

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
November 4, 2024

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Matthew E. Parido, Mr. Dustin D. Knarr, Mr. Dean E. McComsey, Mrs. Suzanne S. Knowles, Ms. Kelly A. Osborne, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mr. William E. Griscom, Jr., Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Mrs. Melissa L. Swarr, Mr. Brandon C. Heuyard, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker, Ms. Jennifer L. Felix; Buildings and Grounds Director, Mr. Glenn R. Davis; Athletic Director, Dr. Branden M. Lippy; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mrs. Knowles moved and Mr. Welk seconded the motion to approve the Minutes of the regularly scheduled meetings on October 7 and October 21, 2024.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Parido and Mrs. Kowitz recognized October Students of the Month from Martin Meylin Middle School.

Mr. Parido and Dr. Feeney recognized October Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Mr. Parido and Mr. Welk recognized Lampeter-Strasburg High School students who were named October Students of the Month from the Lancaster County Career and Technology Center.

Dr. Peart recognized Hans Herr Elementary School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Desilets, Christopher – a letter requesting a leave of absence.
2. Lacock, Kimberly A. – a letter of resignation.
3. Noll, Maya E. – a letter requesting an extension to a leave of absence.
4. Pickel, Jessica L. – a letter of resignation.
5. Seitchik, Beth L. – a letter requesting a change of status.
6. Smith, Eileen J. – a letter requesting a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Knarr moved and Mrs. Steinbacher seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,591,086.07, Cafeteria Fund checks in the amount of \$80,988.94, Capital Reserve Fund checks in the amount of \$5,779.00, Capital Projects Fund checks in the amount of \$293,100.05, and Athletic Account Officials in the amount of \$6,426.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting that took place on October 21, 2024.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr reported on the Finance Committee meeting that took place on October 28, 2024.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending all personnel items below as a consent agenda. Mr. Parido seconded the motion. A voice vote was unanimous in favor of the motion to approve the consent agenda as follows:

1. APPROVAL OF RESIGNATIONS

- a. Kimberly A. Lacock, kitchen helper, Lampeter-Strasburg Early Childhood Center, retroactively effective to October 9, 2024.
- b. Jessica L. Pickel, kitchen helper, Martin Meylin Middle School, retroactively effective to October 25, 2024.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

Cheryl R. Weaver to be employed as an extended substitute third grade teacher at Hans Herr Elementary School effective on or about November 4, 2024, through February 18, 2025. Her daily compensation will be \$347.53 based upon Step 1, Level B, of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

- a. Ryan S. Fahnestock, as second shift lead custodian, Lampeter-Strasburg High School, retroactively effective to November 4, 2024. Mr. Fahnestock will become a category A support employee and will be compensated \$17.44 per hour.
- b. Dana R. Kallerud, as a part-time swim instructor, Lampeter Elementary School, retroactively effective to October 22, 2024. Ms. Kallerud will become a category E support employee and will be compensated \$18.28 per hour.
- c. Tammy M. Miller, as a kitchen helper at Martin Meylin Middle School, retroactively effective to October 21, 2024. Ms. Miller will become a category D support employee and will be compensated \$16.10 per hour.

4. APPROVAL OF CHANGES OF STATUS

- a. Allyson M. Brian, assistant kitchen manager, Lampeter-Strasburg High School. Ms. Brian will become the kitchen manager at Martin Meylin Middle School retroactively effective to October 21, 2024. Ms. Brian will remain a category C support employee and will be compensated \$19.00 per hour.
- b. Beth L. Seitchik, SACC assistant group supervisor, Lampeter Elementary School. Ms. Seitchik will have a decrease in hours from 960 to 600 annual hours. She will become a category E support employee with no change in compensation retroactively effective to October 21, 2024.

5. APPROVAL OF ADDITIONAL ASSIGNMENTS

- a. Allyson M. Brian, assistant kitchen manager, Lampeter-Strasburg High School, to provide mentor support in the Martin Meylin Middle School cafeteria retroactively effective to October 7 through October 21, 2024. Ms. Brian will be paid a mentor support rate of an additional \$1.00 per hour, putting her hourly rate at \$18.07 when working in this capacity.

- b. McKenna M. Conklin, long-term substitute health/physical education teacher at Lampeter-Strasburg High School, to extend her employment in that capacity through the end of the 2024-2025 school year. She will continue to be compensated \$347.53 per diem based upon Step 1, Level B, of the District compensation agreement.
- c. Alysha R. Evans, long-term substitute school counselor at Lampeter-Strasburg High School, to extend her employment in that capacity through the end of the 2024-2025 school year. She will continue to be compensated \$382.65 per diem based upon Step 1, Level M of the District compensation agreement.
- d. Christina M. Myers, assistant kitchen manager, Lampeter Elementary School. Ms. Myers will have an additional assignment as Site Lead at the Lampeter-Strasburg Early Childhood Center. Ms. Myers will remain a category C support employee and will be compensated \$17.75 retroactively effective to October 9, 2024.

6. APPROVAL OF LEAVES OF ABSENCE

- a. Christopher Desilets, school psychologist, Lampeter Elementary School, effective on or about March 23, 2025, through April 18, 2025.
- b. Maya E. Noll, school counselor, Lampeter-Strasburg High School, an extension to a leave of absence through the end of the 2024-2025 school year.
- c. Eileen J. Smith, SACC group supervisor, Lampeter Elementary School, effective December 5, 2024, through on or about January 16, 2025.

7. APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

2024-2025 additions/deletions to supplemental contracts, as follows:

a. William Bernt King	Basketball – Boys – Asst – 50% of 50%	\$1,417.50	Addition
b. Jason McComsey	Track – 2nd Asst – 60%	\$3,591.00	Addition
c. Gemma Bruner	Track – Asst – 50% of 50%	\$1,606.50	Deletion
d. Gemma Bruner	Track – Asst – 50%	\$3,213.00	Addition

8. APPROVAL OF ADDITIONAL SALARY

Additional salary for 2024-2025 of \$307.50 for Adam Zurn as Playbill Coordinator (30%) at Lampeter-Strasburg High School. The additional salary will be paid from the associated student activity fund, at no cost to the District, if funds are available.

9. APPROVAL OF SUBSTITUTES

2024-2025 substitutes, as follows:

Certified Substitute

Kliewer, Jonathan C. Mathematics 7-12 – Eastern University student
 Renninger, Crosby D. Grades PK-4 – Millersville student

Emergency Certified Substitute

Anderson, Brett J. All Instructional Areas PK-12
 Glah, Joanne All Instructional Areas PK-12
 Hoes, Leigh A. All Instructional Areas PK-12
 Nevada, Aaron M. All Instructional Areas PK-12
 Spahr, Laiken I. All Instructional Areas PK-12
 Vila, Camryn M. All Instructional Areas PK-12

Support Staff Substitute

Bailey, Wyatt A.
 Gray, Magdiel E.
 Herr, Brooke E.
 Hostetter, Beth A.
 Milan-Garcia, Kathleen N.
 Miller, Tammy M.

10. APPROVAL OF EVENT WORKER

Edward M. Krasnai as a 2024-2025 event worker.

11. APPROVAL OF UPDATED POLICY (FIRST READING)

Updated Policy 314 Physical Examination (first reading), as posted.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

LIAISON REPORTS

Mr. Welk reported on the Lancaster County Career and Technology Center.

STUDENT REPRESENTATIVES – Mr. Truman Horst, Mr. Shrey Singh

Mr. Singh reported on events at the Lampeter-Strasburg Early Childhood Center, Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Mr. Horst reported on events at Lampeter-Strasburg High School.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF ACT I RESOLUTION FOR THE 2025-2026 FISCAL YEAR

Mr. Welk moved and Mr. Knarr seconded the motion to approve the Act I Resolution for the 2025-2026 fiscal year, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF THREE-YEAR COMMITMENT TO LANCASTER COUNTY ACADEMY

Mr. Welk moved and Mrs. Knowles seconded the motion to approve a commitment to remain a partner in the Lancaster County Academy consortium of schools for the term of July 1, 2025, until June 30, 2028.

A voice vote was 8:0:1 in favor of the motion. Mrs. Staley abstained from the vote.

APPROVAL OF THE 2024-2025 LOCAL OCCUPATIONAL ADVISORY COMMITTEE

Mr. Parido moved and Mrs. Knowles seconded the motion to approve the 2024-2025 Local Occupational Advisory Committee members, as follows:

- a. Jeremy Brian
- b. Chris Burkhart
- c. Michael Corradino
- d. Benjamin Feeney, Ed.D.
- e. Sarah Firestone
- f. Andrew Godfrey, Ed.D.
- g. Barry Harnish
- h. Claudine Hart
- i. Dale Hershey
- j. Anita Martin
- k. Maya Noll
- l. Holly Oberholtzer
- m. Katherine Ranck
- n. Bob Sangrey
- o. Scott Sheely
- p. Benjamin Stiles
- q. Andrew Welk
- r. Donald Welk, Jr.

A voice vote was 8:0:1 in favor of the motion. Mr. Welk abstained from the vote.

APPROVAL OF FIELD TRIP

Mrs. Knowles moved and Mr. Welk seconded the motion to approve an overnight field trip for Lampeter-Strasburg High School Spanish students to Spain from June 15 to June 23, 2026.

A voice vote was unanimous in favor of the motion.

DISTRIBUTION OF THE 2024-2029 GROWTH PROJECTION REPORT

Dr. Peart remarked on the 2024-2029 Growth Projection Report.

APPROVAL OF NOMINATING COMMITTEE

Mr. McComsey moved and Ms. Osborne seconded the motion to approve Mr. Dustin Knarr and Mr. Andrew Welk to serve as the Nominating Committee to present nominees for the offices of President and Vice President of the Board of School Directors at the December 5, 2024, reorganization meeting.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

No comments.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:15 p.m. to discuss a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

MEETING RECONVENED AND ADJOURNED

The meeting reconvened and was properly adjourned at 9:28 p.m.

Mary E. Williams
Secretary