

ADMINISTRATIVE REPORT

DATE: December 12, 2024
TOPIC: #6.6 – November 21, 2024 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

November 21, 2024

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, November 21, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Pat Driscoll, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.

2.0 Pledge of Allegiance

3.0 **Approval of Agenda:** It was moved by Ryan Clarke, seconded by Simi Patnaik to approve the agenda. All in favor, none opposed, motion carried.

4.0 **Comments to the Board:** None.



5.0 **Consent Items:** It was moved by Melinda Dols, seconded by Simi Patnaik to approve the consent agenda items. All in favor, none opposed, motion carried.

5.1 Retirements, Resignations and Terminations

5.2 Leaves of Absence

5.3 New Employees/Change of Status

5.4 Electronic Fund Transfers

5.5 Resolution to Accept Gifts

5.6 October 24, 2024 School Board Meeting Minutes

5.7 November 7, 2024 School Board Meeting Minutes

5.8 Cash Disbursements

5.9 Extended Field Trips

5.10 Teaching Agreement with Bethel University

5.11 Authorizing Award of Lease–Purchase Agreement & Sale of Certificates of Participation

5.12 Easement with the City of Cottage Grove, CES

5.13 Easement with the City of Cottage Grove, PHS

5.14 Stormwater Management Facilities Agreement

5.15 Driveway Encroachment Agreement with City of Cottage Grove

5.16 Easement with the City of Cottage Grove (80th St. ROW)

5.17 Easement with the City of Cottage Grove (80th St.)

5.18 Amendment to Easement with the City of Cottage Grove (PHS)

6.0 **Information Items:**

6.1 High School Course Catalog, introduced by Kristine Schaefer, Assistant Superintendent and presented by Mark McIlmoyle, Director of Secondary Teaching and Learning. He shared the graduation requirements, legislative requirements, and timeline.

7.0 **Action Items:**

7.1 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Sharon Van Leer, seconded by Eric Tessmer to approve the changes. All in favor, none opposed, motion carried.

7.2 Calendar for 2025–26 School Year, presented by Julie Nielsen, Superintendent. It was moved by Ryan Clarke, seconded by Pat Driscoll to approve the 2025–26 calendar. All in favor, none opposed, motion carried.



8.0 **Superintendent Report:** Ms. Nielsen reported on construction projects, student district ambassadors and upcoming concerts.

9.0 **Future Meeting Dates:**

December 12, 2024 – School Board Business Meeting (DSC/6:00p.m.)

January 2, 2025 – School Board Business Meeting (DSC/6:00p.m.)

January 2, 2025 – School Board Workshop Meeting (DSC/immediately following Business Meeting)

10.0 **Adjournment:** The meeting adjourned at 6:23 pm.

