

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING  
December 16, 2013**

Members Present: Thomas Graffagnino, Linda Eklund, Marilyn Pysher, Elizabeth Melichar and Mark Kanarvogel

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Kathleen Minder, Business Manager; Julie Lane, Shelter Island Reporter; Mary Ellen McGayhey, Shelter Island Town Videographer; John Fleming, ESBOCES; 6 faculty/staff/student and 0 community residents

Absent: Stephen Gessner; Alfred Brigham, Sr.; Deborah Vecchio, District Treasurer; Charles Binder, Student Liaison

The meeting was called to order at 7:05 pm by Vice President Graffagnino, followed by the Pledge of Allegiance.

*Call to Order*

Mark Kanarvogel read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

*Mission Statement*

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**Visitor Questions - None**

*Visitor Questions*

**Consent Agenda**

A motion was made by Linda Eklund, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board hereby approves the following:

*Consent Agenda*

- a. Approval of Minutes
  - 1. Regular Meeting of November 25, 2013

Motion carried unanimously.

**Correspondence - None**

*Correspondence*

**Presentation**

Mr. Richard Osmer, Athletic Director; spoke about the success of the fall sports season. He then introduced

*Presentation*

KeriAnn Mahoney and Drew Garrison who were this year’s recipients of the Suffolk Fitness Zone Award. Mr. Osmer, along with the students, their families, Dr. Hynes and Mr. Becker, attended the awards dinner on December 4, 2013 and Mr. Osmer reported that it was a very enjoyable evening.

**Personnel**

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel action: 8.1.

*Personnel*

- 8.1 Appointment of Personnel
  - Extra Teaching Period

- a. Laura Leever, Spanish Teacher, to teach an extra period once a week for the 2013-2014 school year, at a rate of \$2,577.77, retroactive to December 2, 2013 through June 30, 2014.

Motion carried unanimously.

*Personnel  
(continued)*

**Program**

A motion was made by Elizabeth Melichar, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 9.1

*Program*

9.1 CSE/Sub CSE/504 for the 2013-2014 School Year

- a. Committee on Special Education
- b. Subcommittee on Special Education
- c. 504 Committee

Motion carried unanimously.

*Finance*

**Finance**

A motion was made by Marilynn Pysker, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 10.1 – 10.3

10.1 Financial Reports

- a. Treasurer's Report – November 2013
- b. Extra Class Report – November 2013
- c. Appropriation Status Report
- d. Revenue Status Report
- e. Claim Auditor's Report – November 2013
- f. Payroll Audit Report – October 2013
- g. Payroll Audit Report -

10.2 Budget Transfers

- a. Accept and approve the Budget Transfer Reports for the period of November 21, 2013 through December 11, 2013, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

10.3 Monetary Donations & Budgetary Increases

- a. Authorize the Shelter Island School District to accept a donation of \$2,500.00 from the Shelter Island Education Foundation, to be used for the 10<sup>th</sup> Grade Opera Trip.
- b. Authorization to increase the budget line of A.5540.400.00.2110 Field Trip Transportation in the amount of \$1,000.00 and A.2110.419.00.0000 – Field Trip Fees in the amount of \$250.00 to be offset by the \$2,500.00 donation from the Shelter Island Educational Foundation; and furthermore to

Authorize a refund to the Shelter Island Educational Foundation in the amount of \$1,250.00, which was in excess of the district's costs for the 10<sup>th</sup> Grade Opera Trip

Motion carried unanimously.

*Business*

**Business**

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Action: 11.1

11.1 Contracts

- a. Accept and approve two contracts for the purpose of expending IDEA 611 federal fund shares to approved Special Education Programs (ASEP) as required by New York State Education Law; and authorize the Board Vice President to execute said contracts. The term of said agreements is retroactive to September 1, 2013 through June 30, 2014.

Motion carried unanimously.

**Items for Consideration – None**

**Old Business**

Heating System Discussion

Dr. Hynes reviewed what has taken place over the past several weeks with the heating system. The idea of going out for a bond was put on hold to explore other options. The newest option is an Energy Performance Contract. Dr. Hynes then introduced Mr. John Fleming, ESBOCES Health & Safety Officer who would explain an Energy Performance Contract to the Board.

Mr. John Fleming explained that for an Energy Performance Contract a group of energy companies come in and look at the whole building; completing a comprehensive audit. This option would be at no cost to the taxpayers as there is no cost for a Request for Proposal (RFP). It also wouldn't require a vote. Such an audit would normally take 4-6 weeks. The energy companies could also decide they don't want to work with our district. The district could certainly begin this process and then decide to go out for a bond instead. Mr. Fleming stressed again that there is no cost involved in this option.

Mr. Fleming stressed to the Board that no matter which option they chose; either an Energy Performance Contract or to go out for a bond, the State Education Department is going to require the district to have an alternate fuel source installed. Additionally, whether the district goes out for an Energy Performance Contract or a bond vote, the work cannot be done until the summer of 2015.

Ms. Kathleen Minder, Business Manager stated if we move forward with an Energy Performance Contract and the Board decides to go out for a bond instead, the State Education Department would respond more quickly since an audit of our building had already been completed.

Mr. Fleming also made it clear that the State Education Department will not recognize the need to replace our heating system as an emergency because not only does the system still provide heat, but it also wasn't maintained properly over the years.

Ms. Linda Eklund mentioned that the plan is still unclear. She understands the dollar amount of the work that would be done, but she would like to know the specifics of what would be done. Ms. Eklund also told the Board that Mr. Doug Matz, a community member and expert in the heating and air conditioning field would be willing to sit on a committee to give his expert advice. Mr. Graffagnino expressed that he wished Mr. Matz was present at this meeting so he could share his thoughts with the Board.

In response to Ms. Eklund's concerns, Mr. Fleming explained that if/when the Board decided to go out for a bond vote, McClave Engineering would then put together all of the detailed information she is looking for. At that time an actual dollar amount would be determined. He further explained that this information could be requested from McClave now, but at a cost to the District.

As two Board Members were absent, the rest of the Board agreed that they will vote on the Energy Performance Contract at the January 13, 2014 meeting.

**Academic Administrator's Report**

*Business  
(continued)*

*Items for  
Consideration*

*Old Business*

*Academic  
Administrator's  
Report*

Student Art Show

Ms. Jennifer Rylott reported that on December 8, 2013, she attended the Shelter Island School Student Art Show that was held in conjunction with the Shelter Island Historical Society, at the Havens’ House barn. The work of our K-12 students was displayed in the barn and students were presented awards for their work in specific categories. Ms. Rylott also stated that Mrs. Stephanie Sareyani, Shelter Island School Art Teacher, has planned for two more art shows in the future – one at Guild Hall and one at Parrish Art Museum.

Grades Kindergarten-7 Holiday Concert

Ms. Rylott attended the Grades K-7 Holiday Concert on December 12, 2013 and reported that it was standing room only for the K-5 portion. The students were fabulous and she congratulated Mr. Keith Brace and Ms. Jessica Bosak on a job well done.

**Superintendent’s Report**

Science Fair

Dr. Michael Hynes reported that the 49<sup>th</sup> Annual Science Fair was held on December 6, 2013. He thanked the many judges who attended and explained how fortunate our students were to present to these judges because they are experts in the field of science. Dr. Hynes spoke about how well our students presented and how proud he was of each and every participant.

Grades 8-12 Holiday Concert

Dr. Hynes reported that the Grades 8-12 Holiday Concert was held on December 11, 2013 and was very well attended. He stated that Mr. Keith Brace and Ms. Jessica Bosak did a great job and that the kids looked great and sounded even better.

PTSA Holiday Boutique

Dr. Hynes announced that the annual PTSA Holiday Boutique will be held tomorrow, December 17, 2013. He explained that the students get to shop for their family members and then have their treasures wrapped. It’s a very festive event.

**Board Member Reports - None**

**Student Liaison Report - None**

**Visitor Comments - None**

**Adjournment**

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:55 pm.

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Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, January 13, 2014, at 7:00 pm, in the Conference Room.

*Academic  
Administrator’s  
Report (continued)*

*Superintendent’s  
Report*

*Board Member’s  
Report*

*Student Liaison  
Report*

*Visitor Comments*

*Adjournment*