

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

BUDGET/REGULAR MEETING
April 23, 2014

Members Present: Stephen Gessner, Thomas Graffagnino, Alfred Brigham, Sr., Marilyn Pysher, Elizabeth Melichar and Mark Kanarvogel

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Kathleen Minder, Business Manager; Julie Lane, Shelter Island Reporter; Mary Ellen McGayhey, Shelter Island Town Videographer; 2 faculty/staff/student and 0 community resident

Absent: Linda Eklund, Charles Binder, Student Liaison

The meeting was called to order at 6:31 pm by President Gessner, followed by the Pledge of Allegiance.

Call to Order

Marilynn Pysher read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

Mission Statement

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Budget Presentation

2014-2015 Budget Presentation

Dr. Hynes welcomed everyone to the 2014-2015 Proposed Budget Presentation. The items presented were as follows.

- Budget Goals
- Academic Highlights
- Proposed Budget
- Three-Part Component Budget
- Property Tax Report Card
- Contingency Budget
- Budget Calendar

Dr. Hynes complimented the Board for doing a tremendous job focusing on what’s best for kids. He stated that he was very proud of this budget because it really focuses on kids and focuses on moving our school district forward.

To wrap up his presentation, Dr. Hynes reviewed some important dates. The specific dates are as follows.

- April 24, 2014 – Property Tax Report Card due to State Education Department
- May 5, 2014 – Budget available to residents in the School Business Office and on the District’s website
- May 12, 2014 – Public Budget Hearing
- May 13, 2014 – Budget Notice Mailed
- May 20, 2014 – School Budget Vote

At this point, Dr. Hynes opened the floor to questions, of which there were none.

A motion was made by Thomas Graffagnino, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board hereby approves the recommendations of the Superintendent on the following Business Actions: 4.1 – 4.2

4.1 2014-2015 School Budget

- a. Adoption of the proposed budget for the fiscal year 2014-2015 as presented for balloting

4.2 School Property Tax Report Card

- a. Approval of the 2014-2015 School Property Tax Report Card as presented and required by State Education Law Sections 1608, 1716(7) and 2601-a(3)

Motion carried unanimously.

The regular portion of this meeting began at 7:00 pm.

Visitor Questions - None

Consent Agenda

A motion was made by Marilynn Pysher, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Budget Presentation/Regular Meeting of March 17, 2014
 - 2. Budget Presentation of March 24, 2014
 - 3. Budget Presentation of April 1, 2014

Motion carried unanimously.

Correspondence

Dr. Gessner acknowledged a thank you note the Board of Education received from parents.

Personnel

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel action: 8.1

8.1 Appointment of Personnel

I. Poll Workers

Approval of the following Poll Workers for the annual Meeting/Budget Vote of May 20, 2014, at a rate of \$125 per day.

- 1. Mr. Thomas Morrirt
- 2. Ms. Betty Ann Morrirt
- 3. Mr. Lew Corbett
- 4. Ms. Jean Dickerson

II. School Budget Vote Chairperson

Appointment of Thomas Graffagnino, Vice-President, Board of Education, as the chairperson for the Annual Meeting/Budget Vote of May 20, 2014.

Motion carried unanimously.

Program

A motion was made by Elizabeth Melichar, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 9.1

9.1 CSE/504 Recommendations for the 2013-2014 School Year

- a. Committee on Special Education
- b. 504 Committee

Motion carried unanimously.

Budget Adoption

Regular Meeting

Visitor Questions

Consent Agenda

Correspondence

*Consent Agenda
Personnel*

*Consent Agenda
Program*

A motion was made by Thomas Graffagnino, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District cast votes for the election of members to the Eastern Suffolk BOCES Board of Education and hereby approves the BOCES Administrative Budget for 2014-2015. Votes were cast for:

- Walter Denzler, Three Village School District
- Susan Lipman, West Islip School District
- Anne Mackesey, Sag Harbor School District
- William Miller, Longwood School District
- Catherine Romano, Islip School District

Motion carried. Elizabeth Melichar recused herself.

Finance

A motion was made by Alfred Brigham, Sr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 10.1 – 10.2

10.1 Financial Reports

- a. Treasurer’s Report – March 2014
- b. Extra Class Report – March 2014
- c. Appropriation Status Report
- d. Revenue Status Report
- e. Claim Auditor’s Report – March 2014
- c. Payroll Audit Report – March 2014

10.2 Budget Transfers

- a. Accept and approve the Budget Transfer Reports for the period of March 11, 2014 through April 9, 2014, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

Business

A motion was made by Thomas Graffagnino, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Action: 11.1 – 11.3

11.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island School District and the American Red Cross, allowing the American Red Cross to use the school as an emergency shelter during a disaster. The term of said agreement shall be retroactive to July 1, 2013 through June 30, 2014, with an automatic renewal for an additional one-year term at the expiration of this term, unless terminated earlier; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island School District and Toshiba Business Solutions (USA), Incorporated for the lease of five (5) copy machines. The term of said agreement shall be July 1, 2014 through June 30, 2015, with an option to renew for an additional two years; and authorize Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island School District and Achieve Beyond of Melville, NY, for student services. The term of said agreement shall be retroactive to July 1, 2013 through June 30, 2014; and authorize the Board President to execute said agreement.

11.2 Donations & Budgetary Increases

*Consent Agenda
Program
(continued)*

*Consent Agenda
Finance*

*Consent Agenda
Business*

- a. Authorize the Shelter Island School District to accept a donation of \$3,000 from the Shelter Island Educational Foundation to be used for the costs of the NYC Broadway Field Trip on May 22, 2014.
- b. Authorization to increase the budget line of Field Trip Fees A.2110.419.00.0000 in the amount of \$1,800, and increase the budget line of Field Trip Transportation A.5540.400.00.2110 in the amount of \$1,200, to be offset by the \$3,000 donation from the Shelter Island Educational Foundation.
- c. Authorize the Shelter Island School District to accept a donation of \$2,072 from various donors, to be used for the Edible School Garden.
- d. Authorization to increase the budget line of Edible School Garden Materials and Supplies A.2850.457-00-0000 in the amount of \$2,072, to be offset by the \$2,072 donation from various donors from the Empty Bowls/Edible Garden Fundraiser.
- e. Authorize the Shelter Island School District to accept a donation of \$1,700 from the Shelter Island Educational Foundation, to be used for the Guidance College Trip.
- f. Authorization to increase the budget lines of Field Trip Transportation A.5540.400.00.2110 in the amount of \$1,200, Field Trip Fees A.2110.419.00.0000 in the amount of \$55.00 and Non-Instructional Salaries Chaperones A.2850.163.00.0000 in the amount of \$445, to be offset by the \$1,700 donation from the Shelter Island Educational Foundation.

11.3 Private School Transportation

- a. Approval to transport sixteen (16) students to the following private schools for the 2014-2015 school year:
 - 1. Ross Lower School – Bridgehampton, NY (1 student)
 - 2. Ross Upper School – East Hampton, NY (7 students)
 - 3. Hayground School – Bridgehampton, NY (7 students)
 - 4. Child Development Center of the Hamptons Charter School, East Hampton, NY (1 student)

Motion carried unanimously.

At this point, Dr. Gessner acknowledged the Empty Bowls/Edible Garden Fundraiser and all who contributed and Dr. Hynes spoke about the new Toshiba copy machines. He explained a few points - the current machines are very old, the new machines will cost just slightly more than the current machines and most importantly, the new machines will fulfill an academic need for our students.

Facility

Dr. Hynes explained that he currently has the McClave Proposal and is waiting for Johnson Control to submit their proposal. Once both proposals are submitted, he will forward them to the Building & Grounds Committee for review. The committee will meet twice to discuss the findings and then a representative of the committee will present a recommendation to the Board of Education.

Items for Consideration

The Board discussed the 2014 Shelter Island Chamber of Commerce Annual Membership fee of \$200 and decided not to join again this year.

Old Business - None

Academic Administrator's Report

Ms. Jennifer Rylott reported that the New York State English Language Arts (ELA) Exams were taken earlier this month and all went smoothly. Our teachers are currently scoring with the teachers at Southampton School. Ms. Rylott then shared that the Math Exams will begin next week.

*Consent Agenda
Business
(continued)*

*Consent Agenda
Facility*

*Items for
Consideration*

Old Business

*Academic
Administrator's
Report*

Superintendent’s Report

Dr. Hynes spoke about the Shelter Island High School Drama Club’s production of “Young Frankenstein”. He thanked John Kaasik and the exceptional cast and crew for a job well done. He also mentioned that community members keep approaching him to comment on how much they enjoyed the show. Dr. Hynes mentioned that each night a different adult had a cameo role as Dracula. Dr. Hynes was one, along with Officer Walter Richards, Supervisor Jim Dougherty, and Brian Becker, Physical Education Teacher.

Board Member Reports

Elizabeth Melichar announced that the Shelter Island Board of Education nominated Dr. Hynes for the Phi Delta Kappa International at Stony Brook “Friends of Education” award and he was selected as a recipient. The ceremony will be held on Friday, June 13, 2014, at the Wang Center, at Stony Brook University. Dr. Hynes thanked the Board for the nomination. Dr. Gessner thanked Ms. Melichar for orchestrating the nomination on behalf of the Board.

Mark Kanarvogel thanked Linda Eklund, Elizabeth Melichar and Alfred Brigham, Sr. for running again for a Board of Education seat. Mr. Kanarvogel explained that the current Board has had a very good working relationship and he looks forward to working with everyone in the future.

Stephen Gessner announced that he, Dr. Hynes and Mr. Brian Doelger had the opportunity to present at “Education Research Day” at Dowling College on April 12, 2014. Dr. Gessner pointed out that Shelter Island was the only school district present. Dr. Hynes added that the presentation was really special because it had three perspectives – Teacher, Administrator, Board of Education.

Marilynn Pysher explained that she is coordinating penpals between Mr. Michael Cox’s class and the students she met when she visited Africa.

Student Liaison Report - None

Visitor Comments - None

Adjournment

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:28 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, May 12, 2014, at 6:00 pm for the Budget Public Hearing and 7:00 pm for the regular Board Meeting. Both meetings will be held in the Conference Room.

Superintendent’s Report

Board Member Reports

Student Liaison Report

Visitor Comments

Adjournment