

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
February 9, 2015

Members Present: Stephen Gessner, Thomas Graffagnino, Mark Kanarvogel, Elizabeth Melichar, Alfred Brigham, Sr., and Linda Eklund (left at 7:07 pm)

Others Present: Leonard Skuggevik, Superintendent; Jennifer Rylott, Academic Administrator; Todd Gulluscio, Director of Physical Education/District Operations; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; Chris Tehan, Videographer; 4 faculty/staff/ student and 2 community resident/other

Absent: Marilynn Pysher and Elizabeth Dunning, Student Liaison

The meeting was called to order at 6:32 pm by President Gessner.

A motion was by made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:32 pm to discuss the employment of a particular individual in the District.

Motion carried unanimously.

The regular meeting began at 7:10 pm, followed by the Pledge of Allegiance.

Elizabeth Melichar read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Budget Presentation

Mr. Skuggevik welcomed everyone to the second presentation that will be held in preparation of the 2015-2016 school budget. The topic presented at this meeting was, Administrative Budget, which includes Salaries, Contractual, Travel & Conferences, Materials & Supplies, BOCES Services, Administrative Employees’ Benefit Expense, and Retirees’ Benefit Expense.

Mr. Skuggevik reviewed the schedule of the dates and topics for the remaining 2015-2016 school budget meetings, and noted that all the meetings will begin at 7:00 pm. The schedule is as follows.

- March 16, 2015 – Educational Program
- March 23, 2015 – Capital
- March 30, 2015 – Budget Overview
- April 22, 2015 – Budget Adoption

Mr. Skuggevik ended his presentation and opened the floor to any questions and concerns.

Consent Agenda

A motion was made by Elizabeth Melichar, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of January 20, 2015

Motion carried unanimously.

Call to Order

Executive Session

Pledge of Allegiance

Mission Statement

Budget Presentation

Visitor Questions - None

Correspondence -- None

Presentation

Ms. Meghan Lang, Advisor to the Class of 2016 and two (2) members of the Prom Committee presented their plan for Prom 2015. The prom will be held on Saturday, May 2, 2015, from 7:00 pm – 11:00 pm, at Ram’s Head Inn.

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves Prom 2015 to be held on Saturday, May 2, 2015, from 7:00 pm – 11:00 pm, at Ram’s Head Inn.

Motion carried unanimously.

Ms. Jennifer Rylott presented an overview of the many different diploma types students in New York State can graduate with. These include Regents Diploma, Regents with Honors Diploma, Regents with Advanced Designation Diploma, Local Diploma, Career & Technical Education Endorsement Diploma, as well as Non-Diploma High School Exiting Credentials for Students with Disabilities. Ms. Rylott then explained the new Multiple Pathways (4+1 Option) Diploma. This new diploma type, allows for students to take 4 of the 5 core regents examinations (Math, Science, English Language Arts, and 1 History), along with one alternate assessment in the student’s area of choice, thus allowing students to graduate with a background in an area of his/her interest.

Personnel

A motion was made by Thomas Graffagnino, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 9.1

- 9.1 Additional Coaching for the 2014-2015 School Year
 - a. Ian Kanarvogel, Junior Varsity Softball Coach, \$4,598.25.

Motion carried. Mark Kanarvogel recused himself.

A motion was made by Mark Kanarvogel, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 9.2

- 9.2 Additional Volunteer Assistant Coaches for the 2014-2015 School Year
 - a. Michael Dunning, Baseball
 - b. Bryan Gallagher, Softball
 - c. Kenneth Lewis, Baseball

Motion carried unanimously.

A motion was made by Alfred Brigham, Sr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 9.3

- 9.3 Resignation of Personnel
 - a. Frank Emmett, Elementary Education, K-6, effective June 30, 2015, for the purpose of retirement.

Motion carried unanimously.

At this time, Ms. Jennifer Rylott thanked Frank Emmett for his many years of service.

Program

A motion was made by Elizabeth Melichar, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 10.1 – 10.2

Visitor Questions

Correspondence

Presentation

*Consent Agenda
Personnel*

*Consent Agenda
Program*

10.1 Sub-CSE Recommendation for the 2014-2015 School Year

- a. Sub-Committee on Special Education

10.2 School Calendar – 2015-2016

- a. Approval of the Shelter Island District's School Calendar for the 2015-2016 school year

Motion carried unanimously

Finance

A motion was made by Thomas Graffagnino, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 11.1 – 11.3

11.1 Financial Reports

- a. Treasurer's Report – January 2015
- b. Extra Class Report – January 2015
- c. Appropriations Status Report
- d. Claim Auditor's Report – January 2015
- e. Payroll Audit Report – January 2015

11.2 Budget Transfers

- a. Accept and approve Budget Transfers, for the period of January 16, 2015 through February 6, 2015, in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

11.3 Tax Deferred Annuity Plan (43(b)) for Employees

- a. Approval to add Aspire to OMNI's approved vendor list

Motion carried unanimously.

Business

A motion was made by Elizabeth Melichar, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 12.1 – 12.2

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island School District and Ace Canvas & Tent, of Ronkonkoma, New York, for the rental of a tent and chairs for various end of year ceremonies and the 2015 commencement ceremony, in the amount of \$3,295.00; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island School District and the American Red Cross, allowing the American Red Cross to use the school as an emergency shelter during a disaster. The term of said agreement shall be retroactive to July 1, 2014 through June 30, 2015, with an automatic renewal for an additional one-year term at the expiration of this term, unless terminated earlier; and authorize the Board President to execute said agreement.

12.2 Donations & Budgetary Increases

- a. Authorize the Shelter Island School District to accept a donation of \$1,000 from the Shelter Island Educational Foundation, to be used for funding the Adirondack Chair Project.
- b. Authorization to increase the budget line of Technology Materials and Supplies, A2110.450.00.0016, in the amount of \$1,000, to be offset by the \$1,000 donation from the Shelter Island Educational Foundation.
- c. Authorize the Shelter Island School District to accept a donation of \$1,000 from the Shelter Island Educational Foundation, to be used for the Empty Bowls Project.

*Consent Agenda
Program
(continued)*

*Consent Agenda
Finance*

*Consent Agenda
Business*

- d. Authorize to increase the budget line of Art Program Materials & Supplies, A2110.450.00.0011, in the amount of \$1,000, to be offset by the \$1,000 donation from the Shelter Island Educational Foundation.
- e. Authorize the Shelter Island School District to accept a donation of \$2,000 from the Shelter Island Educational Foundation, to be used for the 7th & 8th Grade Social Studies Class Trip to Ellis Island and the Statue of Liberty.
- f. Authorization to increase the budget line of Field Trip Fees, A2110.419.00.0000, in the amount of \$2,000, to be offset by the \$2,000 donation from the Shelter Island Educational Foundation.
- g. Authorize the Shelter Island School District to accept a donation of \$1,850.46 from the Shelter Island Educational Foundation, to be used for the Selma Screening Field Trip.
- h. Authorization to increase the budget line of Field Trip Transportation, A5540.400.00.2110, in the amount of \$1,298.46, and budget line of Ferry for Field Trips, A5550.475.00.2110, in the amount of \$552.00, to be offset by the \$1,850.46 donation from the Shelter Island Educational Foundation.
- i. Authorize the Shelter Island School District to accept a donation of \$3,000 from the Shelter Island Educational Foundation, to be used for The Nutcracker.
- j. Authorization to increase the budget line of Field Trip Fees, A2110.419.00.0000, in the amount of \$2,742, and to increase the budget line of Field Trip Transportation, A5540.400.00.2110, in the amount of \$258, to be offset by the \$3,000 donation from the Shelter Island Educational Foundation.

Motion carried unanimously.

At this time, Elizabeth Melichar publically thanked the Shelter Island Educational Foundation for the tremendous support and opportunities they give our school and students.

Facility - None

Items for Consideration - None

Old Business - None

Director of Physical Education/District Operations Report

Todd Gulluscio reported that the next Hall of Fame Induction Ceremony will be held on Saturday, May 16, 2015, at 7:00 pm, in the Auditorium. He then announced the inductees.

Mr. Gulluscio stated that thirteen (13) sports team banners were found, but there are still twenty (20) more banners needed. Mr. Gulluscio will work with Michael Dunning to have the 13 banners hung. Additionally, a consultant from a banner company will be coming to evaluate our space for the banners and he will make recommendations for the future.

Mr. Gulluscio informed the Board of Education that there will be a United States Department of Education Policy Briefing on Physical Activity and School Climate on Thursday, February 12, 2015, at 10:00 am, on edstream.ed.gov. This briefing will focus on Physical Education and how it continues to improve the school climate.

Mr. Gulluscio reported about [Get Moving NY](#), a contest that encourages teachers of physical education to create a short video that highlights the physical education/health curriculum, as well as the students. Shelter Island School will submit a video of the grades 4/5 musical, [It's How You Play the Game](#), a collaboration of our music and physical education departments. The video of the school that receives the most votes, will receive a prize.

*Consent Agenda
Business (continued)*

Facility

*Items for
Consideration*

Old Business

*Director PE/District
Operations Report*

Mr. Gulluscio closed his report by stating that he and the physical education teachers are reviewing the current Shelter Island School Physical Education Scope and Sequence and comparing it to the National Physical Education Scope and Sequence.

Director PE/District Operations Report (continued)

Academic Administrator’s Report

Mrs. Jennifer Rylott attended the PTSA meeting on February 3, 2015. At the meeting, it was announced that Parents as Reading Partners (PARP) will be held on March 2, 2015 – March 19, 2015. The guest speaker at the meeting was Vicki Weslek, who spoke about the Edible School Garden. Mrs. Rylott reported that Ms. Weslek will attend the March 16, 2015 Board Meeting to present an update to the Board of Education. In closing, Ms. Rylott mentioned that the Edible School Garden will host the annual, Empty Bowls Fundraiser on March 26, 2015.

Academic Administrator’s Report

Superintendent’s Report

Mr. Leonard Skuggevik reported that he attended the National Honor Society Induction Dinner on January 29, 2015, at the Ram’s Head Inn and he thanked the PTSA members who volunteered as servers. Mr. Skuggevik described the evening as a nice family event.

Superintendent’s Report

Board Member Reports

Mark Kanarvogel asked Mr. Gulluscio for an update regarding the concussion screening process he had asked him to look into at a previous Board Meeting. Mr. Gulluscio reported that the process has begun, but is not completed just yet.

Board Member Reports

Mr. Kanarvogel also noted that as he drove past the school recently, he noticed Michael Dunning and Gregory Sulahian shoveling the snow off the roof. He thanked them for doing this difficult, yet very important task.

Student Liaison Report

Student Liaison Report - None

Visitor Comments

A parent in the audience asked for an explanation of the concussion screening. Mr. Gulluscio explained that the District provides a pre-test (baseline) and then a post-test if a concussion is suspected.

Visitor Comments

The same parent, inquired about what happens to school aid when a student abstains from the standardized testing. Mr. Skuggevik explained that the District will still receive funding, but they will receive less funding for each student who opts out.

Adjournment

Adjournment

A motion was made by Thomas Gaffagnino, seconded by Alfred Brigham, Sr., to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 8:01 pm.

Jacqueline Dunning
District Clerk

The next Regular Meeting of the Board of Education of the Shelter Island Union Free School District is Monday, March 16, 2015, at 7:00 pm, in the Conference Room.