

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
January 20, 2015

Members Present: Stephen Gessner, Thomas Graffagnino, Elizabeth Melichar, Marilyn Pysher, and Linda Eklund

Others Present: Leonard Skuggevik, Superintendent; Jennifer Rylott, Academic Administrator; Todd Gulluscio, Director of Physical Education/District Operations; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Elizabeth Dunning, Student Liaison (arrived at 7:17 pm); Julie Lane, Shelter Island Reporter; Mary Ellen McGayhey, Videographer; 8 faculty/staff/ student and 4 community resident/other

Absent: Mark Kanarvogel, and Alfred Brigham, Sr.

The meeting was called to order at 6:02 pm by President Gessner, followed by the Pledge of Allegiance.

*Call to Order and
Pledge of Allegiance*

A motion was by made by Thomas Graffagnino, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:35 pm to discuss the employment of a particular individual in the District.

Executive Session

Motion carried unanimously.

The regular meeting began at 7:01 pm.

Stephen Gessner read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

Mission Statement

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Public Hearing

*Public Hearing
Code of Conduct*

Code of Conduct

At this time, Dr. Gessner asked all present if there were any questions or comments regarding the District’s Code of Conduct. No one had any questions or comments.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board hereby approves the Shelter Island Union Free School District Code of Conduct.

Motion carried unanimously.

Building Safety Plan

*Public Hearing
Building Safety Plan*

At this time, Dr. Gessner asked all present if there were any questions or comments regarding the District’s Building Safety Plan. No one had any questions or comments.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board hereby approves the Shelter Island Union Free School District Building Safety Plan.

Motion carried unanimously.

Budget Presentation

Budget Presentation

Mr. Skuggevik welcomed everyone to the first presentation that will be held in preparation of the 2015-2016 school budget. Topics presented at this meeting included, Highlights for 2014-2015,

Typical Budgeting Issues, Tax Cap Update and 2015-2016 Salaries & Benefits. Mr. Skuggevik reviewed the schedule of the dates and topics for the remaining 2015-2016 school budget meetings, and noted that all the meetings will begin at 7:00 pm. The schedule is as follows.

- February 9, 2015 - Administration
- March 16, 2015 – Educational Program
- March 23, 2015 – Capital
- March 30, 2015 – Budget Overview
- April 22, 2015 – Budget Adoption

Mr. Skuggevik ended his presentation and opened the floor to any questions and concerns.

Consent Agenda

A motion was made by Marilyn Pysher, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of December 15, 2014

Motion carried unanimously.

Visitor Questions - None

Correspondence -- None

Presentation

Mr. Daniel Williams thanked the Board of Education and Administration for their continued support of the Science Department, which recently resulted in the District purchasing a Picodrop Spectrophotometer. Mr. Williams reviewed how this new piece of equipment has already improved research results in the classroom.

Ms. Taylor Rando and Ms. Kaitlyn Mulcahy reported on the Cultural Exchange Field Trip Experience at Longwood High School. Both students spoke about the differences between both districts, and agreed it was a very good experience. Overall, Ms. Rando and Ms. Mulcahy came back appreciating Shelter School more and in their opinion, agreed that Shelter Island Students receive a better education due to the relationships and support they have with their teachers.

Ms. Olivia Garrison shared that she was the recipient of the Suffolk Zone Fitness Award, along with Sawyer Clark, for his and her scholarly and athletic efforts. They attended a dinner where two representatives from each of the Suffolk County school districts were honored with this award. Ms. Garrison said it was very nice experience.

Personnel

A motion was made by Marilyn Pysher, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 10.1 I.a

10.1 Appointment of Personnel

I. Guidance Counselor

- a. Appoint Martha Tuthill, to a 3-year probationary position as Guidance Counselor, effective February 23, 2015, in the tenure area of School Counseling & Guidance, at a salary of \$59,413.00, Step 1 MA of the 2014-2015 teacher salary scale, prorated.

Motion carried unanimously

*Budget Presentation
(continued)*

Consent Agenda

Visitor Questions

Correspondence

Presentation

*Consent Agenda
Personnel*

At this time, Dr. Gessner congratulated and welcomed Ms. Tuthill. Ms. Tuthill thanked the Board of Education and announced that she is looking forward to working with the Shelter Island faculty, staff and students.

*Consent Agenda
Personnel
(continued)*

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 10.1 II.a

10.1 Appointment of Personnel

II. Additional Coaching for the 2014-2015 School Year

- a. Peter Miedema, Junior Varsity Boys' Baseball Coach, \$4,598.25

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 10.2

10.2 Personnel Salary

Approval of the following personnel salary:

- a. Approval of Maryann Impastato, Senior Account Clerk, \$49,848.00, effective February 6, 2015

Motion carried unanimously.

Program

A motion was made by Elizabeth Melichar, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 11.1

*Consent Agenda
Program*

11.1 CSE Recommendation for the 2014-2015 School Year

- a. Committee on Special Education

Motion carried unanimously

Finance

A motion was made by Stephen Gessner, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 12.1 – 12.2

*Consent Agenda
Finance*

12.1 Financial Reports

- a. Treasurer's Report - November 2014
- b. Extra Class Report – November 2014
- c. Appropriations Status Report
- d. Claim Auditor's Report – November 2014
- e. Payroll Audit Report – November 2014

12.2 Budget Transfers

- a. Accept and approve Budget Transfers, for the period of November 18, 2014 through December 15, 2014, in accordance with Board Policy, the Superintendent has approved.

Motion carried unanimously.

Business

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 13.1

*Consent Agenda
Business*

13.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island School District and C-BIZ Valuation group, LLC of Lawrenceville, New Jersey, for property valuation services, including an electronic update service option, in the amount of \$990.00, for the 2014-2015 school year; and authorize the Board President to execute said agreement.
- b. Approve the contract for transportation services for the Curious Incident of the Dog in the Night-Time field trip as follows; and authorize the Board President to execute said agreement.
 - 1. Hampton Jitney on March 11, 2015, in the amount of \$1,138.00
- c. Approve the contract between the Board of Education of the Shelter Island School District and Literacy Success, LLC of Mt. Sinai, New York, for professional development services, in the amount of \$4,800.00, for the 2014-2015 school year, to be covered by Title IIA Grant funds; and authorize the Board President to execute said agreement.

Motion carried unanimously.

Facility - None

Items for Consideration - None

Old Business

Ms. Elizabeth Melichar was approached by community members because there are no banners hanging in the gym for the accomplishments of the past three years of girls' volleyball teams and the 2014 boys' basketball team. Ms. Melichar asked for the status of the banners. Mr. Gulluscio explained that he has a list of twenty (20) banners that are missing. As there is limited space in the gymnasium, he is looking into purchasing consolidation banners for all sports. Ms. Melichar responded that she would hope that the more special accomplishments would be highlighted with a special, single banner, and asked for a timeline of when the banners will arrive and be hung. Mr. Gulluscio responded that he expects the banners to be purchased and hung towards the end of next year, due to budget constraints. Ms. Melichar insisted these banners to be purchased and displayed, sooner rather than later. At this time, Mr. Skuggevik made a promised to have the banners purchased and hung prior to the start of each of the sports seasons, next year.

Director of Physical Education/District Operations Report

Mr. Gulluscio reported that he attended the Suffolk Zone Awards Dinner with Olivia Garrison and Sawyer Clark. He said it was a pleasure to see our students be honored along with other Suffolk County athletes.

Academic Administrator's Report

Ms. Rylott spoke about the new Multiple Pathways for High School Graduation that was recently approved by the Board of Regents. Ms. Rylott gave a brief overview of what this means and stated that she will have a full presentation regarding Diploma Types and this new change.

Superintendent's Report

Mr. Skuggevik reported that the Longwood High School students visited our campus, as part of the Cultural Exchange Field Trip. At the end of the day, students gathered and shared their thoughts about our small school. One student couldn't believe how our students enter a classroom, are quiet, and begin learning right away. As this field trip was successful, Mr. Skuggevik intends on doing it every year.

Mr. Skuggevik announced that Mr. Todd Gulluscio was recognized for his work and professional development in athletics by the National Interscholastic Athletic Administrators Association and has earned the distinction of a nationally certified athletic administrator.

*Consent Agenda
Business (continued)*

Facility

*Items for
Consideration*

Old Business

*Director of Physical
Education/District
Operations Report*

*Academic
Administrator's
Report*

*Superintendent's
Report*

Board Member Reports

Marilynn Pysher announced that Communities That Care (CTC) is currently hosting Guiding Good Choices program and she handed out the curriculum to each Board Member so they could further understand the program.

Board Member Reports

Student Liaison Report

Elizabeth Dunning announced that the Cheerleaders have chosen February 2, 2015 – February 6, 2015 for Spirit Week and they will be working on a schedule for the week-long event.

Student Liaison Report

Ms. Dunning also mentioned that Annie Warbucks is the play that was chosen for this year. Annie Warbucks is the sequel to Annie. Rehearsals have begun and the play will be performed on March 26, 2015 – March 29, 2015.

Ms. Dunning took a moment to personally thank the Board of Education for the purchase of the Picodrop Spectrophotometer and noted that it has already changed the quality of the research she has done in her Intel Class.

In closing, Ms. Dunning shared that the National Honor Society Induction Dinner will be held on Wednesday, March 28, 2015, at 6:00 pm, at Ram’s Head Inn.

Visitor Comments

Ms. Kathleen Lynch asked where the idea for field trips is generated from. Mr. Skuggevik replied that anyone can recommend a field trip, but the monies need to be available and the trip must have an educational focus. Ms. Melichar referred Ms. Lynch to the policy manual on the website, if she wanted to review the District’s Field Trip policy.

Visitor Comments

Ms. Lynch then inquired about Mr. Richard Osmer retiring. Ms. Lynch asked if Mr. Brian Becker will move directly into Mr. Osmer’s position or would the position be posted. Dr. Gessner responded by saying it is premature to have this discussion right now.

Adjournment

A motion was made by Marilyn Pysher, seconded by Thomas Graffagnino, to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 8:12 pm.

Adjournment

Jacqueline Dunning
District Clerk

The next Regular Meeting of the Board of Education of the Shelter Island Union Free School District is Monday, February 9, 2015, at 7:00 pm, in the Conference Room.