

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**SPECIAL MEETING
July 22, 2014**

Members Present: Thomas Graffagnino, Linda Eklund, Elizabeth Melichar, Marilyn Pysher, Mark Kanarvogel, and Alfred Brigham, Sr.

Others Present: Jennifer Rylott, Academic Administrator; Todd Gulluscio, Director of Physical Education/District Operations; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Kathleen Minder, Business Manager; Ambrose Clancy, Shelter Island Reporter; 4 faculty/staff/student and 3 community residents

Absent: Stephen Gessner; Michael Hynes, Superintendent

The meeting was called to order at 6:04 pm by Vice-President Graffagnino.

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:06 pm to discuss the applicants for the Superintendent position pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

The Board of Education came out of Executive Session at 6:34 pm, followed by the Pledge of Allegiance.

Marilynn Pysher read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions - None

Personnel

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 6.1 A.

6.1 A. Appointment of Personnel

Interim Superintendent

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Jennifer Rylott, as Interim Superintendent, effective July 28, 2014 through August 31, 2014; and authorize the Board Vice-President to execute the contract for said position.

Motion carried unanimously.

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 6.1 B

6.1 B. Appointment of Personnel

Night Custodial Worker I

Tyler Clark, to a 26-week probationary appointment, effective July 23, 2014, at a salary of \$37,416, Step 1 of the 2014-2015 Night Custodial Salary Schedule, pending clearance for employment by New York State Department of Education fingerprint initiative

Call to Order

Executive Session

Pledge of Allegiance

Mission Statement

Visitor Comments

Consent Agenda Personnel

Motion carried unanimously.

A motion was made by Linda Eklund, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel action: 6.2

6.2 Resignation of Personnel

Kathleen Minder, Business Manager, effective July 31, 2014.

Motion carried unanimously.

Finance

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 7.1 – 7.2

7.1 Budgetary Increase

BE IT RESOLVED THAT: The Board of Education of the Shelter Island School District hereby authorizes a budgetary increase to the General Fund Account Code A.9090.802.00.000 in an amount not to exceed \$22,000, to be offset by the Reserve for Employee Benefit Accrued Liability Reserve (EBALR) pursuant to General Municipal Law Section 6-P.

7.2 Budget Transfers

Accept and approve the Budget Transfer Reports for the period of June 13, 2014 through July 21, 2014, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

Business

A motion was made by Elizabeth Melichar, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 8.1

8.1 Contracts

Approve the addendum to the agreement between the Board of Education of the Shelter Island School District and Cullen & Danowski, LLP, for additional accounting services. The term of said agreement shall be August 1, 2014 through June 30, 2015; and authorize the Board Vice-President to execute said agreement.

Motion carried unanimously.

Facility

A motion was made by Mark Kanarvogel, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility action: 9.1

9.1 State Environmental Quality Review Act (SEQRA)

WHEREAS, the Board of Education of the Shelter Island Union Free School District, desires to embark upon the following capital improvement projects: upgrade to heating system at Shelter Island School, including but not limited to replacement of boilers, pumps and piping, replacement of steam radiators with unit ventilators, heating and ventilating upgrades, installation of cooling system for computer server rooms, and fuel oil tank replacement and all ancillary work associated with said capital improvement projects; and

WHEREAS, said capital improvement projects are subject to classification under the State Environmental Review Act (SEQRA); and

*Consent Agenda
Personnel
(continued)*

*Consent Agenda
Finance*

*Consent Agenda
Business*

*Consent Agenda
Facility*

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education has examined all information related to the capital improvement project, and has determined that the above-described capital improvement project are classified as Type II Actions pursuant to Section 617.5(c)(1) and (c)(2) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act (SEQRA); and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares the above-referenced project to be a Type II Action, which requires no further review under SEQR; and

BE IT FURTHER RESOLVED, that the Board of Education has forwarded an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation and has received clearance from the Department.

Motion carried unanimously.

At this time, Vice-President Graffagnino announced that the District will hold a Bond Vote of September 23, 2014. He further explained that in order to keep on schedule for this vote, the Board will need to meet next week to approve the Notice of Bond Referendum. Mrs. Rylott then reviewed the entire timeline for the Bond Vote and Mr. Graffagnino asked the District Clerk to poll the members of the Board of Education to determine which day they can meet next week.

Visitor Comments

Executive Session

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:52 pm, to further discuss the applicants for the Superintendent position pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

Adjournment

A motion was made by Marilyn Pysner, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:18 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, August 18, 2014 at 6:00 pm, in the Conference Room.

*Consent Agenda
Facility
(continued)*

*Visitor
Comments*

*Executive
Session*

Adjournment