

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**BUDGET PUBLIC HEARING/REGULAR MEETING
May 9, 2016**

Members Present: Thomas Graffagnino, Linda Eklund (arrived at 6:19 pm), Mark Kanarvogel (left at 7:37 pm and returned at 8:02 pm), Elizabeth Melichar, Alfred Brigham, Sr.(arrived at 6:18 pm), Susan Binder and Kathleen Lynch

Others Present: Leonard Skuggevik, Superintendent; Jennifer Rylott, Academic Administrator; Todd Gulluscio, Director of Physical Education/District Operations; Timothy Laube, School District Business Leader; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; Connor Rice, Student Liaison; 10 faculty/staff/ student and 6 community resident/other

The meeting was called to order at 6:04 pm by President Graffagnino, followed by the Pledge of Allegiance.

Elizabeth Melichar read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Public Budget Hearing – School Budget 2016-2017

Mr. Timothy Laube presented a brief overview of the proposed 2016-2017 School Budget. Topics reviewed included Proposed Budget, Proposed Budget Development Recap, Three-Part Proposed Component Budget, Property Tax Report Card, and Contingency Budget.

At this time, Mr. Laube opened the floor to questions. Ms. Mary Ellen Adipietro, parent, voiced a concern about personnel salaries increasing. Ms. Adipietro then made statements regarding the reasons why she believes parent send their children to off-island schools. The Board of Education asked that these parents be encouraged to come forward so their issues could be addressed. Ms. Linda Ekund and Ms. Elizabeth Melichar both agreed to be available to these parents, and Mr. Brian Becker offered that a representative of the Shelter Island Faculty Association join the committee and the board accepted his offer.

Ms. Kyle Karen, another parent in the audience questioned the percentage of the budget that is going towards administration. She questioned the idea of sharing a superintendent and/or principal with another district. Ms. Melichar explained that the superintendent and principal positions in our District are already a combined position, so it is similar to sharing the positions with another district.

Visitor Questions

There were no additional visitor questions at this point in the meeting.

Consent Agenda

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Budget Workshop of April 11, 2016
 - 2. Special Meeting of April 19, 2016
 - 3. Budget Adoption/Regular Meeting of April 20, 2016

Motion carried unanimously.

Correspondence

Mr. Graffagnino acknowledged receipt of a letter from a community member.

*Call to Order
and Pledge of
Allegiance*

*Mission
Statement*

*Public Budget
Hearing*

*Visitor
Questions*

*Consent
Agenda*

Correspondence

Presentation

On behalf of the Shelter Island Faculty Association, Mr. Brian Becker shared that the elementary students participated in an Earth Day shoreline cleanup. He reminded everyone that the music department was welcoming community members to participate in the Spring Concert. Mr. Becker briefly touched on the Army Fitness/Teambuilding program that took place in PE classes and explained that Mr. Gulluscio would touch on it further during his report. In closing, Mr. Becker shared that a karate specialist will present a Self Defense & Awareness course to Junior and Senior girls on May 16, 2016 and May 26, 2016. Ms. Kathleen Lynch added that the PTSA has been kind enough to sponsor this program.

Lynne Colligan spoke about the Young American Playwrights Program that our current 8th grade students are participating in and announced that Emma Gallagher’s play was chosen to be performed.

Janine Mahoney asked the Board of Education for permission for the National Honor Society to attend the Relay for Life event on June 3 – 4, 2016, from 6:00 pm – 6:00 am, at Jean Cochran Park, in Southold, NY. Ms. Mahoney pointed out that this would be the 9th year the Shelter Island School National Honor Society participated in the Relay for Life event.

Ms. Elizabeth Melichar inquired about the chaperone to student ratio for this event. Mrs. Mahoney stated that the total number of participants has yet to be finalized, but she will ensure that there is 1 chaperone for every 5 students, as stated in the District’s field trip policy for overnight trips.

A motion was made by Linda Eklund, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby approves the National Honor Society to attend the Relay for Life event on June 3 – 4, 2016, from 6:00 pm – 6:00 am, at Jean Cochran Park, in Southold, NY. (Approval is contingent on the correct ratio of chaperones to students.)

Motion carried unanimously.

Personnel

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Action: 9.1

9.1 Tenure Recommendation

- a. Approval of the tenure recommendation of Kerri Knipfing, in the tenure area of Elementary Education K-6, effective September 1, 2016

Motion carried unanimously.

At this time, Kerri Knipfing thanked the Board of Education, administration and her colleagues for allowing her to realize her dreams. Kathleen Lynch, Brian Becker on behalf of Lynn Green, and Janine Mahoney each shared their thoughts about Ms. Knipfing.

A motion was made by Susan Binder, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 9.2

9.2 Childcare Leave

- a. Approve a contractual childcare leave of absence for Elizabeth Eklund, Elementary Teacher, to commence on or about September 26, 2016 through December 21, 2016, with said period credited towards the employee’s FMLA leave of absence.

Motion carried. Linda Eklund recused herself.

Program

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 10.1 – 10.2

Presentations

*Consent
Agenda
Personnel*

*Consent
Agenda
Program*

- 10.1 Second Reading & Adoption
 - a. Policy #5220 – District Investment Section 504 Committee
 - b. Policy #6122 – Employee Grievances
 - c. Policy #7313 – Suspension of Students
 - d. Policy #8130 – Equal Educational Opportunities
- 10.2 CSE Recommendation for the 2016-2017 School Year
 - a. Committee on Special Education

Motion carried unanimously.

Finance

A motion was made by Linda Eklund, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions:

11.1 – 11.2

- 11.1 Financial Reports
 - a. Treasurer’s Report – April 2016
 - b. Extra Class Report – April 2016
 - c. Appropriation Status Report
 - d. Revenue Status Report
 - e. Claim Auditor’s Report – April 2016
 - f. Payroll Audit Report – April 2016
- 11.2 Budget Transfers
 - a. Accept and approve Budget Transfers, for the period of April 14, 2016 through May 9, 2016, in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

Consent
Agenda
Personnel

Business

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions:

12.1 – 12.2

- 12.1 2016-2017 Contracts
 - a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Mattituck-Cutchogue Union Free School District, for student services, for the 2016-2017 school year. The term of said agreement shall be July 1, 2016 to June 30, 2017; and authorize the Board President to execute said agreement.
- 12.2 2015-2016 Contracts
 - a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Southampton Union Free School District, for student services, for the 2015-2016 school year. The term of said agreement shall be retroactive to September 9, 2015 to June 24, 2016; and authorize the Board President to execute said agreement.

Motion carried unanimously.

Facility - None

Items for Consideration

Each year, the members of the Board of Education use their personal funds to purchase gifts for the graduates. The members discussed doing this again this year and they agreed to continue the tradition. Ms. Linda Eklund has spearheaded the event in the past and will do so again this year.

Old Business - None

Director of Physical Education/District Operations Report

Baseball Field Dugouts

Consent
Agenda
Program

Mr. Gulluscio thanked Mr. Paul Rylott for putting the finishing touches on the dugouts and thanked Shelter Island Ace Hardware for their donations of the products used by Mr. Rylott.

United States Army Fitness/Teambuilding Program

Mr. Gulluscio thanked the United States Army for bringing their fitness and teambuilding program to our school. Mr. Gulluscio stated that all students in grades K-12 had the opportunity to partake in the event.

Suffolk Zone Elementary/Middle School Awards

Mr. Gulluscio congratulated Emma Gallagher, Kal Lewis, Angelina Rice and Benjamin Waife for receiving the Suffolk Zone Elementary/Middle School Awards. Mr. Gulluscio and Mr. Skuggevik attended the awards ceremony at Longwood High School where these students were presented with the awards.

Academic Administrator's Report

PTSA Staff Appreciation Week Celebration

Ms. Jennifer Rylott thanked the PTSA, Ellie's Country Store and Maria's Kitchen for the wonderful spread they put together for our faculty and staff in celebration of Teacher's Appreciation Week.

Alumni Network Update

Ms. Rylott announced that the first profile highlighting our past graduates was published in the Reporter. This first article featured Theresa Powers. Ms. Rylott asked that everyone encourage past graduates to fill out the online alumni survey.

Teeny Award Nominations

Ms. Rylott announced that three of our students were nominated for a Teeny Award for their roles in The Drowsy Chaperone – Rodrigo Barros, Will Garrison and Kelly Colligan.

Superintendent's Report

Valedictorian/Salutatorian

Mr. Skuggevik announced that Peter Kropf is the 2016 Valedictorian and Kelly Colligan is the 2016 Salutatorian, and congratulated both students for this achievement.

Interview Process Update

Mr. Skuggevik reported that the interview process for Secondary Math, Physical Education, Technology, and Literacy are under way and going well.

Board Member Reports

Mr. Thomas Graffagnino read a construction update prepared by Michael Dunning.

Ms. Susan Binder stated that it has been an honor to serve on the hiring committees.

Student Liaison Report

Mr. Connor Rice reported that the Student Council Car Wash held on April 30, 2016 was extremely successful. He also stated that members of the Council are trying to organize a field day event for students in grades 9-12.

Visitor Comments – None

Executive Session

A motion was made by Susan Binder, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:32 pm, to discuss the employment of particular individuals in the District and negotiations pursuant to Section 105 (e).

Motion carried unanimously.

Adjournment

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 9:28 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, June 13, 2016, at 6:00 pm, in the Conference Room.