

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
December 15, 2014

Members Present: Stephen Gessner, Thomas Graffagnino, Elizabeth Melichar, Marilyn Pysher, Linda Eklund (left at 7:03 pm), and Alfred Brigham, Sr. (arrived at 6:32 pm)

Others Present: Leonard Skuggevik, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; Chris Tehan, Videographer; 4 faculty/staff/ student and 3 community resident/other

Absent: Mark Kanarvogel, Todd Gulluscio, Director of Physical Education/District Operations; Elizabeth Dunning, Student Liaison

The meeting was called to order at 6:11 pm by President Gessner, followed by the Pledge of Allegiance.

A motion was by made by Marilyn Pysher, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:35 pm to discuss the employment of a particular individual in the District.

Motion carried unanimously.

The regular meeting began at 7:06 pm.

Elizabeth Melichar read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Consent Agenda

A motion was made by Thomas Graffagnino, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of November 17, 2014

Motion carried unanimously.

Visitor Questions - None

Correspondence -- None

Presentation

Senior Class Trip

Ms. Jessica Bosak, the Senior Class Advisor, along with Julia Martin and Cameron Clark, members of the Class of 2015, presented the Board with an overview of the Class of 2015's itinerary for their senior class trip. The class is planning a trip to St. Augustine, Florida, Thursday, May 14, 2015 through Sunday, May 17, 2015.

Elizabeth Melichar asked about the cost of the trip. Ms. Martin explained that the cost of the trip will be no more than \$1,100 and that most students have already raised more than half of that amount. Students will then be responsible to personally cover the balance. Ms. Martin also stated that the

*Call to Order and
Pledge of
Allegiance*

Executive Session

Mission Statement

*Consent Agenda
Minutes*

Visitor Questions

chaperones will be Ms. Bosak and Mr. Miedema, and once they have a final count of students, they may need one more chaperone.

*Presentations
(continued)*

A motion was made by Thomas Graffagnino, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby approves the 2015 Senior Class Trip to St. Augustine, Florida, on May 14-17, 2015, as presented by Ms. Bosak, and, Julia Martin and Cameron Clark, members of the senior class.

Motion carried unanimously.

Personnel

*Consent Agenda
Personnel*

A motion was made by Elizabeth Melichar, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 8.1 – 8.3

8.1 Additional Substitute Teacher for the 2014-2015 school year, at a rate of \$110 per day (certified and 4 year degree)

a. Victoria Firemark

8.2 Leave Replacement

a. Victoria Firemark, as a Leave Replacement for Lindsay Rando, Teacher's Aide position, effective January 5, 2015 to June 26, 2014, at a salary of \$24,019.00, pro-rated to \$13,647.13, Step 4 of the teacher aide salary scale.

8.3 Resignation of Personnel

a. Mark Palios, Guidance Counselor, effective January 9, 2015

Motion carried unanimously.

Ms. Elizabeth Melichar thanked Mr. Palios for his many contributions over the years and wished him well in his new position. Ms. Melichar stated that Mr. Palios will be missed.

Program

*Consent Agenda
Program*

A motion was made by Elizabeth Melichar, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 9.1

9.1 CSE/504 Recommendation for the 2014-2015 School Year

a. Committee on Special Education

b. 504 Committee

Motion carried unanimously

Finance

*Consent Agenda
Finance*

A motion was made by Marilynn Pysker, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 10.1 – 10.3

10.1 Financial Reports

a. Treasurer's Report - November 2014

b. Extra Class Report – November 2014

c. Appropriations Status Report

d. Revenue Status Report

e. Claim Auditor's Report – November 2014

f. Payroll Audit Report – November 2014

10.2 Budget Transfers

- a. Accept and approve Budget Transfers, for the period of November 18, 2014 through December 15, 2014, in accordance with Board Policy, the Superintendent has approved.

10.3 Audit Corrective Action Plan

- a. Accept the Superintendent’s Audit Corrective Action Plan from the audit management letter for the period ending June 30, 2014, as required by regulations of the State Education Department Commissioner

Motion carried unanimously.

Business - None

Facility - None

Items for Consideration - None

Old Business - None

Director of Physical Education/District Operations Report - None

Academic Administrator’s Report

Ms. Rylott took the opportunity to wish Mr. Palios well, and stated that he has been a great colleague and friend, and will be missed.

Ms. Rylott briefly mentioned that she will make a presentation to the Board of Education in February that will outline the many different types of diplomas that are now available to students.

Next, Ms. Rylott spoke about the Grades K-7 Winter Concert. She mentioned that the kids did a great job and it’s always a fun performance.

In closing, Ms. Rylott announced that the PTSA Holiday Boutique will be held tomorrow, Tuesday, December 16, 2014. She thanked the members of thePTSA for all their hard work in setting up the boutique for our students.

Superintendent’s Report

Mr. Skuggevik reported that the 50th Annual Science Fair was a phenomenal event and it was better than any other science fair he has attended. He was impressed by the number of parents and community members who came out to support our students, and he congratulated Sharon Gibbs, Dan Williams and Brittney Bothwell on a job well done.

Mr. Skuggevik attended the Grades 8-12 Winter Concert and reported that it was more fun than any other concert he has ever attended. He enjoyed watching the students have such a good time. Mr. Skuggevik congratulated Ms. Bosak and Mr. Brace.

In closing, Mr. Skuggevik spoke about the Pre K/Kindergarten Parent Meeting. He was pleased with the number of parents who attended. Mr. Skuggevik stated that many questions were answered, and he agreed to keep the lines of communication open.

Board Member Reports

Alfred Brigham, Sr. reported that he was a judge at the Science Fair and there were many impressive projects.

Elizabeth Melichar reported that the final revisions are being made to the Code of Conduct and will be presented to the public and Board Education in January.

*Consent Agenda
Finance
(continued)*

Business

Facility

*Items for
Consideration*

Old Business

*Director of PE/District
Operations Report*

*Academic
Administrator’s
Report*

*Superintendent’s
Report*

*Board Member
Reports*

Thomas Graffagnino echoed Mr. Skuggevik's sentiments about the Pre K/Kindergarten Parent Meeting. He was equally as pleased to see so many parents in attendance.

Marilynn Pysher spoke about the CTC program, Guiding Good Choices.

Student Liaison Report - None

Visitor Comments

A parent in the audience stated that she is new to Board Meetings and was curious about the CSE reports she sees on the agenda each month. Ms. Rylott explained that these are confidential, special education reports so the public cannot view them. Ms. Melichar pointed out that the Board sees the reports, but the names of the students have been redacted. When the Board approves these reports, they are approving the recommendations of the CSE Committee. The same parent also thanked Mr. Skuggevik and Ms. Rylott for the Pre K/Kindergarten Parent Meeting, stating that many questions were answered and she now feels more at ease.

Adjournment

A motion was made by Elizabeth Melichar, seconded by Marilynn Pysher, to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 7:26 pm.

Jacqueline Dunning
District Clerk

The next Regular Meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday January 20, 2015, at 7:00 pm, in the Conference Room.

Board Member Reports (continued)

Student Liaison Report

Visitor Comments

Adjournments