

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**SPECIAL MEETING  
August 26, 2013**

Members Present: Stephen Gessner, Linda Eklund, Marilynn Pysner, Thomas Graffagnino, Mark Kanarvogel (arrived at 5:25 pm, left at 6:30 pm), and Elizabeth Melichar (arrived at 6:09 pm).

Others Present: Dr. Michael Hynes, Superintendent; Kathleen Minder, Business Manager; Michael Dunning, Maintenance Crew Chief; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Julie Lane, Shelter Island Reporter, 0 faculty/staff/student and 6 community residents

Members Absent: Alfred Brigham, Sr. and Deborah Vecchio, District Treasurer

The meeting was called to order at 4:53 pm by President Gessner.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 4:31 pm to discuss the employment of a particular individual(s) in the district pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

The Board came out of executive session at 7:00 pm and started the meeting followed by the Pledge of Allegiance.

Linda Eklund read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**Visitor Questions – None**

A motion was made by Marilynn Pysner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
  - 1. Regular Meeting of August 19, 2013

Motion carried unanimously.

**Personnel**

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel action: 7.1

**7.1 Appointment of Personnel**

**I. New Hire**

- a. Approve Kerri Knipfing, as Elementary Teacher, effective September 1, 2013, Step 1 MA of the 2013-2014 teacher salary scale, with a three (3) year probationary period through September 1, 2016, in the tenure area of Elementary Education, K-6.

*Call to Order*

*Executive Session*

*Pledge of Allegiance*

*Mission Statement*

*Visitor Questions*

*Consent Agenda*

*Consent Agenda  
Personnel*

II. Permanent Substitute Teacher

- a. Amend the motion of August 19, 2013 to read as follows

Appoint Christine Gallagher, as a Permanent Substitute Teacher, at a rate of \$175 per day and to grant five (5) sick days, effective on or about November 2, 2013 through June 26, 2014.

III. Leave Replacement

- a. Christine Gallagher, as a Leave Replacement for Virginia Gibbs, Secondary Teacher, effective September 1, 2013 to on or about November 2, 2013, at a salary of \$63,346 prorated, Step 3 MA of the 2013-2014 salary scale.

Motion carried unanimously.

Dr. Hynes welcomed Ms. Knipfing to our staff. Ms. Knipfing thanked the administration and the Board of Education for this opportunity.

**Business**

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 8.1 – 8.2

8.1 Bid

- a. School Lunch Product Items awarded to:
1. Donneson Provisions
  2. DiCarlo Distributors, Incorporated
  3. Landmark Foods Corporation, d/b/a Savory Food Service

8.2 Contracts

- a. Approve a contract with Eastern Suffolk BOCES (ESBOCES) for services in the 2012-2013 school year, at a cost of approximately \$222,936.05, subject to such additions or subtractions in services that may be necessary to meet the needs of the district; and authorize the Board President to execute said agreement.

Motion carried unanimously.

Ms. Kathleen Minder explained that over the past two years, the district has very carefully reviewed each line of the ESBOCES contract and has been able to reduce expenses by \$100,000 .

**Visitor Comments - None**

**Adjournment**

A motion was made by Marilynn Pysher, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:08 pm.

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Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, September 16, 2013 at 7:00 pm, in the Conference Room.