



AGENDA FOR THE REGULAR BOARD MEETING
Monday, December 9, 2024 - 6 pm
Union Event Center, 12509 N. Market St., Bldg. D, Mead, WA 99021

Webinar Link: mead354-org.zoom.us/j/89466080129
Or Call 669-900-6833 Webinar ID 894 6608 0129

- I. PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF AGENDA (Action)**
- III. APPROVAL OF MINUTES (Action)**
Approval of the Minutes from the Regular Board Meeting of November 25, 2024
- IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Agenda Items**
- V. CONTINUING BUSINESS - none**
- VI. NEW BUSINESS**
 - A. Consent Agenda**
Vouchers, Personnel Actions, Co-Curricular, Extra-Curricular & Supplemental Contracts **(Action) 1**
 - B. 2025-2026 School Year Calendar**
(Presented by: *Todd Zeidler, Public Information Officer*) **(Action) 2**
 - C. Award Contract for School Security & Patrol Services**
(Presented by: *Travis Bown, Maintenance Director*) **(Action) 3**
 - D. New CTE/Equivalency Course Approval**
Sustainability: A Global & Local Overview **(Action) 4**
(Presented by: *Moleena Harris, CTE Director*)
- VII. ANNUAL REORGANIZATION OF THE BOARD OF DIRECTORS (Action)**
- VIII. REPORTS**
 - A. Superintendent's Report**
- IX. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Non-Agenda Items**
- X. ADJOURN**

Public Comment – Policy 1430

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings.

Public Comment on Agenda Items will be taken at the beginning of the meeting (prior to board action).

Public Comment on Non-Agenda Items will be taken at the conclusion of the business portion of the meeting, prior to adjournment.

Process & Length of Public Comments – Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have **three minutes** to offer their comments. Those wishing to address the Board are asked to complete a *Public Comment Form*, giving the form to the board clerk in person, prior to the start of the meeting. Generally, *Public Comment Forms* are not accepted after the start of the meeting. However, prior to taking Public Comment on non-agenda items at the conclusion of the business portion of the meeting, an opportunity will be provided for those in attendance to complete a *Public Comment Form* and address the Board.

Public Comment Constraints – The board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

Board Response to Public Comments – Whenever an individual comments to the Board, board members may ask clarifying questions of speakers, however, there should be no expectation of discussion and/or response. Please understand that the Board's silence is neutral. It is neither a signal of agreement nor disagreement with the speaker's remarks. If a response is requested, the board President will generally refer the matter to the district superintendent or a designee for further study and follow-up. In limited cases, an issue brought before the Board may be deferred to a future board meeting for response or discussion.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangements for the modification can be made.



**Minutes from the Regular Meeting of the Board of Directors
Monday, November 25, 2024**

The Board of Directors held a Regular Board Meeting on Monday, November 25, 2024. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. The meeting, that began at 6 pm, was held at Union Event Center. Directors Cannon, Gray, Nolan and Killman were present. Director Burchard was excused. Also attending were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Cannon asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Gray made a motion to approve the meeting agenda, as amended (Executive Session to discuss potential litigation was added to the agenda). Director Nolan seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Nolan made a motion to approve the minutes of the October 21, 2024 Regular Board Meeting and November 4, 2024 Work Session, as presented. Director Gray seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools - Public Comment on Agenda Items

President Cannon first opened the floor for high school ASB updates. This was followed by board/staff comments and then *Public Comment on Agenda Items*.

High School Reports

Mt. Spokane High School - ASB President Jayson Bonnett presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. Casey Bruce was the keynote speaker for the recent Veterans Day Assembly. ASB just hosted the second Rep Assembly of the year where counselor Josh Cowart spoke with students about leadership. Slow Pitch Softball won the state 3A championship, Volleyball placed 3rd at state and Soccer (girls) was 4th. Plans are underway for the *Catmania* basketball games taking place during Christmas Break at Mead High School. Winter sports have started and elections for next year's (25/26) ASB officers will take place right after Christmas Break.

Mead High School - No one from the Mead High School ASB class was in attendance.

Board/Staff Comments

Director Gray, who had the opportunity to attend a couple of Veterans Day events, noted each of those schools did a very nice job honoring veterans. She also noted the app that allows the monitoring of student web activity is an excellent new tool for parents.

Director Killman, who has a son who plays football for Mead High School, noted it has been a very successful season for the team. They qualified for state and competed in two playoff games.

President Cannon, who also had the opportunity to attend Veterans Day events, echoed the positive comments shared by Director Gray and noted, in particular, the honoring/moving nature of the celebration at Shiloh Hills. He additionally referenced the many concerts that take place throughout the year, where hundreds of musicians are featured, and gave a “shout out” to performing arts staff for their excellent work with these students.

Regarding the Mead High School football program, on behalf of the board, President Cannon read the following statement:

Last Wednesday, November 20th, the Mead School District was served with a lawsuit containing several concerning allegations relating to incidents and issues associated with the Mead High School football program.

The items brought to light in this claim are deeply concerning, and we take these allegations seriously. This Board has no greater responsibility than ensuring the safety and well-being of our students.

We will respond appropriately to this suit, according to three principles.

*Our first principle is **accountability**. Although many of the events described in this suit are known to the district and have been previously investigated, we are carefully reviewing the newest claim. Seeing that there are new details and allegations, it is vital that we understand what exactly happened and where we can improve going forward.*

*Our second principle is **accuracy**. We cannot act based on allegations alone. We must get ahold of the facts. We are committed to establishing the facts through an independent investigation, ensuring a thorough and impartial review of the situation.*

*Our third principle is **transparency**. As a public institution, we have a responsibility to keep our community informed. We will provide updates as more information becomes available while respecting the privacy of those involved and the integrity of the investigative process.*

Public Comments on Agenda Items

NOTE: To listen to comments in their entirety please visit www.mead354.org/board where a link to the Zoom recording of the meeting is posted.

Patrick Sheehy addressed the board regarding the proposed revisions to Procedure 2190, Highly Capable Programs. Mr. Sheehy is the father of a second grade daughter who is a Mead School District student. This is the third meeting in a row he has brought forward concerns regarding the district's Highly Capable Program. He referenced Robin Placzek's October 21, 2024 Highly Capable Program report to the board and pointed out this presentation and Procedure 2190 are fundamentally different and, therefore, following one means defying the other. He warned that district staff have been blatantly disregarding state law and asked that the board hold staff accountable. He requested the revision to Procedure 2190 not be approved until it actually complies with state law.

V. Continuing Business

A. Consent Agenda A – 2nd Reading Policy/Procedure Adoptions & Revisions

Consent Agenda A contains policies and procedures that were presented for first reading, non-action, consideration on October 21, 2024. President Cannon confirmed all five policies/procedures could be brought forward for second reading adoption/action via Consent Agenda on November 25, 2024.

Family & Student Services Director Josh Westermann briefly reviewed Policy/Procedure 2162, Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973. This would be a new policy/procedure for the district.

Per a request from Director Nolan, each policy/procedure was voted on separately.

Director Nolan made a motion to adopt Policy/Procedure 2162, Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973, as presented. Director Gray seconded the motion. The motion carried unanimously.

Director Nolan made a motion to adopt Policy 2411, High School Equivalency Certificate, as presented. Director Gray seconded the motion. The motion carried unanimously.

Director Nolan made a motion to adopt Policy 2230, Transition to Kindergarten Program, as presented. Director Gray seconded the motion. The motion carried unanimously.

Following discussion around the COVID reference in the policy, and notation that when this section is no longer applicable the policy will need to be revised, Director Gray made a motion adopt Policy 2108, Learning Assistance Program, as presented. Director Killman seconded the motion. The motion carried unanimously.

Following discussion and referencing an email from Patrick Sheehy that requires further review, Director Nolan made a motion to defer action on the presented revision to Procedure 2190, Highly Capable Programs. Director Killman seconded the motion. The motion carried unanimously.

B. Bond Refunding

Chief Financial Officer Heather Ellingson briefly reviewed bond refunding information that was shared at the November 4th Work Session. Bonds (approximately \$40,000,000) issued in 2015 are eligible for refunding/refinancing 90 days before June 1, 2025. The net projected savings to tax payers, based on current interest rates, is \$4.2 million. Bond refunding/refinancing reduces taxes paid by local taxpayers. It does not generate any new revenue for the school district.

Following discussion, the board indicated support for Ms. Ellingson to move forward with preparation of the refunding resolution. Bond refunding will be an agenda item at the January 9, 2025 Work Session with resolution adoption planned as an action item on January 27, 2025.

VI. New Business

A. Consent Agenda B

President Cannon reviewed the donations listed on Consent Agenda B and thanked those individuals and organizations for their generosity and support of Mead School District students.

Director Gray made a motion to approve Consent Agenda B, as presented. Director Nolan seconded the motion. The motion carried unanimously.

Consent Agenda B

1. Hired Certificated Personnel:

Justus Morlock	MLO	Cert	1.0 FTE Continuing Special Education teacher effective 11/4/24 (no longer at Shiloh Hills)
Jared Nelson	Mead HS	Cert	1.0 FTE Non-Continuing DLC Support teacher 24/25 school year effective 10/25/24
Sarah Watts	Learning & Teaching	Cert	1.0 FTE Continuing LAP/Title Teacher effective 10/25/24
Jennifer Boomer	Evergreen	Cert	1.0 FTE Non-Continuing 5 th Grade Teacher 24/25 school year effective 11/1/24
Sherilyn Redmon	Mt. Spokane	Cert	1.0 FTE Non-Continuing DLC Support teacher 24/25 school year effective 11/12/24

2. Hired Classified Personnel:

Randy Anfinson	Transportation	Class	4 hrs/day Itinerant Bus Driver effective 11/1/24
Ariel Croffut	Colbert	Class	6.17 hrs/day Para Ed effective 11/1/24
Kara Dewar	Creekside	Class	6.5 hrs/day Pre School Para Ed effective 10/16/24
Rachel Emerson	Shiloh Hills	Class	6.5 hrs/day Para Ed effective 10/21/24
Cameron Hare	Mead HS	Class	6.15 hrs/day Para Ed effective 10/16/24
Paige Hudson	Evergreen	Class	6.5 hrs/day Para Ed effective 10/16/24
Masen Johnson	Highland	Class	6.58 hrs/day Para Ed effective 11/1/24
Katie Kelly	Highland	Class	6.0 hrs/day Para Ed effective 10/25/24
Sheri LaVerne	Mountainside	Class	6.37 hrs/day Para Ed effective 10/24/24
Dillon Lionello	Mt. Spokane	Class	6.13 hrs/day Para Ed effective 11/1/24
Sandra Morden	Evergreen	Class	6.25 hrs/day Para Ed effective 10/25/24
Kimberly Reyes	Prairie View	Class	6.25 hrs/day Para Ed effective 10/16/24
Katelyn Rodney	Colbert	Class	6.03 hrs/day Para Ed effective 11/7/24
Kimberly Sather	Transportation	Class	5.17 hrs/day Bus Assistant effective 11/1/24
Michell Sicilia	Midway	Class	7 hrs/day Behavior Tech effective 11/4/24
Heather Sullivan-Staley	Northwood	Class	6 hrs/day SPED Para Ed effective 10/25/24
Diana Thomas	Highland	Class	7 hrs/day Behavior Intervention Tech effective 10/21/24
Carla Toliver	MLO	Class	5.5 hrs/day SPED Para Ed effective 10/28/24
Emily Webb	Shiloh Hills	Class	6.5 hrs/day DLC Para Ed effective 10/25/24
Nadine Wilks	Mead HS	Class	6.15 hrs/day DLC Para Ed effective 11/7/24
Serenity Wise	Creekside	Class	5 hrs/day Pre School DLC Para Ed effective 11/1/24
Shasta Wyatt	Shiloh Hills	Class	6.25 hrs/day Para Ed effective 10/16/24

3. Hired Classified Substitutes:

Carolyn Tietz	Falon Neeley	Arleen Rohr-Quinn	Clarissa Schneider
Gabrielle Greenwood	Antonio Diaz	Alexis Benjamin	

4. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **November 25, 2024**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 119122 to 119672** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 1,749,395.12
General Fund - PR	12,291,433.86
ASB Fund	351,476.80
Capital Projects Fund	51,111.93

5. Approved Co-Curricular, Supplemental & Extra-Curricular contracts.

6. Accepted the Following Donations:

- \$2,399.20 from Jack Flaherty to Highland Middle School (for the purchase of sensory activities)
- \$700 from College H.U.N.K.S. Hauling Junk & Moving to Mead HS Band Program (sponsorship of trophies for competitions)
- \$500 from Bloomsday Road Runners Club to Mead HS Cheer Program
- \$500 from Chase Milligan to Mt. Spokane History Bowl Team
- \$2,812.81 from Mead HS Athletic Booster Club to Mead High School Cheer Program (\$812.18) and Mead High School Dance Program (\$2,000)
- \$500 from 3 MR Restaurants, Inc. DBA McDonald's #3307 to Mead HS Boys Cross Country Program
- \$500 from RPR Foods to Mead HS Boys Cross Country Program
- \$500 from Innovia Foundation to Mead HS Social Studies General Fund Budget
- \$500 from Therapeutic Associates, Inc. to Mead HS Dance Program
- \$500 from Free Motion PT to Mt. Spokane HS Football Program (football records board)
- \$500 from ProVision Foundation to Mt. Spokane HS Football Program (football records board)
- \$500 from Asst. Coaching Fund to Mt. Spokane HS Football Program (football records board)
- \$700 from Bloomsday Road Runners Club to Mead HS Boys XC Program
- \$500 from Naccarato Family to Mt. Spokane HS Football Program (football records board)
- \$37,500 from Mountainside PTO to Mountainside ASB
- \$500 from Mountainside PTO to Invest Ed
- \$2,500 from Wenspok Resources to Mead HS Band
- \$3,724.11 from Mead High Athletic Boosters to a variety of activities (Dance Team - \$275, Boys Soccer - \$350, Unified Sports- \$54.11, Slow Pitch Softball - \$45, Baseball Scoreboard Installation - \$3,000)
- \$2,187.78 from NW Designs, Inc. to Mead HS Band

7. Declared the Following Items as Surplus:

Custodial Items

- Chariot 2, ivac 24 atv (Serial # 17326-1 JH)
- Tennant Floor Coach (Serial # 8000200330)
- Chariot 2, ivac 25 atv (Serial # 15321-1 PH)
- Carpet Cleaner (Serial # 120816)
- Rug Doctor (Serial # 76868)
- Floor Sucker (Serial # ren08012UP04530)
- Tennant Floor Coach (Serial # 8000200316)
- 2 Tennant Rug Cleaners
- Chariot 2, ivac 24 atv (Serial # 19732-114)
- Castex Carpet Cleaner (Serial # 120592)
- Castex Carpet Cleaner (Serial # 120619)
- 2 Tennant E5 Floor Suckers
- Advanced Riding Floor Scrubber-Zamboni (Serial # 56014601)
- 4 Floor Buffers
- 4 Max-O-Matics
- NSS Service High Speed Floor Buffer (Serial # EB2548)
- Advanced XLP Rug Cleaner (Serial # ES400)

8. Approved Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):

Ana Witherspoon	Special Services	Cert	11/4/24 - 1/27/25
Kelli Reilly	Brentwood	Cert	9/27/24 - 1/27/25 (date span revision)
Makena Busch	Mead HS	Cert	2/14/25 - 2/25/25
Helen "Fay" Hansen	Mt. Spokane	Class	12/16/24 - 12/20/24
Suzanne Holden	Brentwood	Class	3/17/25 - 3/21/25
Vicki McBride	Evergreen	Class	1/16/25 - 1/20/25
Sandra Morden	Evergreen	Class	11/15/24 - 11/22/24
Jody Croff	Colbert	Class	11/20/24 - 12/18/24
Marcella Lybbert	MLO	Cert	.4 FTE 2 nd Semester 24/25 (will work .6)
Nicole Minter	Special Services	Cert	.4 FTE 2 nd Semester 24/25 (will work .6)
Katie Mortensen	Special Services	Cert	11/19/24 - 6/30/25
Hayley Siddons	Prairie View	Cert	11/7/24 - 6/17/25
Ana Witherspoon	Special Services	Cert	.4 FTE 2 nd Semester 24/25 (will work .6)
Michael Anderson	Transportation	Class	11/30/24 - 1/4/25
Cassi Dixon	Shiloh Hills	Class	10/16/24
Brian Keen	Transportation	Class	3/10/25 - 3/14/25
Jessica Hopf	Transportation	Class	12/12/24 - 12/13/24
Ramona Priest	Transportation	Class	11/19/24 - 11/26/24
Wayne Hartwig	Northwood	Class	1/9/25 - 4/23/25

9. Accepted Requests for Retirement/Resignation:

Masen Johnson	Highland	Class	Resignation effective 11/15/24 (para ed)
Cene Tamashiro	Skyline	Class	Resignation effective 11/15/24 (para ed)
Amina Turner	Mt. Spokane	Class	Resignation effective 10/31/24 (para ed)
Sean Woody	Prairie View	Class	Resignation effective 8/31/24 (para ed)
Joanne Membrey	Colbert	Cert	Retirement effective 1/14/25 (teacher)
Michael Namet	Transportation	Class	Retirement effective 1/10/25 (bus assistant)
James Buenzli	Transportation	Class	Resignation effective 11/26/24 (bus driver)

**B. 1st Reading Policy & Procedure 2020 Revision
Course Design, Selection and Adoption of Instructional Materials**

Learning & Teaching Assistant Superintendent Heather Havens presented a revision to Policy & Procedure 2020, Course Design, Selection and Adoption of Instructional Materials, for first reading, non-action consideration. This policy/procedure was adopted on May 24, 1978. The policy/procedure has been revised three times since adoption with the most recent revision taking place on February 9, 2015.

WSSDA Sample Policy 2020 and Sample Procedure 2020 were used as templates for the presented policy/procedure revision.

In addition to changing the name of the policy/procedure from *Curriculum Development and Adoption of Instructional Materials* to *Course Design, Selection and Adoption of Instructional Materials*, the policy includes definitions for *Course Design* and *Instructional Materials* with the following five categories described under the *Instructional Materials* definition:

- *Core Instructional Materials*
- *Alternative Core Materials*
- *Intervention Materials*
- *Supplemental Materials*
- *Temporary Supplemental Materials*

On page one of the procedure a new paragraph has been added that states course design and core instructional materials will be regularly reviewed to ensure ongoing alignment with state law, teaching and learning standards and research-based best practices. This language replaces references to specific courses. The list of individuals who are members of the Curriculum Development Coordinating Council has been updated and the number of council meetings has been reduced from quarterly to once each semester.

The presented policy/procedure revision complies with state and federal law and current district practice.

Discussion included reference to the intersection between digital resources and instructional materials and the need for more in-depth conversation regarding the proposed revisions, and instructional materials in general, at an upcoming work session.

This was the first reading of a policy/procedure revision. There were no specific first reading changes recommended and no action was taken.

C. 1st Reading Policy 2106 Adoption Program Compliance

Learning & Teaching Assistant Superintendent Heather Havens presented the adoption of Policy 2106, Program Compliance, for first reading, non-action consideration. This would be a new policy for the Mead School District. This policy is considered by WSSDA to be *essential*.

WSSDA Sample Policy 2106 was used as the template for the presented policy adoption.

The presented policy states that annually, on or before October 1st, the superintendent, or designee, will determine if the district is in compliance with a number of program requirements. These include, but are not limited to, the safeguarding of student permanent records, assurance that the physical facilities of each building are adequate/appropriate for the educational program offered and that within each school appropriate student discipline is established and enforced.

The presented policy complies with state and federal law and current district practice.

This was the first reading of a policy adoption. There were no first reading changes recommended and no action was taken.

D. 1st Reading Policy & Procedure 2024 Revision Online Learning

Jeff Naslund, Director of Secondary Education, presented a revision to Policy & Procedure 2024, Online Learning, for first reading, non-action consideration. The policy/procedure was adopted on August 30, 2010, with no revisions since the adoption date. Policy/Procedure 2024 is considered by WSSDA to be *essential*.

WSSDA Sample Policy 2024 and Sample Procedure 2024 were used as the templates for the presented policy and procedure revision.

The presented draft policy references board support for a range of online learning opportunities that are equally accessible to all students. The policy directs the superintendent (or designee) to

provide information, including participation guidelines, on online learning options to parents, students and staff.

The procedure includes sections that address the following:

- Definitions
- Student Access to Online Courses and Online School Programs
- Types of Online Courses Available
- Student Eligibility Criteria
- Supporting Student Success
- Costs/Fees
- Granting of High School Credit for Online Courses
- Information to Students and Parents or Guardians
- Student Responsibilities
- Parent or Guardian Responsibilities
- District Responsibilities

The presented policy/procedure complies with state and federal law and current district practice.

This was the first reading of a policy/procedure revision. There were no first reading changes recommended and no action was taken.

E. Student Travel Proposal Mead High School Jazz Band

Jeff Naslund, Director of Secondary Education, presented a travel request from Mead High School Jazz I (approximately 20 students), Band Director Rob Lewis, and additional adult chaperones sufficient to provide a 4:1 adult-to-student ratio, to travel to Denton, Texas, January 27-30, 2025, to participate in the University of North Texas Jazz Residency. This trip will provide students with the opportunity to:

- Learn from students and faculty of the renowned *One O'Clock Lab Band* at the University of North Texas, considered the top collegiate jazz program in the world.
- Engage in master classes and sectionals, as well as serve as the opening band for a *One O'Clock Lab Band* concert.

The trip itinerary also includes visits to educational and cultural sites in the Dallas/Fort Worth area.

Students will miss 3-4 days of school (January 27th is a snow make-up day) and Rob Lewis will need a substitute teacher for those same days.

The estimated per student cost is \$560 with funds available via fundraising to help offset the cost.

Director Nolan referenced wanting to revisit the district's student travel policy, noting in particular the 12:1 student to chaperone ratio and the importance of making sure, if both male and female students are traveling, that an appropriate number of mixed gender chaperones are also going on the trip.

Director Gray made a motion to approve the request from Mead High School Jazz I to travel to Denton, Texas, January 27-30, 2025, to participate in the University of North Texas Jazz Residency, as presented. Director Killman seconded the motion. The motion carried unanimously.

VII. Reports

A. 2023/24 Year End Financial Report

Chief Financial Officer Heather Ellingson, prior to presenting the 2023/24 Year End Financial Report, noted it typically takes 6-8 weeks for the district to finalize the books before sending year end financials to the ESD for review. Following this review the information is forwarded to OSPI. Each year, in the spring, prior school year financial reports are audited. The district's full 23/24 financial report should be available/posted soon on the OSPI website.

2023/24 financial report highlights (General Fund) included the following:

- Enrollment was 83.71 FTE below budget.
- Just over \$1 million was used from fund balance. This is significantly less than the \$5.5 million that was projected/budgeted for.
- Revenue was \$2.6 million higher than projected and expenditures were \$1.8 million less than projected. Information shared included the revenue/expenditure variance by program.
- Fund balance information shared included an ending total fund balance of \$11,802,453 of which \$1,946,746 is unassigned (1.18%). Per board policy the unassigned percentage goal is 8.33%.

President Cannon, while thankful the district did not end up spending \$5.5 million out of fund balance as projected, noted expenditures still exceeded revenue by \$1 million in the 2023/24 school year.

B. Financial Report for September & October 2024

Chief Financial Officer Heather Ellingson presented a brief financial report for the months of September and October 2024. Report highlights included the following:

- Enrollment is 429.4 FTE over budget. This is approximately 100 FTE higher than where the district ended last year. Ms. Ellingson reminded enrollment was intentionally budgeted low for 2024/25 based on lower than anticipated enrollment in the previous school year. The district's monthly state apportionment amount won't include the money for higher than budgeted enrollment until January.
- A graph illustrating enrollment trends for the current and past four school years was shared.
- Using a bar graph, year-to-year cash balance and fund balance information was reviewed.

In response to a question from Director Nolan, Ms. Ellingson explained student enrollment is verified on the first school day of each month with the exception of at the start of the school year when "count day" is the 4th day of school.

In closing, Ms. Ellingson shared levy certification information for the 2025 calendar year. The certified tax rate will be \$2.50 based on the 2025 assessed valuation of \$11.5 billion.

C. Transportation Ridership Update

After introducing Assistant Director Scott Cole, Transportation Director Tony Davis shared the following Mead School District ridership information:

	2021-22	2022-23	2023-24	2024-25
Fall Total Ridership	6810	7167	7067	7213
Fall SPED Ridership	394	394	360	
Winter Total Ridership	6964	7251	7109	
Winter SPED Ridership	464	464	432	
Spring Total Ridership	6986	7153	7099	
Spring SPED Ridership	507	464	402	
Total Bus Routes	72	72	72	72
Operational Allocation	\$5,198,559	\$6,052,222	\$6,256,553	

In conclusion, Mr. Davis noted that Fall 24/25 ridership of 7213 is the highest since COVID and additionally shared that efficiencies have been improved primarily because of revisions to routes.

D. Superintendent's Report

In addition to noting the many accomplishments of both Mead High School and Mt. Spokane High School athletic teams this fall, Superintendent Hanson, regarding performing arts, noted both high school Theatre Arts departments just concluded successful runs of their fall play productions. The Winter Concert season starts after Thanksgiving Break. A listing of concerts taking place throughout the district can be found on the district's website.

Regarding Veterans Day, he shared an email from a patron who expressed appreciation for the beautiful/meaningful celebration they attended.

In conclusion, Superintendent Hanson, referencing the recent car accident that resulted in the death of a Mead High School student, acknowledged the amazing work of the district's Crisis Team. Whenever a tragedy strikes this team, led by Josh Westermann and Stacy Cornwell, is on site to support students and staff.

VIII. Remarks for the Good of the Schools - Public Comment on Non-Agenda Items

NOTE: The name of each speaker is listed below, along with the topic they commented on and a very brief summary of their remarks. The speaker's affiliation to the district, if any, is also indicated. To listen to comments in their entirety please visit www.mead354.org/board where a link to the Zoom recording of the meeting is posted.

Angela Johnstone, a 1980 Mead High School graduate and mother of two Mead School District graduates, who is also a retired Special Education Director (Spokane Public Schools), shared/reminded that school districts receive funding for special education students from two categories. They are funded as "basic education" students and also additional special education funding is received for each student. When applicable, the district may also receive additional CTE monies for the students who are taking CTE classes.

Jason VanFredenberg, a Mead School District electrician (7 years), spoke on behalf of fellow members of the Mead Combined Trades Association. The MCTA contract expired on August 31, 2024. In particular he referenced the 3.7% IPD that many employees in the district received but has not been offered to MCTA members. He shared that trades employees at Spokane Public Schools received the full IPD and noted the cost to the district to do that for MCTA members would be \$82,300. Receiving the full IPD would simply help trades employees keep up - they would not be getting ahead. Without a competitive wage it will be hard for the district to attract and retain good employees. The group as a whole feels disrespected.

In closing, he presented the board with signatures from 800 employees/community members who support MCTA. The group feels both they and Mead School District students are worth the investment.

IX. Executive Session

At 7:35 pm President Cannon called for an Executive Session of approximately 45 minutes for the purpose of discussing potential litigation.

At 8:30 pm President Cannon returned the meeting to Open Session. No other business was discussed and no action was taken.

X. Adjourn

The meeting was adjourned at 8:30 pm.

President

Secretary

MEAD SCHOOL DISTRICT

Board Meeting of December 9, 2024

New Business

VI.A.

Agenda Item: Consent Agenda

Background:

The Consent Agenda contains items that are normal and customary in the operation of the school district.

Fiscal Impact:

The Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

Staffing Implications:

None, other than the personnel recommendations, as presented.

Other Considerations:

None

Recommendation:

Approval of the Consent Agenda, as presented, is recommended.

Consent Agenda
Regular Board Meeting of December 9, 2024

1. Hire Certificated Personnel:

Nikole Burton	Special Services/Shiloh Hills	Cert	1.0 FTE Continuing Elementary DLC teacher effective 11/18/24
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2. Hire Classified Personnel:

Genoa Dause	Mountainside	Class	4 hrs/day Cook effective 11/15/24
Amanda McDaniel	Colbert	Class	6 hrs/day DLC Para effective 11/15/24
Sarah Quirke	Mountainside	Class	5 hrs/day Cook effective 11/15/24
Donna Stirling	Evergreen	Class	6.5 hrs/day DLC Para effective 11/15/24

3. Hire Certificated Substitutes:

Emma Frey	Alyssa Harrick	Kainoa Figueira	Michelle Shelton
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4. Hire Classified Substitutes:

Alexis Barker			
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5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.

6. Approve Co-Curricular, Supplemental & Extra-Curricular Contracts (attached).

7. Accept the Following Donations:

- \$1,512.50 from Bloomsday Road Runners Club to Mead HS Cheer Program
- \$1,000 from Dorian to Prairie View Elementary School
- \$1,059.89 + \$3,344.75 from OSPI (First Washington) Grant to support First Lego League Challenge at Highland Middle School
- \$1,000 from Dorian to Creekside Elementary School
- \$652.22 from Wenspok Resources LLC (Wendy's) to Mead HS Marching Band
- \$1,000 from Dorian to Shiloh Hills Elementary School
- \$1,000 from Dorian to Brentwood Elementary School
- \$500 from Fidelity Charitable Trust to Mead HS Debate Club
- \$1,000 from Dorian to Skyline Elementary School

8. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, education, etc.):

Suzanne Holden	Brentwood	Class	5/19/25 - 5/30/25
Randy Anfinson	Transportation	Class	1/17/25 - 2/2/25

9. Accept the Following Resignations/Retirements:

Samual Burkley	Mt. Spokane	Class	Resignation effective 12/2/24 (para ed)
Gail Ortega	Highland	Class	Retirement effective 6/30/24 (admin asst)
Renee Nielsen	Shiloh Hills	Class	Resignation effective 12/13/24 (para ed)

Mead School District No. 354

Spokane County, Mead, Washington

**Affidavit covering payment of payroll and invoices for General Fund,
Capital Projects Fund, Associated Student Body Fund, and Transportation Vehicle Fund
12/9/2024**

THIS IS TO CERTIFY under penalty of perjury that the undersigned has examined the attached vouchers and payroll of Mead School District No. 354, Spokane, Washington, and that each of the invoices and vouchers were duly certified and have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law, and that the extensions and additions of said invoices and vouchers have been checked by the Business Office of the District and were found to be correct.

Heather Ellingson, Auditing Officer

THIS IS TO CERTIFY that the warrants of the Mead School District No. 354, Spokane County, Washington, as listed below, have been allowed by the School Board of this District.

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
General Fund:			
12/6/2024	AP-1066	119733-119821	\$634,557.25
12/6/2024	AP-1067	ACH	\$4,442.93
TOTAL/General Fund:			\$639,000.18
Payroll:			
11/29/2024	7	119673-119707	\$58,741.49
11/29/2024	1062	119708-119732	\$2,201,217.01
11/29/2024	1063	ACH	\$6,131,996.25
11/29/2024	1064	ACH	\$3,608,044.11
11/29/2024	1065	ACH	\$1,531.60
TOTAL/General Fund:			\$12,001,530.46
Capital Projects:			
12/6/2024	AP-1068	119822-119824	\$62,982.93
TOTAL/Capital Projects:			\$62,982.93
Assoc. Student Body:			
12/6/2024	AP-1069	119825-119853	\$110,959.11
TOTAL/ASB Fund:			\$110,959.11
Transportation Vehicle Fund:			
TOTAL/Transportation Fund:			\$0.00
TOTAL ALL FUNDS			\$12,814,472.68

Secretary _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

GENERAL FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1066

Starting Check Number: 119733

Check #	Date	Payee	Amount
119733	12/06/2024	ALCOBRA METALS	\$130.72
119734	12/06/2024	ALLIANT INSURANCE SERVICE INC	\$30.00
119735	12/06/2024	ALPHA OMEGA TOURS & CHARTERS	\$9,742.50
119736	12/06/2024	AMAZON	\$3,728.70
119737	12/06/2024	AMERIGAS PROPANE LP	\$2,587.49
119738	12/06/2024	APPLE COMPUTER INC	\$1,507.25
119739	12/06/2024	AVISTA UTILITIES	\$160,623.38
119740	12/06/2024	BRYSON SALES & SERVICE OF WASHINGTON	\$616.77
119741	12/06/2024	CAMP FIRE INLAND NORTHWEST	\$5,500.00
119742	12/06/2024	CARRIER CORPORATION	\$326.70
119743	12/06/2024	CITY OF SPOKANE - UTILITIES DIVISION	\$4,685.41
119744	12/06/2024	CLASS CREATOR LLC	\$664.00
119745	12/06/2024	CO ENERGY	\$410.29
119746	12/06/2024	COLLEGE BOARD	\$2,023.38
119747	12/06/2024	COMMERCIAL TIRE INC	\$1,234.74
119748	12/06/2024	CURALINC, LLC	\$5,292.00
119749	12/06/2024	CUSTOM ENERGY CONSULTANTS	\$40,000.00
119750	12/06/2024	CUSTOM STRINGS	\$259.18
119751	12/06/2024	CUTLER, DAN J	\$300.00
119752	12/06/2024	EAST VALLEY SCHOOL DISTRICT	\$378.00
119753	12/06/2024	EDNETICS INC	\$98,450.93
119754	12/06/2024	ENVIROTECH SERVICES	\$14,407.47
119755	12/06/2024	ESD 101	\$436.15
119756	12/06/2024	EVCO SOUND & ELECTRONICS	\$3,839.13
119757	12/06/2024	FIRST CHOICE SERVICES	\$34.88
119758	12/06/2024	FIRST IMPRESSIONS	\$130.80
119759	12/06/2024	FISHER'S TECHNOLOGY	\$7,840.55
119760	12/06/2024	FRANCISCO, LENA	\$29.00
119761	12/06/2024	GREATAMERICA FINANCIAL SERVICES	\$740.11
119762	12/06/2024	GUARDIAN OCCUPATIONAL HEALTH	\$200.00
119763	12/06/2024	HALLS, KELLY MILNER	\$500.00
119764	12/06/2024	HD SUPPLY	\$8,995.96
119765	12/06/2024	HOME DEPOT CREDIT SERVICES	\$88.26
119766	12/06/2024	HOPSKIPDRIVE INC	\$14,313.01
119767	12/06/2024	INSIGHT DISTRIBUTING COMPANY	\$11,947.04
119768	12/06/2024	INTERSTATE ALL BATTERY CENTER	\$52.39
119769	12/06/2024	JOHNSTONE SUPPLY	\$2,361.51
119770	12/06/2024	JW PEPPER	\$13.07

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1066

Starting Check Number: 119733

Check #	Date	Payee	Amount
119771	12/06/2024	KCDA	\$2,551.05
119772	12/06/2024	KENWORTH SALES SPOKANE	\$5,649.33
119773	12/06/2024	KING SOFT WATER CO	\$634.61
119774	12/06/2024	LANGUAGE LINE SERVICES INC	\$16.75
119775	12/06/2024	LARSON, STACY	\$202.34
119776	12/06/2024	LES SCHWAB TIRE	\$5,221.42
119777	12/06/2024	LILAC CITY BEHAVIORAL SERVICES PLLC	\$31,250.00
119778	12/06/2024	LINC FOODS	\$1,999.50
119779	12/06/2024	Lionello, Dillon Maverick	\$1,292.89
119780	12/06/2024	M & L SUPPLY	\$126.12
119781	12/06/2024	MATHEWS, TRAVIS	\$73.45
119782	12/06/2024	MEAD SCHOOL DISTRICT	\$95.30
119783	12/06/2024	MECHANICAL SALES INC	\$3,248.59
119784	12/06/2024	MOMAR INCORPORATED	\$526.04
119785	12/06/2024	NAC ARCHITECTURE INC	\$6,482.50
119786	12/06/2024	NAPA AUTO PARTS	\$1,525.58
119787	12/06/2024	NATIONAL COLOR GRAPHICS, INC	\$538.46
119788	12/06/2024	NORTH 40 OUTFITTERS	\$139.20
119789	12/06/2024	NSPIRE TOURS	\$13,800.00
119790	12/06/2024	ONE STONE APPAREL INC	\$15.00
119791	12/06/2024	OTIS ELEVATOR	\$972.88
119792	12/06/2024	PARADISO, TENAJ	\$21.50
119793	12/06/2024	PETROCARD SYSTEMS INC	\$58,043.55
119794	12/06/2024	PHONAK INC	\$2,045.67
119795	12/06/2024	PICKA TIME	\$160.00
119796	12/06/2024	PROJECT LEAD THE WAY INC	\$7,211.54
119797	12/06/2024	PROVIDENCE HEALTH CARE FOUNDATION	\$370.00
119798	12/06/2024	PTERA INC	\$85.00
119799	12/06/2024	RAINBOW RESOURCES	\$868.27
119800	12/06/2024	RIDDELL	\$7,060.67
119801	12/06/2024	RWC INTERNATIONAL	\$4,796.90
119802	12/06/2024	SAFEGUARD BUSINESS SYSTEMS	\$379.44
119803	12/06/2024	SAFETY-KLEEN	\$264.51
119804	12/06/2024	SCHOLASTIC INC-	\$236.26
119805	12/06/2024	SHERWIN WILLIAMS	\$60.90
119806	12/06/2024	SHRINERS HOSPITAL	\$22,361.66
119807	12/06/2024	SPOKANE CO WATER DIST 3	\$2,922.58
119808	12/06/2024	SPOKANE INTERNATIONAL TRANSLATION	\$140.00

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1066

Starting Check Number: 119733

Check #	Date	Payee	Amount
119809	12/06/2024	SPOKANE TESTING SOLUTIONS	\$1,118.10
119810	12/06/2024	SPRAY CENTER ELECTRONICS	\$60.91
119811	12/06/2024	STAPLES ADVANTAGE	\$272.80
119812	12/06/2024	STEVENS, CLAY PS	\$35,315.30
119813	12/06/2024	STONEWAY ELECTRIC	\$187.38
119814	12/06/2024	TALX UC EXPRESS	\$508.86
119815	12/06/2024	THE BACH COMPANY	\$1,412.32
119816	12/06/2024	US LINEN & UNIFORM INC	\$4,046.18
119817	12/06/2024	WA ST FIRST AID	\$750.00
119818	12/06/2024	WCP SOLUTIONS	\$730.52
119819	12/06/2024	WHITESTONE MOUNTAIN ORCHARD INC	\$1,629.50
119820	12/06/2024	WOLVERTON, LISA	\$40.00
119821	12/06/2024	WURTH USA INC	\$675.15
Total Amount:			\$634,557.25

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2024-2025

Voucher Batch Number: 1067

12/06/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Aoki, Jenelle		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$39.67
			Vendor Total:	\$39.67
Baldwin, Rebecca L		1.0.960.9800.22.0000.28.00.000.0000	SCHOOL FOOD SERVICES	\$17.35
			Vendor Total:	\$17.35
Busch, Makena Helen		1.0.530.3151.27.8582.28.39.000.0000	TRAVEL-OUT OF DISTRICT	\$369.75
			Vendor Total:	\$369.75
Davidson, Terra Lynn		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$282.00
			Vendor Total:	\$282.00
Gallagher, Chelsea D		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$598.38
			Vendor Total:	\$598.38
Gunther, Tanya M		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$35.72
			Vendor Total:	\$35.72
Hamblet, Amy K		1.0.530.0100.27.5100.28.28.000.0000	TEACHING SUPPLIES	\$196.08
			Vendor Total:	\$196.08
Hendrix, John Michael		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$38.73
			Vendor Total:	\$38.73
Hill, Amelia Louise		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$79.67
			Vendor Total:	\$79.67
Hollis, Lindsey Lee		1.0.530.2120.27.5100.28.09.000.0000	GENERAL SUPPLIES	\$52.58

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1067

12/06/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Hughes, Troy Lorn		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$52.58
			Vendor Total:	\$962.02
Kane, Kelly A		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$962.02
			Vendor Total:	\$136.00
Kistler, Juli J		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$294.80
			Vendor Total:	\$294.80
Lee, Robert Edward II		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$425.36
			Vendor Total:	\$425.36
Oswalt, Mark Philo		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$56.28
			Vendor Total:	\$56.28
Palpant, Kristen A		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$25.00
			Vendor Total:	\$25.00
Rabel, Jeffrey L		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
			Vendor Total:	\$100.00
Rodgers, Earl Monroe		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$136.00
			Vendor Total:	\$136.00
Spinnell, Christine Rachelle		1.0.530.5200.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$260.72
			Vendor Total:	\$260.72
Vahlstrom, Maria Thereza				

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1067 12/06/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$51.66
Westermann, Joshalund Cyrus		1.0.530.0100.21.8582.01.08.000.0000	TRAVEL-OUT OF DISTRICT	\$153.00
Wilson, Lori Ann		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
Wren, Jared Dewane		1.0.530.0100.27.8581.26.03.000.0000	TRAVEL-IN DISTRICT	\$32.16
			Vendor Total:	\$51.66
			Vendor Total:	\$153.00
			Vendor Total:	\$100.00
			Vendor Total:	\$32.16
			Grand Total:	\$4,442.93

End of Report

**CAPITAL
PROJECTS
FUND**

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1068

Starting Check Number: 119822

Check #	Date	Payee	Amount
119822	12/06/2024	AUTOMATED LOGIC CONTRACTING SERVICES	\$1,687.95
119823	12/06/2024	KCDA	\$7,716.57
119824	12/06/2024	MEAD SCHOOL DISTRICT	\$53,578.41
Total Amount:			\$62,982.93

End of Report

ASB FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1069

Starting Check Number: 119825

Check #	Date	Payee	Amount
119825	12/06/2024	4 SEASONS COFFEE ROASTERS	\$3,840.00
119826	12/06/2024	AMAZON	\$1,045.88
119827	12/06/2024	AMERICAN ON SITE SERVICES	\$335.00
119828	12/06/2024	APPLE COMPUTER INC	\$1,870.90
119829	12/06/2024	BRANDSAFWAY SERVICES LLC	\$479.25
119830	12/06/2024	BSN SPORTS	\$4,585.82
119831	12/06/2024	CURTIS HIGH SCHOOL	\$500.00
119832	12/06/2024	ENGRAVER	\$407.66
119833	12/06/2024	GSL DISTRICT #8 SCHOOLS	\$2,580.00
119834	12/06/2024	HOSA-FUTURE HEALTH PROFESSIONALS	\$60.00
119835	12/06/2024	IEFOA	\$450.00
119836	12/06/2024	KENNEWICK SCHOOL DISTRICT	\$260.00
119837	12/06/2024	LAKELAND TOURS LLC dba WORLDSTRIDES - VA	\$64,320.38
119838	12/06/2024	LAKELAND TOURS, LLC DBA WORLDSTRIDES	\$4,075.00
119839	12/06/2024	M & M SCHOCK LLC	\$160.00
119840	12/06/2024	MEAD HIGH SCHOOL ASB	\$75.00
119841	12/06/2024	MEAD SCHOOL DISTRICT	\$12,527.52
119842	12/06/2024	MEAD SCHOOL DISTRICT FACILITIES	\$440.00
119843	12/06/2024	MECA SPORTSWEAR	\$1,089.22
119844	12/06/2024	MOMENTUM INC	\$547.18
119845	12/06/2024	PENSKE TRUCK LEASING CO	\$1,793.60
119846	12/06/2024	PEPSI COLA BOTTLING CO	\$494.85
119847	12/06/2024	ROGERS HIGH SCHOOL	\$250.00
119848	12/06/2024	SATURDAY NIGHT INC	\$704.33
119849	12/06/2024	THE BLUE DOOR THEATRE	\$450.00
119850	12/06/2024	VARSITY ATHLETIC APPAREL INC	\$728.00
119851	12/06/2024	WALSWORTH PUBLISHING COMPANY, INC.	\$1,909.60
119852	12/06/2024	WILDROSE GRAPHICS	\$4,864.45
119853	12/06/2024	WOUNDED WARRIORS PROJECTS INC	\$115.47
Total Amount:			\$110,959.11

End of Report

EXTRA CURRICULAR CONTRACTS
December 2024

Location	First Name	Last Name	Activity	Amount
Northwood Middle	Tallie	Carlson	6th Gr Volleyball	\$ 1,381.00
Northwood Middle	Rex	Freed	Academic Enrichment	\$ 1,808.00
Northwood Middle	Maya	Heissenbuttel	Robotics Club Session 1	\$ 452.00
Highland Middle	Krystal	Metzger	Math Club	\$ 1,356.00
Mt. Spokane	Mike	Pellicio	Post Season Girls Soccer	\$ 2,927.61
Mt. Spokane	Terra	Davidson	Post Season Girls Soccer	\$ 3,178.71
Mt. Spokane	Landon	Coddington	Girls Soccer	\$ 703.60
Mead High	KayDee	Fisher	Girls Soccer	\$ 1,407.20

MEAD SCHOOL DISTRICT

Board Meeting of December 9, 2024
New Business

VI.B

Agenda Item: 2025-2026 School Year Calendar

Background: The Mead School District has a long-standing practice of presenting two calendar options to staff for their consideration for each school year. The online staff vote for the 2025-2026 School Year Calendar concluded November 19, 2024. The calendar receiving the most votes (Option B – 54.5%) is attached and includes the following:

- Tuesday, September 2nd – First Day of School (After Labor Day)
- Friday, October 10 – Learning Improvement Day
- Monday, November 10 – No School
- Wednesday, November 26 – No School
- Monday, December 22 – Start of Winter Break
- Monday, January 5 – School Resumes After Winter Break
- April 6-10– Spring Break
- Friday, May 22 – No School/Snow Make-Up Day
- Tuesday, June 16 – Last Day of School
- Wednesday, June 17 – No School/Snow Make-Up Day.

Note: In Option A January 26 was a Snow Make-Up Day and the last day of school was Wednesday, June 17.

Fiscal Impact: None

Staffing Implication: None

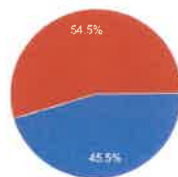
Recommendation: Adoption of 2025-2026 Calendar Option B (attached) is recommended.

Attachments:

- 2024-2025 Calendar Option B

Mark your calendar selection below.
638 responses

[Copy chart](#)



- Option A - 1st day of school is Tuesday, September 2 (after Labor Day). Winter Break is December 22 - January 2 (10 work days). Last Day of School is Wednesday, June 17. Snow Make-Up Days on January 26 and May 22.
- Option B - 1st day of school is Tuesday, September 2 (after Labor Day). Winter Break is December 22 - January 2 (10 work days). Last Day of School is Tuesday, June 16. Snow Make-Up Da...

MEAD SCHOOL DISTRICT

2025-26 Academic Master Calendar



2025

SEPTEMBER

21 Student Days

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER

15 Student Days

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
²³ / ₃₀	24	25	26	27	28	29

OCTOBER

22 Student Days

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DECEMBER

15 Student Days

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

CALENDAR NOTES

Late Start Info
(does not apply to MLO)

School starts **40 minutes later on Wednesdays**, with the **exception** of these dates:

- September 3
- October 15
- January 21
- February 11
- June 10

Early Release Times*

*unless otherwise noted at right

Elementary (TK-K-5): 12:45 pm

Middle School (6-8): 11 am

High School (9-12): Release at 10:40 am, buses leave at 11 am

Graduation Dates

Mead Learning Options
June 4th @ 6 pm

Mt. Spokane High School
June 5th @ 5 pm

Mead High School
June 5th @ 8 pm

September

- 1 Labor Day
- 2 1st Day of School (Gr. 1-12)
- 3 NO LATE START
- 5 Kindergarten & TTK 1st Day
- 8 1st Day of Preschool

October

- 10 Learning Improvement Day (Non-Student Day)
- 15 NO LATE START
- 15-17 Elementary Conferences (Half-day 10/15 with early release at 12:45 p.m., Non-Student Days 10/16 & 10/17)

November

- 10 No School
- 11 Veterans Day
- 26-28 Thanksgiving Break

December

- 22-Jan 2 Winter Break

2026

JANUARY

19 Student Days

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL

17 Student Days

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

FEBRUARY

19 Student Days

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

19 Student Days

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
²⁴ / ₃₁	25	26	27	28	29	30

MARCH

21 Student Days

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE

12 Student Days

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

January

- 5 School Resumes
- 19 Martin Luther King Jr. Day
- 21 NO LATE START
- 23 End 1st Semester (Secondary Early Release at 11 a.m.)
- 30 Elementary Early Release at 12:45 p.m.

February

- 11 NO LATE START
- 11-13 Elementary Conferences (Half-day 2/11 with early release at 12:45 p.m., Non-Student Days 2/12 & 2/13)
- 16 Presidents' Day

March

- 20 Learning Improvement Day (Non-Student Day)

April

- 6-10 Spring Break

May

- 22 Snow Make-Up Day (No School)
- 25 Memorial Day

June

- 9 Last Day of Preschool
- 10 NO LATE START
- 16 Last Day of School (Elementary early release at 12:00 p.m., Secondary early release at 11 a.m.)
- 17 Snow Make-Up Day (No School)

- First/Last Day/School Resumes
- Non-Student Day
- Holiday (No School)
- Elementary Conferences (No School)
- Snow Make-Up Day (No School)
- No Late Start

○ Date noted in right-hand column

Mead School District

District Office (509) 465-6000
2323 E Farwell Rd
Mead, WA 99021
www.mead354.org

MEAD SCHOOL DISTRICT

Board Meeting of December 9, 2024

New Business

VI.C.

Agenda Item: **Award of School Security & Patrol Services Contract**

Background: As authorized/approved by the board on October 21, 2024, via Resolution 24-09, the Maintenance Department sent out a second Request for Proposal, with a due date of November 26, 2024, for pricing on school security and patrol services for the 2024-2025 school year with three one-year renewal options. This contract also carries a 3% or CPI (Consumer Price Index) ceiling, whichever is lower, to be imposed for any price increase for each of the last three years of the contract option. Proposal prices are to remain fixed throughout the first year of the agreement.

The following four firms submitted proposals:

- Go Jo Security -Base Bid = \$44,134.20 annually
- Phoenix Security – Base Bid= \$39,135.30 annually
- Atlas Security – Base Bid = \$32,850.00 annually
- Allied Universal – Base Bid = \$94,617.00 annually

The following four criteria were used in determining the firm to recommend for board approval:

- 30% Price
- 30% References
- 30% Experience, Expertise and Training
- 10% Responsiveness

The district paid \$16,500 for School Security and Patrol Services in the 23/24 school year.

Recommendation: Based on this scoring criteria, it is recommended the School Security and Patrol Services contract be awarded to Phoenix Security for the 24/25 school year with three one-year renewal options.

Bid Recap Attached

Security Patrol RFP

Bid Recap

Phoenix Security

Price: 21 Points

References: 25 Points

Experience, Expertise & Training: 25 Points

Responsiveness: 10

Total: 81 Points

Go Jo Security

Price: 14 Points

References: 25 Points

Experience, Expertise & Training: 25 Points

Responsiveness: 10

Total: 74 Points

Allied Universal

Price: 7 Points

References: 25 Points

Experience, Expertise & Training: 24 Points

Responsiveness: 10

Total: 66 Points

Atlas Security

Price: 28 Points

References: 10 Points

Experience, Expertise & Training: 15 Points

Responsiveness: 10

Total: 63 Points

MEAD SCHOOL DISTRICT

Board Meeting of December 9, 2024

New Business

VI.D.

Agenda Item:

**New CTE/Equivalency Course Approval
Sustainability: A Global & Local Overview**

Background:

The district, at Mt. Spokane High School, beginning in the 2025/26 school year, would like to offer a new CTE/Equivalency course, *Sustainability: A Global & Local Overview*. Equivalency courses require school board approval.

Information regarding rationale for the course and a summary of course curriculum and materials is attached. Additionally, a list of CTE General Advisory Committee members and the Secondary Course Proposal Form for the proposed class are also attached.

Recommendation:

Approval from the Board of Directors to, beginning in the 2025/26 school year, offer *Sustainability: A Global & Local Overview* as a new CTE/Equivalency course is recommended.



SUSTAINABILITY: A GLOBAL & LOCAL OVERVIEW

RATIONAL FOR COURSE:

The ever-evolving global workforce demands new and innovative educational approaches to prepare students for emerging career landscapes. According to the World Economic Forum, approximately 50% of all employees will require significant reskilling by 2025, with the green economy projected to generate 24 million jobs globally by 2030.

The U.S. Bureau of Labor Statistics further validates this trend, forecasting substantial growth in sustainability-related careers: renewable energy jobs are expected to increase by 31% between 2020-2030. These projections underscore the critical need for educational programs that develop systems thinking, technological adaptability, and cross-functional problem-solving skills. By introducing a sustainability course, our high school can proactively equip students with the competencies required to navigate and thrive in an increasingly complex and technology-driven professional environment, positioning them at the forefront of economic and technological innovation.

SUMMARY OF CURRICULUM AND MATERIALS:

This course is developed in partnership with the Pacific Education Institute (PEI). PEI is one of 16 grantees being supported by the Washington Office of Superintendent of Public Instruction (OSPI) to facilitate climate science professional learning opportunities for K-12 public schools.

There are 8 units over 90 days. The following is an outline of units of study:

Unit One: Defining Sustainability

- Lesson 1: Recognizing personal environmental priorities
- Lesson 2: The three pillars of sustainability
- Lesson 3: Defining sustainability
- Lesson 4: Climate change and sustainability
- Lesson 5: Environmental and climate justice

Unit Two: Media and Sustainability

- Lesson 1: Defining media and media types
- Lesson 2: Author's purpose
- Lessons 3 & 4: Evaluating media with lateral reading
- Lesson 5: Sustainability and competing media messages

Unit Three: Science Communication and Storytelling

- Lesson 1: Indigenous knowledge
- Lesson 2: Science communication
- Lesson 3: Audience and impact
- Lesson 4: Science storytelling

Unit Four: Sustainability in a Global Context

- Lessons 1-3: United Nation Sustainable Development Goals
- Lesson 4: Considering tradeoffs
- Lesson 5: Project prep: choosing an SDG and beginning the writing process

Unit Five: Food Waste

- Lesson 1: Indigenous perspectives on food
- Lesson 2: Food systems
- Lesson 3: Food systems
- Lesson 4: Food systems, waste, and greenhouse gases
- Lessons 5-10: Food waste, climate change, and science communication

Unit Six: Solar Energy

- Lesson 1: Anchoring phenomenon
- Lesson 2: Solar Energy
- Lessons 3 and 4: Active and passive solar energy systems
- Lessons 5-10: Science communication

Unit Seven: Final Science Communications Project

- The process for creating the final product will be a combination of many of the requirements and skills students have developed in previous units.

Unit Eight: Career Pathways

- Students explore both direct and indirect career pathways that encompass aspects of sustainability work centered around the three pillars introduced in Unit 1.

Summary of Final Assessment:

Project: Students will spend time researching and designing a solution to an issue around sustainability and/or climate change that is related to their chosen United Nations Sustainable Development Goal (one of 17).

Background: In 2015, 193 member states of the United Nations, adopted 17 Sustainable Development Goals (UN SDGS). The 2030 Agenda for Sustainable Development provides a shared blueprint for peace and prosperity for people and the planet, now and into the future. At its heart are the 17 Sustainable Development Goals (SDGs), which are a call for action by all countries - developed and developing - in a global partnership. They recognize that ending poverty and other deprivations must go hand-in-hand with strategies that improve health and education, reduce inequality, and spur economic growth – all while tackling climate change and working to preserve our oceans and forests.

After reaching their selected Sustainable Development Goal (SDG), students will create a media message/campaign to communicate their solution. Students will present to their peers, community members, and/or other appropriate audiences.



CAREER & TECHNICAL EDUCATION General Advisory Committee (GAC)

Committee Membership

General Advisory Committee Members

- **Moleena Harris**, Director of Career & Technical Education, Mead SD
- **Tyler Lafferty**, Serial Entrepreneur and Mead GAC Advisory Board Chair
- **Meg Lindsay**, Providence Workforce Development Program Manager
- **Matthew Himlie**, Greater Spokane, Inc. Career Pathways Manager
- **Jodi Martinez**, Associated Builders and Contractors
- **Ken Hill**, Construction Industry Training Council of Washington
- **Colleen Thornton**, College & Career Counselor, Mead High School
- **Josh Cowart**, College & Career Counselor, Mt. Spokane High School
- **Becki Meehan**, Director of Admissions and Pathway Programs, WSU
- **Jessica Dempsey**, Career Connected Learning/CTE, NEWESD101
- **Ryan Ferguson**, Business Owner, Ferguson Films and Cavalier
- **Pete Tucker**, Chair of Math and Computer Science Dept., Whitworth
- **Phil Champlain**, Executive Director - HUB Sports Center
- **John Sessions**, Founder - Historic Flight Foundation
- **Melody Fry**, Spokane Community College
- **Susan Williams**, Spokane Community College
- **Doug Stewart**, Spokane Community College
- **Dave Gamon**, CTE Coordinator and Science Teacher
- **Stefanie Butler**, CTE and Technology Specialist



Secondary Course Proposal Form 2020F

To propose a new course for consideration ([Policy 2020](#)) or add equivalency credit ([Policy 2413](#)) to be taught in the Mead School District, this form must be reviewed by the District Equivalency Team (if pursuing credit equivalencies), then submitted to the Learning & Teaching Team.

Proposed Course Title: Sustainability: A Local and Global Overview

Course Information: Quarter Semester Year

Core Academic Career Technical Education (CTE) Elective (specify: _____)

Grade Level: 9-12 Pre-requisites? No Yes (list: _____)

Course Rationale: *Why this course? Why now?*

The ever-evolving global workforce demands new and innovative educational approaches to prepare students for emerging career landscapes. According to the World Economic Forum, approximately 50% of all employees will require significant reskilling by 2025, with the green economy projected to generate 24 million jobs globally by 2030.

The U.S. Bureau of Labor Statistics further validates this trend, forecasting substantial growth in sustainability-related careers: renewable energy jobs are expected to increase by 31% between 2020-2030. These projections underscore the critical need for educational programs that develop systems thinking, technological adaptability, and cross-functional problem-solving skills. By introducing a sustainability course, our high school can proactively equip students with the competencies required to navigate and thrive in an increasingly complex and technology-driven professional environment, positioning them at the forefront of economic and technological innovation.

Alignment with State Academic Standards: *Provide a detailed explanation of how this course aligns with the state's essential academic learning requirements and grade-level expectations.*

The academic standards in this course come from the Common Core learning standards in English Language Arts (CCSS.ELA), the Next Generation Science Standards (NGSS), and the K-12 Integrated Environmental and Sustainability Standards (WSESE). Throughout the Sustainability framework, there are repeated references to the above acronyms, which refer to the source of the standards. (See provided course framework for reference).

Because this course is a CTE course, the majority of standards for this course come from:

1.) Industry Standards

- The National Council for Agricultural Education
- The Pacific Education Institute

2.) Washington State's CTE 21st Century Skills standards

Course Design & Implementation: *Provide a brief summary of the course curriculum, including key topics and skills to be covered. Include the core resources and ensure approval.*

In Units 1-3, students explore what sustainability means through multiple viewpoints (personal, media, workforce and indigenous cultures). In Unit 4, students explore sustainability issues from a worldview perspective. Units 5 and 6 focus on leading issues and solutions. In Unit 7, students will complete a communication project where they will select a United Nations Sustainable Development Goal, and research local implementations by examining stakeholders, scientific concepts, solution impacts, and potential tradeoffs. Students will choose an appropriate medium (journalism, social media, infographic, podcast, art) to effectively communicate their findings to a specific audience. Students will draft their communication piece, create the final product, and present to relevant local audiences, demonstrating how local actions connect to global sustainability goals. The overall objective is to bridge global sustainable development concepts with local community context, empowering students to become active communicators and engage in sustainability strategies in the workforce. The final Unit of the course, Unit 8, is an exploration of careers related to this industry.

Teacher Requirements: *Are there specific requirements to teach this course?*

Because this is a Career & Technical Education course, the instructor of this course must be CTE certified, or willing to become CTE certified. The instructor must have a specific Vocational Code (V-code) that aligns with this specific course (V-code: V030101).

Impacted Departments: *Which departments may be impacted by such a course?*

CTE, Science

Fiscal Impact Statement: *Provide an analysis of the budget requirements for the proposed course, including costs related to materials, instructor training, and other resources. Describe the anticipated fiscal impact on the district / school, both startup and continuing.*

All costs associated with this course will be funded by the Career and Technical Education Department. T National Council for Agricultural Education and The Pacific Education Institute is both free, open educational resources for science teachers. The majority of lessons and print resources will come from these sites, downloaded by the instructor.

The Pacific Education Institute offers professional development for teachers and should there be an opportunity for the teacher of this course to attend one, CTE will pay for the costs of a substitute and any travel fees incurred.

Since this is the fourth course to be offered in our district under the Program umbrella of "Agricultural Education" (other courses include: Environmental Science, AP Environmental Science, and AP Human Geography), CTE will pay for the cost of substitutes to allow for this group of teachers to collaborate around common standards and Program development.

(CTE ONLY) Alignment with Industry Standards: *Explain how the course meets current industry standards, as outlined in the curriculum frameworks. Include certification from the local career and technical advisory committee where applicable.*

The industry standards for this course come from The National Council for Agricultural Education (The Council). The mission of The Council is that it strives to stimulate positive growth in agricultural education. The Council provides leadership for stakeholders in agriculture, food, fiber, and natural resources systems education. It strives to surface issues important to agricultural education and stimulate actions to support those issues. The Council serves as a common meeting ground for agricultural education and represents organizations and entities representing students, teachers, teacher educators, state leaders, alumni, industry, and government.

In addition, The Pacific Education Institute will be another valuable resource for curricular materials. The PEI is a nonprofit organization and leader in the state of Washington in designing and promoting sustainability education. The vision statement for the Pacific Education Institute is: "PEI is a leader in promoting scientific literacy and civic engagement by empowering people to make balanced, well-informed decisions for just and sustainable communities." PEI offers open educational resources for students and teachers on Environmental and Sustainable education as well as Next Generation Science Standards.

(CTE ONLY) Educational and Career Benefits for Students: *Describe how this course will benefit students academically and support their career pathways.*

Benefits to Students

1. Hands-On Learning Opportunities

- Students will engage in projects such as designing energy-efficient systems, creating waste reduction plans, or implementing sustainable practices in their school and community settings.
- Real-world applications help students see the immediate value of their education.

2. Workforce Readiness

- Transferable Skills: Students develop critical thinking, problem-solving, and collaboration skills as they work on sustainability-focused projects.

3. Future-Proof Career Preparation

- The sustainability field is expanding across industries, ensuring students are well-prepared for roles in growing sectors.

- Students gain knowledge of policies and practices that are increasingly required in a variety of workplaces.
4. Leadership and Advocacy
- This Sustainability course empowers students to become leaders in their communities by promoting environmentally friendly initiatives and raising awareness.

Equivalency Team Review (only if pursuing credit equivalencies):	
Title	Signature
Director of Secondary Education	<u>Jeff Naslund</u> Jeff Naslund (Nov 21, 2024 13:52 PST)
Director of Career and Technical Education	<u>Moleena Harris</u> Moleena Harris (Nov 21, 2024 13:59 PST)
High school principals (both schools)	<u>Chelsea Gallagher</u> Chelsea Gallagher (Nov 25, 2024 12:50 PST)
Counselors (both schools)	<u>Josh D. Cowart</u> Josh D. Cowart (Nov 21, 2024 14:40 PST)
Subject Area Teacher Reps (both schools)	<u>Daniel Melin</u> Daniel Melin (Nov 21, 2024 14:42 PST)
CTE instructors (both schools)	<u>Kaprina Reed</u> Kaprina Reed (Nov 22, 2024 08:51 PST)

Approval Timeline:

- **Step 1:** Equivalency Team Review Meeting
- **Step 2:** Revisions (if necessary)
- **Step 3:** Final Submission to Learning & Teaching Team
- **Step 5:** Memo [template] sent to Superintendent for approval / consideration
- **Step 6:** Board Approval (if equivalency) or Board Notification

Proposal Contact Information:

- **Proposed By:** Moleena Harris
- **Contact Email:** moleena.harris@mead354.org
- **Phone:** (509) 465-6031

Attachments: CTE Framework with scope and sequence of units of study