

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**BUDGET PUBLIC HEARING/REGULAR MEETING  
May 12, 2014**

Members Present: Stephen Gessner, Thomas Graffagnino, Elizabeth Melichar, Linda Eklund, Mark Kanarvogel and Marilyn Pyscher (arrived 6:40 pm)

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Kathleen Minder, Business Manager; Julie Lane, Shelter Island Reporter; Chris Tehan, Shelter Island Town Videographer; 4 faculty/staff/student and 1 community resident/other

Absent: Alfred Brigham, Sr.; Charles Binder, Student Liaison

The Public Budget Hearing was called to order at 6:02 pm by President Gessner, followed by the Pledge of Allegiance.

*Call to Order*

Elizabeth Melichar read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

*Mission Statement*

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

*Public Budget Hearing*

**2014-2015 Public Budget Hearing**

Dr. Hynes welcomed everyone to the 2014-2015 Public Budget Hearing. He reviewed the following items.

- Budget Goals
- Academic Highlights
- Proposed Budget
- Three-Part Component Budget
- Contingency Budget
- Budget Calendar

In closing, Dr. Hynes stated he was very proud of the 2014-2015 budget and he encouraged the community to come out to vote on Tuesday, May 20, 2014. At this time, Dr. Hynes opened the floor to questions, of which there were none.

*Adjournment of Public Budget Hearing*

**Adjournment of Public Budget Hearing**

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adjourns the Public Budget Meeting.

Motion carried unanimously.

*The Public Budget Hearing adjourned at 6:17 pm.*

*Regular Meeting*

The Regular Meeting was called to order at 7:00 pm by President Gessner.

*Visitor Questions*

**Visitor Questions - None**

**Consent Agenda**

*Consent Agenda*

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
  1. Budget Adoption/Regular Meeting of April 23, 2014

Motion carried unanimously.

**Correspondence - None**

**Presentation Requiring Board Approval**

Mr. Brian Becker asked the members of the Board of Education for approval to continue the 7<sup>th</sup> Grade Schooner Field Trip. He explained that the Shelter Island Educational Foundation will cover the majority of the cost of the trip and parents are required to cover \$250 per student. The dates of the proposed field trip are June 9, 2014 through June 12, 2014.

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business action: 8.1

8.1 **Black Dog Schooner Field Trip**

- a. Approve the seventh grade class to attend the annual Black Dog Schooner Field Trip on Monday, June 9, 2014 through Thursday, June 12, 2014.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Coastwise Packet Company, Inc. (d/b/a The Black Dog Tall Ships), for the purpose of providing a charter sea excursion to the seventh grade students of the Shelter Island School. The term of said charter period is June 9, 2014 through June 12, 2014; and authorize Board President to execute said agreement.

Motion carried unanimously.

**General Presentation**

Mr. Daniel Williams, along with two (2) students – Elizabeth Dunning and Emily Hyatt, presented an overview of the Intel Program, as well as their specific projects. The Board of Education was very impressed by the work being done by students in this class. Dr. Hynes asked Mr. Williams for a “wish list” of equipment that would assist in making the Intel Program at our school, even more effective. Mr. Williams spoke about a Nano Drop Spectrophotometer. Thomas Graffagnino raised the point that he would hope the Board of Education would find the funding for such equipment sooner rather than later. There was a mutual consensus amongst the Board Members.

**Personnel**

A motion was made by Elizabeth Melichar, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel action: 9.1

9.1 **Additional Substitute School Nurse (R.N.) for the 2013-2014 School Year at a rate of \$110 per day**

- a. Kathleen Renault, pending clearance for employment by the New York State Department of Education (fingerprint initiative)

Motion carried unanimously.

**Program**

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 10.1

10.1 **CSE/CPSE Recommendations for the 2013-2014 School Year**

- a. Committee on Special Education
- b. Committee on Preschool Special Education

Motion carried unanimously.

**Finance**

A motion was made by Marilynn Pysker, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 11.1 – 11.3

11.1 Financial Reports

- a. Treasurer's Report – April 2014
- b. Extra Class Report – April 2014
- c. Appropriation Status Report
- d. Revenue Status Report
- e. Claim Auditor's Report – April 2014
- f. Payroll Audit Report – April 2014

11.2 Budget Transfers

- a. Accept and approve the Budget Transfer Reports for the period of April 11, 2014 through May 7, 2014, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

11.3 Extra Classroom

- a. Approval to close the Extra Classroom accounts of the Class of 2012 and Class of 2013; and authorize the Extra Classroom Treasurer to liquidate, in equal parts, the leftover funds of these classes, in the amount of \$416.24, to the ninth, tenth, eleventh, and twelfth grades, as per district policy
- b. Approval to liquidate the excess balance in the Extra Classroom Sales Tax Payable account, in the amount of \$177.03, in equal parts, to the ninth, tenth, eleventh, and twelfth grades

Motion carried unanimously.

**Business**

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Action: 12.1

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island School District and Bridgehampton Union Free School District, for student services, at a cost of \$1,125.00 per student (pending number of students). The term of said agreement shall be retroactive to September 9, 2013 through June 26, 2014; and authorize the Superintendent and Board President to execute said agreement.

Motion carried unanimously.

**Facility**

Dr. Hynes reported that the Building and Grounds Committee met for the second time to further discuss the option of a possible bond and/or energy performance contract. Representatives from both McClave Engineering and Johnson Control Technologies were present and reviewed their proposals with the committee. These representatives will also present their proposals to the Board of Education at the June 16, 2014 Board Meeting.

**Items for Consideration - None**

**Old Business - None**

**Academic Administrator's Report**

Ms. Jennifer Rylott reported that the New York State Math Exams were taken earlier this month and all went smoothly. Our teachers are currently scoring with the teachers at Southampton School. Ms. Rylott shared that the number of students who opted out was minimal for both the English Language Arts (ELA) Exam and MathExam.

Ms. Rylott thanked the PTSA for all they did during Staff Appreciation Week. Ms. Rylott also thanked Maria's Kitchen and all of the PTSA members who contributed to the luncheon on the last day.

**Superintendent's Report**

Roberto's Kids Organization

Dr. Hynes explained that when the baseball team cleaned out the equipment room, they discovered many items were outdated. Mr. Miedema, baseball coach, has requested that the school donate these items to the organization, Roberto's Kids. This organization accepts donations of gently used equipment for underprivileged children in other countries. The Board Members present supported this idea.

Valedictorian/Salutatorian

Dr. Hynes announced that Drew Garrison is the 2014 Valedictorian and Matthew BeltCappellino is the 2014 Salutatorian.

College Acceptances

Dr. Hynes shared a list of some of the colleges our students were accepted to. At the June meeting, Dr. Hynes will share the list of which colleges each senior will be attending.

Teeny Award Nominations

Dr. Hynes shared with the Board that two of our students were nominated for a 2014 Teeny Award for their performance in "Young Frankenstein. The nominations were Drew Garrison – Best Actor in a Musical and Matthew Dunning – Best Supporting Actor in a Musical.

Senior Oral Comprehensive Exams

Dr. Hynes informed the Board that the Senior Oral Comprehensive Exams will begin later in the week. As the Board has shown interest in seeing these presentations, Dr. Hynes is going to invite two (2) seniors to present at the June Board Meeting.

Eastern Suffolk BOCES Visit

Dr. Hynes shared with the Board that earlier in the day, Mr. Dean Lucera, Eastern Suffolk BOCES District Superintendent and Gerard Dempsey, Superintendent in Residence visited the Shelter Island School. Both gentlemen enjoyed the visit and had great things to say about our school.

**Board Member Reports**

Elizabeth Melichar reminded everyone about the Friends of Education Awards Dinner, honoring Dr. Hynes. She reiterated how this recognition is well deserved and she looks forwards to attending this event.

Thomas Graffagnino took a moment to explain that the Building & Grounds Committee is comprised of a knowledgeable group of people. The members not only include school staff and members of the Board of Education, but also community members, including Police Chief James Read, FIT Center Director Garth Griffin and Douglas Matz who is the chairman of the Zoning Boards of Appeals, as well as in the heating and air conditioning business. Mr. Graffagnino thanked the members for dedicating so much time to this process.

**Student Liaison Report - None**

**Visitor Comments - None**

**Adjournment**

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:56 pm.

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Jacqueline Dunning  
District Clerk

The next regular meeting of the Board of Education of the Shelter Island Union Free School District is Monday, June16, 2014, at 7:00 pm, in the Conference Room.

*Board Member  
Reports*

*Student Liaison  
Report*

*Visitor  
Comments*

*Adjournment*