

Linda Eklund was declared elected as Vice President of the Board of Education, Shelter Island Union Free School District for the 2016-2017 school year.

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: the following officers are hereby appointed for to the Board of Education for the 2016-2017 school year:

- District Clerk – Jacqueline Dunning
- District Treasurer – Deborah Vecchio
- Claims Auditor – Carol Euring at an annual rate of \$50 per hour

Motion carried unanimously

The Oath of Office was administered by the President to Linda Ekund, Vice President; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Leonard Skuggevik, Superintendent; Jennifer Rylott, Academic Administrator; Todd Gulluscio, Director of Physical Education and District Operations; and Timothy Laube, School District Business Leader. The District Clerk will administer the Oath of Office to Ms. Euring at a later date.

A motion was made by Linda Eklund, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby approves the following appointment for the 2016-2017 school year:

- a. Attendance Supervisor: Todd Gulluscio
- b. Auditors: Nawrocki Smith, LLP - \$28,500
- c. Accountants: Cullen & Danowski, LLP \$45,000
- d. School Attorney: Ingerman Smith, LLP (For both Board & Labor Counsel Services) at an annual retainer of \$35,200. Other services as required at \$245 per hour, plus all out of pocket disbursements and expenses paid by the firm for any and all work related to the school district.
- e. Architects: McClave Engineering, PC (fees indicated in their engagement letter dated July 1, 2016)
- f. School Insurance Broker: New York State Insurance Reciprocal (NYSIR) - \$41,394.00
- g. School Student Accident Insurance Broker: NYBEST/Gallagher Bollinger - \$6,015.00
- h. Dentist: Dr. Frank Kestler
- i. Elementary School Physician: Dr. Nathanael Desire - \$850.00
- j. Secondary School Physician: Dr. Peter Kelt - \$850.00
- k. Official Depositories:
 - 1. JPMorgan Chase Bank:
 - i. Extra Class Account
 - ii. Scholarship Fund
 - iii. Trust & Agency
 - iv. General Fund Account
 - v. Money Market Account
 - 2. Capital One Bank
 - i. Capital Checking Account
 - ii. General Fund Checking Account
 - iii. Federal Checking Account
 - iv. Payroll Account
 - v. Money Market Account
 - vi. School Lunch Checking Account
 - vii. Capital HVAC Checking Account
 - 3. CLASS Cooperative Investment Program
 - i. General Fund
 - ii. Health Insurance Reserve
 - iii. Risk Retention Reserve
 - iv. F.I.T. Reserve
 - 4. Bridgehampton National Bank
 - i. Payroll

*Appointments
of Board
Officers and
Oath of Office*

*Consent
Agenda
Appointments*

- j. Official Newspaper: Shelter Island Reporter
- k. Chief Faculty Advisor: Leonard Skuggevik
- l. Title IX Compliance Officer: Todd Gulluscio
- m. Title VII Compliance Officer: Todd Gulluscio
- n. ADA Compliance Officer: Jennifer Rylott
- o. Extra Class Treasurer: Deborah Vecchio
- p. Bond Counsel: Hawkins, Delafield & Wood, LLP (fees indicated in their engagement letter dated June 27, 2016)
- q. Financial Advisor: Munistat (fees as indicated in their agreement dated February 26, 2016)
- r. Asbestos Designee: Michael Dunning
- s. Purchasing Agent: Timothy Laube
- t. Records Access Officer: Jacqueline Dunning
- u. Right to Know Officer: Michael Dunning

Motion carried unanimously.

*Appointments
of Board
Officers and
Oath of Office*

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointments for the 2016-2017 school year:

*Consent
Agenda
Appointments*

- a. Leonard Skuggevik
 - 1. Payroll Certification Officer
 - 2. Approval of payment of salaries, wages and contractual obligations
 - 3. Authorization of Budget Transfers (in accordance with Board Policy)
 - 4. Signatory for State & Federal Grant Applications
 - 5. Approval for Travel, Conferences and Workshops
 - 6. Mileage Reimbursement (rate according to IRS regulations)
 - 7. Approval of Overtime; Tutoring at \$41.39 per hour; Home Instruction at \$65.04 per hour; Temporary Employees, and Substitute Teachers Salary: Uncertified - \$95/day, Certified - \$110/day
- b. Signature required on Checks: Deborah Vecchio and/or Jennifer Rylott
- c. Petty Cash: Cafeteria: Helene Starzee - \$50
- d. Investment of District Money – in accordance with Board Policy
- e. Publishing of Annual Financial Report prior to August 31, 2016 (It is agreed that in conformance with Education Law, the Annual Financial Report shall be published once in the official newspaper of the District prior to August 31, 2016.)

Motion carried unanimously

*Consent
Agenda
Authorizations*

A motion was made by Susan Binder, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2016-2017 school year: 12.1 – 12.3

12.1 Bonding

- a. Blanket Position Bond in the amount of \$100,000 covering the services of all employees of SIUFSD who handle monies issued by New York Schools Insurance Reciprocal (NYSIR) for the period of July 1, 2016 through June 30, 2017.
- b. Excess Indemnity on the District Treasurer and Extra-Classroom Treasurer a bond in the amount of \$150,000 covering the services of Deborah Vecchio as the District Treasurer and Extra-Classroom Treasurer of the SIUFSD, as written by New York Schools Insurance Reciprocal (NYSIR) for the period of July 1, 2016 through June 30, 2017.

12.2 Third Party Administrator for the following plans:

- a. Disability: Unum Provident
- b. Section 125 Benefit Plan: Preferred Group Plans, Incorporated
- c. Health Reimbursement Arrangement (HRA) Plan: Preferred Group Plans, Incorporated
- d. Transportation Fringe Benefit Plan: Preferred Group Plans, Incorporated
- e. 403(b) Plan: Omni Financial Group, Incorporated

- 12.3 457(b) Plan for Employees
a. New York State Deferred Compensation Plan

Motion carried unanimously.

*Consent
Agenda
Authorizations
(continued)*

A motion was made by Susan Binder, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2016-2017 school year: 13.1a

- 13.1 Committee Appointments (Mandated members will be present at Committee Meetings.)

- a. Committee on Special Education (CSE)
Chairperson: Jennifer Rylott
Alternate Chairperson: Dr. James Dibble
School Psychologist: Dr. James Dibble
School Physician
Student's Teacher
Student's Special Education Teacher
Speech/Language Pathologist: Michelle Weir
Guidance Counselor: Mark Palios
School Nurse: Mary Kanarvogel
Parent Member (only at parent's request)

*Consent
Agenda
Appointments*

Motion carried. Mark Kanarvogel recused himself.

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2016-2017 school year: 13.1b – 13.1c

- 13.1 Committee Appointments (Mandated members will be present at Committee Meetings.)

- b. Committee on Pre-School Special Education (CPSE)
Chairperson: Jennifer Rylott/Michelle Weir
General Education Teacher
Special Education Teacher
Parent Member (only at parent's request)
A professional who participated in the evaluation of the child
- c. Sub-Committee on Special Education (Sub CSE)
Chairperson: Jennifer Rylott
Alternate Chairperson: Dr. James Dibble
Speech/Language Pathologist: Michelle Weir
Student's Teacher
Student's Special Education Teacher

Motion carried unanimously.

A motion was made by Elizabeth Melichar, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2016-2017 school year: 13.1d

- 13.1 Committee Appointments (Mandated members will be present at Committee Meetings.)

- d. 504 Committee (504)
Coordinator: Jennifer Rylott
Alternate Chairperson: Dr. James Dibble
School Physician
Student's Teacher
Speech/Language Pathologist: Michelle Weir
Guidance
Guidance Counselor: Martha Tuthill
School Nurse: Mary Kanarvogel

Motion carried. Mark Kanarvogel recused himself.

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2016-2016 school year: 13.1e – 13.2

- e. Audit Committee
 - Chairperson: Superintendent
 - Business Manager
 - Auditors
 - Three (3) Board Members

13.2 504 Grievance Officer

- a. Superintendent

Motion carried unanimously.

A motion was made by Kathleen Lynch, seconded by Linda Ekund, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2016-2017 school year: 14.1 – 14.5

14.1 Impartial Hearing Officer List for 2016-2017 (as set forth by the NYS Education Department)

14.2 Budget Vote

- a. Board of Registration at \$125 per day:
 - 1. Angela Corbett
 - 2. Shirley Ferrer
 - 3. Marion Gleason
 - 4. Phyllis Wallace
 - 5. Alternate: Lois Corbett
 - 6. Alternate: Jean Dickerson
 - 7. Alternate: BettiAnn Morrirt
 - 8. Alternate: Allison Binder
- b. Four (4) Poll Workers at \$125 per day
- c. Voting Hours: 12:00 pm to 9:00 pm

14.3 Monthly Board Meetings Schedule

August 15, 2016	February 13, 2017
September 19, 2016	March 20, 2017
October 17, 2016	April 19, 2017
November 14, 2016	May 8, 2017 (Public Budget Hearing/Regular Meeting)
December 12, 2016	May 16, 2017 (Annual District & Budget Vote Meeting)
January 17, 2017	June 12, 2017

14.4 Policy Manual

- a. Re-adoption of all policies and code of ethics in the Policy Manual

14.5 Shelter Island School Emergency Response Plan

- a. Re-adoption of the Shelter Island School Emergency Response Plan

Motion carried unanimously.

At this time, the Regular Business Meeting began –

A motion was made by Elizabeth Melichar, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of June 13, 2016

Motion carried unanimously.

Visitor Questions - None

Correspondence

Mr. Graffagnino acknowledged that the Board of Education received a letter of appreciation community members.

Presentations - None

Personnel

A motion was made by Susan Binder, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1 I

19.1 Appointment of Personnel

I. District Clerk Pro Tem

- a. Deborah Vecchio, as District Clerk Pro Tem, at a rate of \$30 per hour, to serve in the absence of the District Clerk, when necessary, for the 2016-2017 school year.
- b. Superintendent, as District Clerk Pro Tem, when necessary, for the 2016-2017 school year.

Motion carried unanimously.

A motion was made by Elizabeth Melichar, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1 II a-j

19.1 Appointment of Personnel

II. Athletic Chaperoning for the 2016-2017 School Year (one game per night at \$94.49, two games per night at \$145.02, Clock Keeper at Chaperone Rate plus \$10)

- a. Brian Becker
- b. Jessica Bosak
- c. Keith Brace
- d. Sean Brennan
- e. Deborah Brewer
- f. Jacqueline Brewer
- g. Janine Mahoney
- h. Peter Miedema
- i. Debra Sears
- j. Helene Starzee

Motion carried unanimously.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1 II k-l

19.1 Appointment of Personnel

II. Athletic Chaperoning for the 2016-2017 School Year (one game per night at \$94.49, two games per night at \$145.02, Clock Keeper at Chaperone Rate plus \$10)

- k. Ian Kanarvogel
- l. Mary Kanarvogel

Motion carried. Mark Kanarvogel recused himself.

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1 III a-j

19.1 Appointment of Personnel

III. Detention Monitors for the 2016-2017 School Year at \$60/period

- a. Brian Becker

Correspondence

Presentations

*Consent
Agenda
Personnel*

- b. Jessica Bosak
- c. Sean Brennan
- d. Deborah Brewer
- e. Lynne Colligan
- f. Janine Mahoney
- g. Peter Miedema
- h. Debra Sears
- i. Helene Starzee
- j. James Theinert

Motion carried unanimously.

A motion was made by Susan Binder, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1 III k

19.1 Appointment of Personnel

III. Detention Monitors for the 2016-2017 School Year at \$60/period

- k. Mary Kanarvogel

Motion carried. Mark Kanarvogel recused himself.

A motion was made by Elizabeth Melichar, seconded by Susan Binder, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1 IV.

19.1 Appointment of Personnel

IV. Co-Curricular Positions for the 2016-2017 School Year

- a. Sean Brennan, 9th Grade Co-Advisor, at \$368.60
- b. Peter Miedema, 9th Grade Co-Advisor, at \$368.60
- c. Bryan Knipfing, 10th Grade Advisor, at \$737.21
- d. Jessica Bosak, Elementary Play Director, at \$737.21
- e. Martha Tuthill, DECA Club, at \$737.21
- f. Daniel Williams, Science Club, at \$1,491.99
- g. Janine Mahoney, National Honor Society, at \$1,491.99
- h. Janine Mahoney, Landmark Books (Book Craft Club), at \$1,491.99
- i. Jennifer Gulluscio, 7th Grade Advisor, at \$737.21
- j. Deborah Sears, 11th Grade Co-Advisor, at \$927.27
- k. Kerri Knipfing, 11th Grade Co-Advisor, at \$927.27
- l. Keith Brace, Sound Equipment Technician/Trainer, at \$1,491.99
- m. James Bocca, 12th Grade Advisor, at \$1,854.55
- n. Sharon Gibbs, Science Fair, at \$1,854.55
- o. Keith Brace, Jazz Band, at \$1,854.55
- p. Jessica Bosak, Select Choir, at \$1,854.55
- q. Jennifer Gulluscio, 8th Grade Co-Advisor/Disney Trip Coordinator, at \$927.27
- r. Virginia Gibbs, 8th Grade Co-Advisor/Disney Trip Coordinator, at \$927.27
- s. Keith Brace, School Play Instrumental Music Director, at \$1,854.55
- t. Devon Treharne, School Newspaper, at \$1,854.55
- u. Jessica Bosak, School Play Pianist/Accompanist/Vocal Director, at \$2,779.63
- v. Debra Sears, Debate Team Co-Coordinator, at \$1,389.81
- w. James Bocca, Debate Team Co-Coordinator, at \$1,389.81
- x. Lynne Colligan, Yearbook Co-Advisor, at \$2,414.87
- y. Devon Treharne, Yearbook Co-Advisor, at \$2,414.87
- z. John Kaasik, Play Director/Producer, at \$4,829.75

DISCUSSION: Kathleen Lynch referred to the Sound Equipment Technician/Trainer position and mentioned the issue of the microphone and sound system used in the gymnasium. Ms. Lynch asked administration to look into a new system.

Ms. Lynch also inquired about the Debate Team, as this is an extra-curricular activity she has never heard anything about. Ms. Lynch stated that she would like to see the team in action in the school so other students could see what they are all about. Mr. Skuggevik stated that the Debate Team is a limited team who is learning how to debate, and that they could certainly come to a future Board Meeting. Linda Eklund voiced a concern about the Schedule C level of this activity because it doesn't currently appear to be what was originally expected of a Debate Team.

Ms. Eklund also inquired about the Landmark Books (Book Craft Club), as she thought in the past this had been cut from Schedule C. Ms. Rylott explained that cutting it had been discussed until it was realized that this is the only club available to elementary grade level students. Ms. Eklund requested enrollment numbers for the 2015-2016 program. Ms. Rylott stated she would obtain that information for the Board of Education.

Thomas Graffanino stated that he would like JPPC to meet first thing in September to take another look at the Schedule C items.

Motion carried unanimously.

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions:
19.1 V a-t

19.1 Appointment of Personnel

V. Coaching for the 2016-2017 School Year

- a. Jay Card, Varsity Boys Basketball Coach, \$6,096.52
- b. Robert DeStefano, Varsity Golf Coach, \$3,598.14
- c. Bryan Gallagher, Varsity Girls Cross Country Joint-Coach, \$1,199.38
- d. Jason Green, Varsity Girls Cross Country Joint-Coach, \$1,199.38
- e. Bryan Knipfing, Varsity Girls Cross Country Joint-Coach, \$1,199.38
- f. Bryan Gallaher, Varsity Boys Cross Country Joint-Coach, \$1,199.38
- g. Jason Green, Varsity Boys Cross Country Joint-Coach, \$1,199.38
- h. Bryan Knipfing, Varsity Boys Cross Country Joint-Coach, \$1,199.38
- i. Cynthia Belt, Varsity Volleyball Coach, \$5,549.39
- j. Bryan Gallgher, Varsity Winter Track Co-Coach, \$3,598.14
- k. Jason Green, Varsity Winter Track Co-Coach, \$3,598.14
- l. Michael Z. Mundy, JV Girls Basketball Coach, \$5,160.46
- m. James Theinert, JV Volleyball Coach, \$4,690.22
- n. Peter Miedema, JV Baseball Coach, \$4,690.22
- o. Brian Becker, Junior High Girls Volleyball Coach, \$2,578.58
- p. Peter Miedema, Junior High Boys Basketball Coach, \$2,815.89
- q. Laura Mayo, Junior High Girls Basketball Coach, \$2,815.89
- r. Bryan Gallagher, Running Club Joint-Coach, \$399.79
- s. Jason Green, Running Club Joint-Coach, \$399.79
- t. Bryan Knipfing, Running Club Joint-Coach, \$399.79

Mr. Graffagnino noted a change in the Running Club Joint-Coach salaries from \$1,199.38 to \$399.79. The reason for the change is \$1,199.38 was the salary for the entire club and should have been divided amongst the three coaches.

DISCUSSION: Linda Eklund inquired about the range of the different Varsity Coach salaries. Todd Gulluscio explained that the length of the season is one of the reasons. Brian Becker, SIFA President, stated that the salaries were created many, many years ago and right or wrong, some were based on who the coach was,

while some were based on male vs female teams. Mr. Gulluscio told the Board of Education that he would get for them a breakout of what other Districts pay for these positions.

Motion carried unanimously.

A motion was made by Susan Binder, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1 V u-v

19.1 Appointment of Personnel

V. Coaching for the 2016-2017 School Year

- u. Ian Kanarvogel, Varsity Softball Coach, \$5,627.39
- v. Ian Kanarvogel, JV Boys Basketball Coach, \$5,160.46

Motion carried. Mark Kanarvogel recused himself.

A motion was made by Linda Eklund, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1 VI - VII

19.1 Appointment of Personnel

VI. Summer 2016

- a. Deborah Brewer to provide extra duty, as needed, between the period of July 1, 2016 and September 8, 2016, at a rate of \$15.00 per hour.

VII. Extra Compensation

- a. Meghan Lang to provide support services to the guidance counselor retroactive to the period of June 27, 2016 to September 6, 2016, not to exceed 7 days, at her daily rate

Motion carried unanimously.

A motion was made by Kathleen Lynch, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.2 – 19.7

19.2 Abolish Position

- a. Approval to abolish one (1) Teacher Assistant position, effective June 30, 2016.

19.3 Standard Work Day and Reporting Resolution for Appointed Officials

- a. Approval to establish standard work days for elected and appointed officials, per the Standard Work Day and Reporting Resolution form that will be made part of the minutes of the district

19.4 Post Season Sports for 2016-2017 School Year

- a. Authorization to approve Shelter Island School sports teams to travel to and participate in post season tournament play

19.5 Non-Contractual Personnel Salaries

- a. Approval of the following salaries for non-contractual personnel for the 2016-2017 school year:
 - 1. Lisa Goody, at \$19.12 per hour

19.6 Amend Motions

- a. Amend the motion of June 13, 2016 from:

Appoint Michael Cox as a teacher for the Leap Into Learning Summer School Program, effective July 5, 2016 through July 29, 2016, for 30 hours, at his individual hourly rate.

to:

Appoint **Jessica Nardi** as a teacher for the Leap Into Learning Summer School Program, effective retroactively to July 5, 2016 through July 29, 2016, for 30 hours, at her individual hourly rate.

b. Amend the motion of June 13, 2016 from:

BE IT RESOLVED THAT: The Board of Education hereby approves Christopher Conrardy, as .783 FTE Technology Education Teacher, effective September 1, 2016, at \$52,439, Step 1 BA of 2015-2016 teacher salary scale, prorated to \$41,060 with a four (4) year probationary period through September 1, 2020.

to:

BE IT RESOLVED THAT: The Board of Education hereby approves Christopher Conrardy, as **1.0 FTE** Technology Education Teacher, effective September 1, 2016, at \$52,439, Step 1 BA of 2015-2016 teacher salary scale, with a four (4) year probationary period through September 1, 2020, in the tenure area of Technology Education.

BE IT FURTHER RESOLVED THAT: Mr. Conrardy must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure.

19.7 Curriculum Writing

a. Natalie Regan to write curriculum for the Pre-K, at a rate of \$45 per hour, not to exceed 16 hours

Motion carried unanimously.

*Consent
Agenda
Personnel
(continued)*

*Consent
Agenda
Program*

Program

A motion was made by Elizabeth Melichar, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 20.1 – 20.2

20.1 Disney Youth Education Trip

a. Approve the 8th Grade Class to attend the Disney Youth Education Trip, in Orlando, Florida, on Sunday December 4, 2016 – Friday, December 9, 2016

20.2 Multi-Year Annual Professional Performance Review (“APPR”) Plan

WHEREAS, the District has an approved Annual Professional Performance Review (“APPR”) Plan in place, effective for the 2015-2016 to 2016-2017 school years; and

WHEREAS, the State Education Department requires that the District submit an Implementation Certification Form by August 24, 2016 regarding the status of its APPR Plan for the 2014-2015 school year;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and the Superintendent of Schools to execute the Implementation Certification Form required by the State Education Department for the District’s 2015-2016 APPR Plan, which form shall certify that the District’s approved multi-year plan remains in effect for the 2016-2017 school year with minor changes to comply with 3012d; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools or his or her designee to submit this form to the State Education Department.

Motion carried unanimously.

*Consent
Agenda Finance*

Finance

A motion was made by Linda Eklund, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 21.1 – 21.3

21.1 Financial Reports

- a. Revenue Status Report – July 1, 2015 – June 30, 2016
- b. Appropriation Status Report – July 1, 2015 – June 30, 2016
- c. Appropriation Status Report – July 1, 2016 – June 30, 2017

21.2 Budget Transfers

- a. Accept and approve Budget Transfers, for the period of June 6, 2016 – July 6, 2016, in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

*Consent
Agenda Finance
(continued)*

21.3 District Credit Cards for the 2016-2017 School Year

- a. Authorize Maryann Impastato and Helene Starzee, to use the District’s American Express credit cards (account number xxx-xxxx5-11006), for purchases of approved supplies and services, for the period of July 1, 2016 through June 30, 2017. The individual card numbers are as follows: Maryann Impastato (xxx-xxxx5-11063) and Helene Starzee (xxx-xxxx5-11071).

Motion carried unanimously.

*Consent
Agenda
Business*

Business

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 22.1 – 22.5

22.1 2015-2016 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island School District and Wainscott Common School District, for student services. The term of said agreement shall be retroactive to July 1, 2015 through June 30, 2016; and authorize the Board President to execute said agreement.

22.2 2016-2017 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island School District and C-BIZ Valuation group, LLC of Lawrenceville, New Jersey, for property valuation services, including an electronic update service option, in the amount of \$1,010.00, for the 2016-2017 school year; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island School District and Blackboard, for web hosting, at a cost of \$2,570.67. The term of said agreement shall be retroactive to July 1, 2016 through June 30 2017; and authorize the Board President to execute said agreement.
- c. Authorize the contract between the Board of Education of the Shelter Island School District and Sunrise Bus, Incorporated, for summer transportation services with a monitor, at a cost of \$10,827.60. The term of said agreement shall be retroactive to July 5, 2016 through August 12, 2016; and authorize the Board President to execute said agreement.

22.3 Certificate of Acceptance and Payment Request

- a. Be it resolved that the Board of Education approves Application for Payment No. 2-R in the amount of \$123,120 to Johnson Controls, Inc. for labor and materials provided in connection with the energy performance contract.

22.4 Advanced Wastewater System

WHEREAS, the Board has been advised by Suffolk County that it intends to embark upon planning and construction of an advanced wastewater system (“the Project”), which Project will include upgrades to the School District’s wastewater system; and

WHEREAS, the School District will benefit from the Project as a result of the anticipated improvement to the School’s wastewater system; and

WHEREAS, the State has graciously committed \$250,000 in grant funding for capital improvements to the School District; and

WHEREAS, the School District intends to utilize approximately \$50,000 of the funding from the State for the purpose of participation in the Project.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the allocation of \$50,000 of the funding from the State for the purpose of participation in the Project; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the School Business Official and counsel to negotiate an appropriate inter-municipal agreement with the County of Suffolk and the Town of Shelter Island to memorialize the School District's participation in the Project.

*Consent
Agenda
Business
(continued)*

22.5 Taping of Board of Education Meetings

- a. Authorization of the taping of up to five (5) Board of Education Budget Workshop Meetings during the 2016-2017 school year, at a cost of \$250 per taping. (Exact dates to be determined at a future meeting.)

Motion carried unanimously.

After the motion was carried, Thomas Graffagnino stated that the Board will continue to make mention of the taping of the Budget Workshops to ensure the community is aware that these workshops will be televised.

Mr. Graffagnino stressed that the cost of 22.4 Advanced Wastewater System is not part of the District's budget and will have no impact on taxpayers. The monies used for this project will come from a New York State grant.

*Consent
Agenda Facility*

Facility

A motion was made by Susan Binder, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility actions: 23.1 – 23.2

23.1 Excessing Materials – Old Curriculum/Rendered Obsolete – No Value

- a. 2 copies of Scott Foresman Reading: Seeing is Believing – Grade 4, ISBN# 0-673-59645-1
- b. 1 copy of Scott Foresman Reading: Seeing is Believing – Grade 5, ISBN# 0-328-03937-3
- c. 3 copies of Scott Foresman Social Studies: The World, ISBN# 0-328-01766-3
- d. 1 copy of Scott Foresman Everyday Spelling: Vocabulary/Writing – Teachers Edition #4, ISBN# 0-673-57531-4
- e. 2 copies of Scott Foresman Everyday Spelling: Vocabulary/Writing – Teachers Edition #3, ISBN# 0-673-57530-6
- f. 23 copies of Prentice Hall: Biology the Study of Life, Student Edition, 7th Edition, 2001
- g. 8 copies of Mathew Lerman: Marine Biology, Student Edition, 1986
- h. 5 copies McGraw Hill: The Life of the Marsh, Student Edition, 1966
- i. 10 copies of McGraw Hill: The Life of the Ocean, Student Edition, 1966

23.2 Excessing Equipment (repair costs more than replacement)

- a. Brother Printer MFC 9840 – Serial# 20090687

Elizabeth Melichar questioned why we formally excess textbooks from 1966 versus just disposing of them. Michael Dunning explained that if has been his understanding that paperback books can simply be thrown away, but hard cover books need to be excessed.

Motion carried unanimously.

Items for Consideration

The Board of Education voted on whether or not to join the Nassau-Suffolk School Boards Association for the 2016-2016 school year. The results of the votes are as follows.

Mark Kanarvogel – No	Thomas Graffagnino - No
Linda Eklund - No	Susan Binder - No
Alfred Brigham, Sr. – No	Kathleen Lynch – No
Elizabeth Melichar - No	

Yes = 0

No = 7

*Items for
Consideration*

The District Clerk will send a letter to Nassau-Suffolk School Boards Association to let them know the District will not be joining the Association for the 2016-2017 school year.

The Board discussed the various committees for the 2015-2016. Each Board Member submitted a list of committees they would like to be a part of. Following are the 2015-2016 committee members.

- Buildings & Grounds/Health & Safety: Tom Graffagnino & Mark Kanarvogel
- Policy: Elizabeth Melichar & Susan Binder
- Academic: Alfred Brigham, Sr., Susan Binder, & Kathleen Lynch
- Wellness: Susan Binder & Kathleen Lynch
- Audit: Linda Eklund & Tom Graffagnino
- Joint Professional Practices: Linda Eklund & Alfred Brigham, Sr.

Old Business – None

School District Business Leader Report

Timothy Laube reviewed the Tax Cap Projection and TRS Projection for the upcoming budget season.

Director of Physical Education & District Operations Report

Mr. Gulluscio reported that the attendance rate for the 2015-2016 school year was 93.4%, which is down from the prior year, at 97.1%.

Mr. Gulluscio also reported that the District is being recognized by the New York State Public High School Athletic Association (NYSPHSAA) as a recipient of the School of Distinction Award. Shelter Island School is 1 of 32 schools to receive this honor in New York State and 1 of 7 schools to receive this honor in Suffolk County. Shelter Island qualified for this award by having 100% of our Varsity programs maintain a 90 or better grade point average during their athletic season.

Mr. Gulluscio mentioned there will be a coaches meeting with all Varsity level coaches and they will be given an updated coaching handbook. Mr. Gulluscio also mentioned that the on-line sports registration will be open soon and a Connect Ed message will be sent to inform parents and students.

Mr. Gulluscio was pleased to announce that a monitor for sports information has been ordered. This monitor will highlight game times, sports news, bus departures, etc.

In closing, Mr. Gulluscio unveiled the new Athletics webpage located on the District’s website.

Academic Administrator’s Report

Ms. Rylott reported that 66 students are enrolled in this year’s summer school program, which is right in line with past years’ enrollment. However, the breakout this year is different. There are 61 resident students participating, which is higher than usual and only 5 non-resident students, which is lower than usual. Ms. Rylott noted that the new format is working well. One change they will make next year is to extend the registration window, in the hopes of gaining more non-resident students.

Superintendent’s Report

Mr. Skuggevik reported that the graduation ceremony was picture perfect. Mr. Skuggevik also told the Board of Education he would have a comprehensive testing results report for them in August.

Board Member Reports

Ms. Kathleen Lynch thanked President Thomas Graffagnino for allowing her to give her daughter her diploma at the graduation ceremony. Ms. Lynch also thanked Mr. Graffagnino and Mr. Kanarvogel again for running for the Board of Education when no one else stepped up to do so.

Mr. Mark Kanarvogel thanked Ms. Linda Eklund for once again purchasing and wrapping the gifts for the graduates. Mr. Kanarvogel also remarked that the graduation ceremony went very well and everything looked great.

Mr. Thomas Graffagnino thanked his fellow board members for their vote of confidence by re-electing him as Board of Education President. Mr. Graffagnino also thanked Michael Dunning, Jacqueline Dunning and Deborah Vecchio for everything they do to keep the District running smoothly.

Items for Consideration (continued)

Old Business

School District Business Leader Report

Director of Physical Education & District Operations Report

Academic Administrator’s Report

Superintendent’s Report

Board Member Reports

Ms. Linda Eklund thanked her fellow board members for re-electing her as Vice President. Ms. Eklund stated she enjoyed working in this capacity this past year and looks forward to doing so for another year.

Ms. Elizabeth Melichar thanked the faculty for their commitment to our students and stated how important it is for our graduates to see a large faculty presence at the graduation ceremony.

Visitor Comments

Ms. Christine Lewis stated she was disappointed to hear critical comments recently aired against the school because it is a very special place and what happens in our school doesn't happen in other schools. Ms. Lewis stated that she appreciates the members of the Board of Education, administration, and faculty for their involvement with our students.

Mr. John Cronin stated he was in the audience this evening to answer any questions that may have come up regarding the advanced wastewater system and he brought Wyatt Brigham, a Town of Shelter Island summer intern, with him. Mr. Cronin highlighted that Mr. Wyatt Brigham is successfully studying engineering in college and is a graduate of the Shelter Island School. Mr. Cronin stated that Wyatt's success is the perfect example of what the Shelter Island Union Free School District produces.

Executive Session

A motion was made by Elizabeth Melichar, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:33 pm to discuss the employment of particular individuals, pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

Adjournment

A motion was made by Elizabeth Melichar, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 9:50 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, August 15, 2016, at 6:00 pm, in the Conference Room.

*Board Member
Reports
(continued)*

*Visitor
Comments*

Executive Session

Adjournment