9/3/24 DONE</p>
<p><input type="checkbox"/> Building Issues:</p>	<p>Wins:</p> <ul style="list-style-type: none"> -Back stairs all done!!! -Middle stall of boy's bathroom now fixed - Hole in wall from the lockers now covered -Signs made for elevator at lower entrance <p>Requests:</p> <ul style="list-style-type: none"> - Speakers in the bathrooms in case of emergencies - Speaker in the Ag room
<p><input type="checkbox"/> Workplace Safety Inspections/ Walkthroughs.</p>	<p>-Re-Key status- NEarly done-Jeremie waiting on more locks</p> <p>-More Walkies needed for building, to be purchased for Alliance, Bus Duty (2), SLC staff (2-3) <u>Post?</u></p>

<p>New Business:</p>	<p>TO DO:</p> <p>Leanna- Look into a football injury whose parents can't apparently take him to the doctor but want him to play. Allie will send incident report to you tonight</p> <p>Figure out a better meeting time?</p> <p>Stripes needed in fire lanes/Tiger lane-Post do this? Or ask George?</p>
<p><input type="checkbox"/> Incident/Accident Reports, Reviews, and Recommendations:</p>	<ul style="list-style-type: none"> • All incident reports must go to Brad Post to review, then to Allie to scan and send to the Safety Google Drive , under incident reports'
<p><input type="checkbox"/> Next Meeting:</p>	<p>TBD</p>

Just a reminder...

- ACCIDENT/INCIDENT FORMS for students **MUST** BE filled out completely within 24 hrs.
- This is the link to the updated form to be used.
<https://mail.google.com/mail/u/0/?tab=rm&ogbl#inbox?projector=1>
 - *description of injury*
 - *type of first aid provided*
 - *Were Parant(s) /Guardian(s) contacted*
- All completed student and staff accident/incident/action forms must be sent to Allie Rigamonti, Julie Warner at the District Office and copy Leanna Smith.