

AGENDA
Board of Trustees
Columbia Falls School District Six
Regular Board Meeting
Monday, December 9, 2024
6:00 p.m.
School District Six Board Room

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Approval of Agenda**
- 4. Consent Agenda.**
 - a. Approval of November Bills
 - b. Approval of Investment Reports
- 5. Public Participation**
 - a. Student Body Representative
- 6. Reports**
 - a. Written
 - Elementary Principals – Pgs. 1-8
 - High School Principal – Pgs. 9-10
 - Curriculum Director – Pg. 11
 - Special Education Director = Pg. 12
 - Board Standing Committees – See website for reports
 - b. Verbal
 - MTSBA Update – Barb Riley
 - Clerk / Business Manager – Dustin Zuffelato – Pgs. 13-14
 - Superintendent – Cory Dziowgo
 - Board Chair – Jill Rocksund
- 7. Action/Discussion Items:**
 - a. MTSS (Multi-Tiered System of Supports) District Committee presentation.
 - b. Consideration of the snow removal services agreement with TS Spraying and Snow Removal LLC – high school. 15-18
- 8. Personnel**
 - a. The superintendent has accepted the following resignations:**

Jessica Hancock	Special Ed Paraeducator – Ruder – effective 11/11/24
Andrea Rogers	Dispatcher – effective 11/26/24
Kurt Rogers	Bus Driver – effective 11/26/24
Dawn Garwood	Hot Lunch Helper – effective 11/15/24
Rachel Burke	HS Drama Coach – end of SY 23-24
Tracy McDowell	HS Assistant Drama Coach – end of SY 23-24
Doug Dougherty	HS Maintenance – effective 11/30/24
Trey Buckallew	Assistant Wrestling Coach – effective end of SY 23-34

b. Consideration of the following hiring recommendations:

Jenasis Falbogart	PT Custodian
Johnny Carmona	Custodian
Dawn Garwood	Custodian
Jewel Huntsman	Hot Lunch Helper/Floater
Heather Ronne	Hot Lunch Helper/Floater
Aaron Wiersman	Director of IT
Kristina Counts	CDL Activity Bus Driver
Trey Buckallew	CDL Activity Bus Driver

c. Consideration of the attached substitute hires: - Pg. 19

9. Miscellaneous and Future Planning:

- MTSBA Collective Bargaining Training – December 17, 2024 – 1:00-5:00 PM
- Health Insurance Committee – December 18, 2024 – 4:00 PM
- Schedule Policy Committee Meeting in January

10. Adjournment

**The next Regular Board Meeting will be held at 6:00 p.m.,
Monday, January 13, 2025, in the School District Six Board Room**

School Board Report for December 2024
Glacier Gateway Elementary School

During the month of November, Glacier Gateway staff conducted Parent Teacher conferences. Conferences were held in-person and scheduled individually for grades K-3 and arena style for grades 4-5. We had participation from most parents with overall attendance at 88%. Teachers make 2 attempts for each family before putting it back in the hands of the parent to reschedule for the 3rd time after 2 no-shows.

Our annual Winter Program for Kindergarten students will be held on January 17th at 10:30am. Grades 1-5 will perform on December 12th. Grades 1-2 will perform at 9:30 and Grades 3 - 5 will perform at 11.

Farm to Hands provided a large sack of groceries to our backpack kids for Thanksgiving weekend and will provide groceries during the winter break as well.

PTO hosted our third annual Glacier Gateway Turkey Trot starting at PineWood Park. The weather was very snowy, but ended up being a great time. We had a mile fun run/walk with pumpkin pie, hot cocoa and raffles at the finish line. This is an absolutely free event that provides an opportunity for families to have healthy outdoor time together.

We have just completed our first MAST testing window and are working through the new family reporting portal to release testing results to families. Glacier Gateway had 100% test completion in both Reading and Math.

Food drive was a big success at GG. We collected over a THOUSAND pounds of food to donate to the CFALLS Food Bank. First grade students collected the most food items.



Our staff has had an opportunity to work one early release on building our specific plan for the district strategic plan. We will finish this process during our January early release.

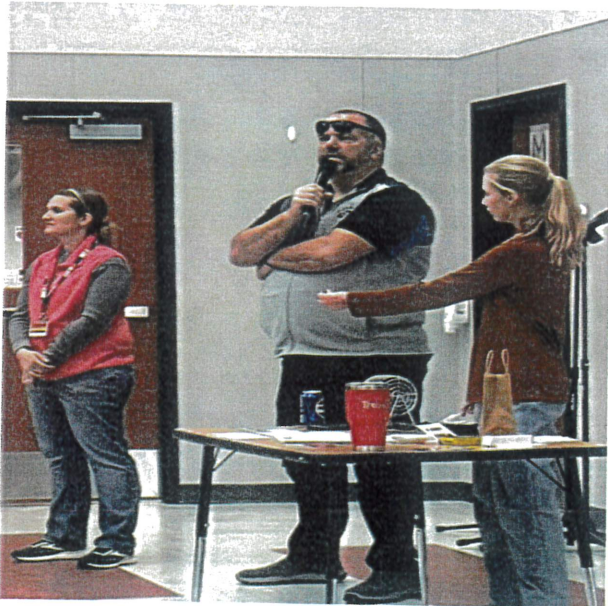
Staff professional development peer mentoring day was meaningful to both our new teachers and our "seasoned" teachers. Five teachers were able to participate in an hour of peer observation during our Bridges math lessons. They had the opportunity to collaborate for about 20 minutes after the observation to share what they had learned, give feedback and make a plan for making our new curriculum implementation a success.

Ruder Elementary School Board Report
December 2024

I am thrilled to share some of the incredible happenings at Ruder Elementary!

Turkey Bingo/Food Drive Success!

What an unforgettable night we had at Turkey Bingo on Friday, November 22nd! The cafeteria was packed with families and community members, and the energy was absolutely electric. We set a goal to raise enough funds to bring the Missoula Children's Theatre to Ruder this spring—and not only did we meet our goal, we exceeded it! A huge thank you to Ruder's PTO and to Superintendent Dziowgo, who did a fantastic job calling the BINGO numbers and acknowledging our generous sponsors. Additionally, many staff members worked tirelessly behind the scenes to ensure the evening was both fun and memorable for everyone involved.



Parent-Teacher Conferences

This year, we tried a new schedule for parent-teacher conferences, holding the majority of conferences from 4:00–7:00 PM over two evenings. We are happy to report that attendance was strong across all grade levels. Below, I have included the participation percentages by grade level, as well as the number of conferences attended by our Title I Math teacher and Reading Intervention Specialist.

Kindergarten - 94%, First grade - 98%, Second grade - 96%, Third grade - 96%, Fourth grade - 90%, Fifth grade - 93% Title I Math teacher attended - 35 conferences, and **Reading Intervention teacher attended - 40 conferences**

Enrollment and Attendance

Ruder Elementary's current enrollment stands at **490 students**. Ruder attendance so far in 2024 is at **94.13%**.

Supporting Our Families

We are fortunate to share our counselor and Student-Family Advocate, Ellen Szalay, with Glacier Gateway. Ellen has been doing an outstanding job connecting families in need with resources. In November, she assisted with the Coats for Kids program, helping many families prepare for winter weather. Additionally, through the support of Land to Hand, over 110 students (identified by the Backpack Program) at Ruder took home a bag of groceries for Thanksgiving Break. Ellen is committed to ensuring that every student and their family has access to the resources they need, especially during the holiday season. Recognizing that this time of year can be challenging for some, we have developed initiatives to connect our families with community programs and resources that provide gifts and food for Christmas.

Academic Updates

Students in grades 3-5 recently completed the first round of MAST testing, with the second window scheduled for mid-January. Winter STAR testing will also begin at that time.

During our recent MTSS-focused early release, staff reviewed results from our school-wide MTSS survey. We will use this feedback to begin creating an action plan for improvement at our next MTSS-focused early release session.

Looking Ahead: December Highlights

- **Dress-Up Days & Events:** December will feature fun dress-up days; our monthly MTSS awards assembly and Ruder PTO's beloved Christmas Store for students.
- **Holiday Concerts:**

- On December 4th, our fourth and fifth graders will lead a Christmas Carol Sing-along for parents, students, and staff.
- December 19th will showcase our K-1st and 2nd-3rd grade concerts, with participation from fourth and fifth graders who wish to join.
- **Planning for events in 2025:** We have started planning for the Science Fair, Spelling Bee, after school tutoring, and explicitly re-teaching expectations when we return from Christmas Break in 2025.
- **Finishing Strong:** Staff are dedicated to ending 2024 on a high note and are already looking ahead to a fantastic 2025 filled with high expectations and greater successes.



**CFJH December Board Report
Monday, December 9th**

Staff Activities & Academics

- One of our early release Wednesdays was used to focus on MTSS. We discussed our new student reflection sheets and the process to follow when using them. This is a tool to help students refocus and reflect on their behaviors. Also, teachers use the sheets to have a meaningful conversation with their students. Kami Heinz presented to our staff on "unit organizers." These are a beneficial tool to teachers and students. The organizers are a wonderful resource and support to many students. There are many ways to use them during instruction that will be an asset. Mrs. Heinz did a great job teaching our staff! Thank you!
- Parent-Teacher Conferences were held on Nov. 12th and 14th. We had many families visit our teachers during the two days. It was a positive experience connecting with our families and community. Our teachers did a great job communicating with families and discussing struggles and successes.
- The junior high honored our Military Veterans with "Greenlight a Vet." Greenlight a Vet is a campaign to establish visible national support for our veterans by changing one light to green. Green is the color of hope, renewal and well-being. "Greenlight" is also a term commonly used to activate forward movement. The simple action of changing one light to green is intended to spark a national conversation regarding the recognition of veterans, and "greenlight" them forward as valued members of our communities." America's veterans are some of our nation's bravest, hardest-working men and women. However, it is hard to show them the appreciation they deserve when, back home and out of uniform; they are more camouflaged than ever. A huge shout out to Sabrina Nichols and Kathy Wetsch for all the work they did to honor our veterans with ties to CFJH. There were military flags, pictures of veterans, and every window had a green light. The building looked great. The week was a huge success! Thank you!
- Our annual Book Fair took place during Parent-Teacher Conference week. Kim Gange did a great job preparing and organizing the book fair. She had a team of students help set up and tear down the fair. It was a group effort and was a big success. Our library is going to order a lot of books because of the fair. Thank you to all who supported the fair during the week!
- MAST Testing window 1 concluded. We had 97% of our students complete the testing sessions. This is a quite a feat when we have almost 550 students taking multiple tests during the testing time period with multiple teachers and make up sessions. We were excited to reach that percentage! We hope the data from the tests this year will be beneficial and can be used to drive instruction.

Student Activities & Academics

- We had a great Wildcat Bash! 428 students participated!! That is a huge number! Students who met the academic and behavioral standards set for the 1st quarter earned the privilege to attend the Bash. Participants received a soda or juice, fruit roll up, and a bag of popcorn. They took part in activities such as dodgeball, basketball, cornhole, card games, arts and crafts, and donut walk, to name a few. Everyone had a blast! Congrats to all the students who earned the Bash! Thank you to High Country Coke-Cola Bottling Company donating soda/juice for every participant! Also, thank you to Costco for a gift card to help cover some purchases.
- Our Student Council hosted the 3rd Annual Brawl of the Wild Food Drive! The 123rd Brawl of the Wild between the Montana State Bobcats and the Montana Grizzlies wasn't just on the field — it was also off the field, in a friendly competition to give back to our communities! The goal was to collect as much non-perishable food as possible to support local families in need. Students and staff brought non-perishable food items to the school and showed their support for each team by placing items in either Griz or Cats food bins. It was a success for everyone and a good competition. The food was delivered to the Columbia Falls Food Bank.

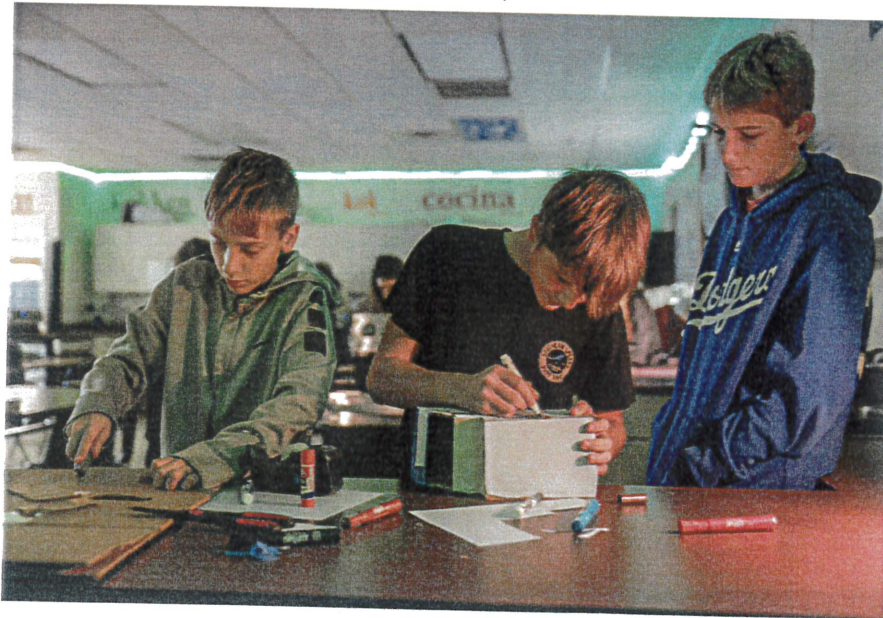
Newspaper Article - CFJH FCS Program is highlighted in the article below. Enjoy the read!

At Columbia Falls Junior High School, Family and Consumer Science Takes Students around the Globe

Through community support and hands-on instruction, Derek Andrews' middle school students are learning about the world around them and taking home lifelong skills

By Denali Sagner

November 27, 2024



Students work on a food truck design project in Derek Andrews' class at Columbia Falls Junior High School on Nov. 20, 2024. Hunter D'Antuono | Flathead Beacon

The Family and Consumer Sciences (FCS) class at Columbia Falls Junior High School can be described as “organized chaos.”

On a snowy Tuesday in November, Andrews’ seventh grade students were immersed in a food truck competition, which required them to dream up an idea for a food truck, construct a cardboard model, make a menu and, at the end of the week, serve up some signature dishes. Divided into small teams, one group created a pancake-focused truck, while another went with biscuits and gravy. Gathered around piles of construction paper and glue, students explained their projects proudly, and more than a few asked Andrews if they could come back at lunch to perfect their cardboard models.

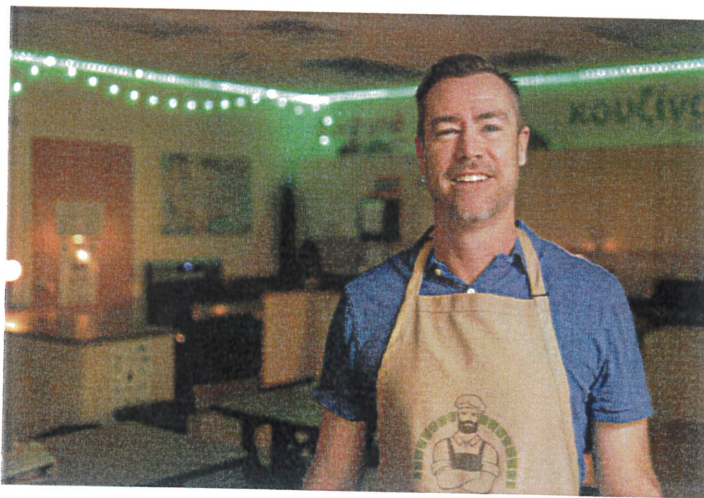
A former college administrator and substitute teacher who took up teaching full-time after the pandemic, Andrews is enthusiastic about his classroom, where students in seventh and eighth grade can become familiar with other cultures while learning lifelong culinary skills. Through community partnerships and private donations, Andrews has created an engaging space for middle schoolers to practice budgeting, cooking and gaining a better understanding of the origin of their food — practices he hopes will stay with them when they leave the classroom.

At Columbia Falls Junior High School, students can enroll in FCS as a semester-long elective. In seventh grade, Andrews focuses on regions of the world, teaching lessons on everything from Ghanaian cacao to Antarctic sledging biscuits. In eighth grade, students study a different region of the United States each week.

“Most of us won’t get to travel to South America or Africa or maybe even Europe, so if they can study a little bit about it and then cook something from that, it makes the connection from the country to their plates,” Andrews said of his lessons.

Ted Miller, the Columbia Falls Junior High School principal, said the combination of traditional classroom learning and interactive cooking endows students with a greater appreciation of the places and people that inspire their recipes. Andrews’ lessons synthesize cultural and historical context with budgeting skills and cooking.

“Of course, most of them enjoy cooking,” Miller said. “But they also enjoy just learning about the areas around the world.”



Family and Consumer Science teacher Derek Andrews in his classroom at Columbia Falls Junior High School on Nov. 20, 2024. Hunter D’Antuono | Flathead Beacon

By exposing students to other cultures and foods, Andrews' FCS class helps prepare them for a potential career in the culinary world, an ever-growing industry in Columbia Falls and the Flathead Valley. In 2023, the accommodation and food service sector employed 7,118 people in Flathead County, according to the University of Montana Bureau of Business and Economic Research. Only the healthcare and retail sectors outnumbered accommodation and food service in workforce size.

"Being in the Flathead Valley, we have a lot of options for people that want to be in culinary," Miller said, discussing the doors Columbia Falls's FCS program can open for students.

Community support has been critical in maintaining and improving the program on a slim budget, Andrews said.

During a Run Wild fundraiser race in May spearheaded by Park Side Credit Union's charitable foundation, the FCS program raised \$9,000 to stock the classroom with new kitchen equipment. This fall, a private donor gave \$1,000 for updated cookware. Logan Health donated \$500 to buy new blenders, which allowed Andrews to teach a lesson on making smoothies. Clydesdale Creamery helped run a milkshake contest. Parents and community members have donated flour, eggs, sugar, meat and other staples, helping keep the program alive and the students in the kitchen.

With growing community partnerships and steady student interest, Andrews hopes to continue teaching his students to become culinarily savvy and culturally aware.

"He's really positive and builds really good relationships with kids," Miller said of Andrews. "They enjoy him as much as the class. It's a good fit."

denali@flatheadbeacon.com

Source:

https://flatheadbeacon.com/2024/11/27/at-columbia-falls-junior-high-school-family-and-consumer-science-takes-students-around-the-globe/?fbclid=IwZXh0bgNhZW0CMTEAAR301CoQr1-mF_ErAuQPwOiNUH7u4_1tnwOiSIFOhTqZVu27SRP8v8sfeM_aem_H7uOlrEmQCcucZbYBQRDPA

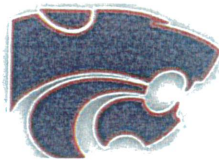
We thank Denali Sagner and the Flathead Beacon for visiting CFJH and sharing one of the many positives at the junior high. We appreciate all who have donated and supported our FCS program. It has made a huge difference for our students! Thank you so much!

November Attendance Rates

6th Gr. - 88.46%
7th Gr. - 86.88%
8th Gr. - 85.83%
Overall - 87.04%

November Student Enrollment

6th - 175
7th - 187
8th - 181
Total - 543



CFHS Board Report: December 2024

Columbia Falls High School
610 13th St W
Columbia Falls, MT 59912

Principal - Josh Gibbs
Asst. Principal - John Thompson
Athletic Director - Troy Bowman

(406)892-6500 Office (406)892-6583 Fax

Submitted by Josh Gibbs, CFHS Principal

Strategic Goal #1: Challenging, Diverse, and Supportive Learning Environment

Notable accomplishments:

MONTANA MODEL UN – Congratulations to the Columbia Falls High School Model UN team for a successful showing in Missoula last week. Columbia Falls won Distinguished Small School Delegation. Students Ella Robbins, Loren Connors, Cheyenne Dear-Ruel, and Ava Anderson representing Finland won a Distinguished Country award. Loren Connors won a Distinguished position paper award. Quinn Caudle was named the #1 Senior from all delegations, and won both an Honorable paper award and an Outstanding delegate award.



Strategic Goal #2: High Performing Workplace

Open and Unfilled Positions at the High School - We have a few openings: one, social studies teacher, two paraprofessionals for the special education program, and a maintenance position open.

Other Accomplishments:

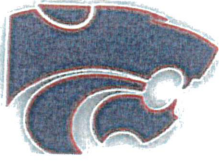
PROFESSIONAL DEVELOPMENT – We started the process of creating school level goals for each strategic area found on the district strategic plan. These goals will guide our school for the remainder of the 2024-25 school year and the 2025-26 school year. Our plan is to have these completed by Jan. 31, 2025.

Strategic Goal #3: Organizational Effectiveness

PROFESSIONAL DEVELOPMENT– We have been working on the Multi Tiered Systems of Support framework in our district. We have a district wide MTSS team that is working on common language and expectations across the district. At CFHS we are working on interventions that we can use schoolwide, as well as interventions that help groups or individual students who need more academic or behavioral support. We had three staff members attend the High School forum for a training on how to implement tier 1 reading strategies at the high school level.

Tamara Sundberg Professional Development

1. As a barrier to education and distraction to learning and due to the ongoing dangers of social media, chrome book access, and phone use Tamara attended the Just Conference - The Nation's Leading Conference on Juvenile Sex Trafficking. This conference was a true resource for supporting students and families. From the conference, Tamara has partnered with the Flathead County Sheriff Office, Flathead Valley Association Against Sex Trafficking, and Youth



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Court to debrief and determine outreach and educational materials for families and students. Tamara has also begun partnering with the Sex Trafficking Task Force and Drug Task Force to create presentations and outreach to parents and students.

2. Tamara along with Brittney Hullett and Ellen Szar attended the McKinney Vento Conference. The conference invigorated a passion for supporting students and equally helped to build new local relationships in the community. Following the conference, Tamara has established a meeting with the Glacier and Flathead Student and Family Advocates and Columbia Falls District advocates. We will meet to determine communication tools for sharing information and ways that we can support one another on shared families or needed resources. We will also work together on some valley-wide initiatives to address housing and educational barriers. We learned that many of the things we are doing are best practices and that we are moving in the right direction.

Strategic Goal #4: Family & Community Engagement **NATIONAL HONOR SOCIETY: NHS**

We have inducted 19 new National Honor Society Members. Induction will take place on December 10th at 6:30 pm. We have 79 members of Ella Murphy Donaldson National Honor Society. The club has increased its membership from around 20 to almost 80 students. This allows the club to do bigger community service projects and to provide more opportunities for students to be involved in helping to give back and build our community.

This Christmas they are responsible for all of the Toys for Tots toy collections in Columbia Falls which includes weekly checking and collecting of toys. They will also spend Dec 15 Sunday with some of the HS Football players and volunteer to set up the Armory donation sight. They have run both of these events on their own.

NIGHT OF LIGHTS – Many students and staff members will participate in the Night of Lights festivities at the Parade. We have students singing, playing instruments, showing support in groups like CFCAT and NHS. Thank you to all the students and volunteers who make this an Amazing Night of Lights!

This year, we are pleased to announce that William Pickard and Lucy Love have been chosen by the staff of Columbia Falls High School as the Prince and Princess of Columbia Falls. They will be recognized at the Night of Lights Parade and will serve as Winter Ambassadors. They were chosen for having strong CFHS core values and being upstanding in their Character, Focus, Honor, and Strength.

Strategic Goal #5: District Facilities Support & Enhance Learning

HIGH SCHOOL ROOF UPDATE – We are still waiting to get the all clear to move into the 1st floor. We are hopeful that this can happen in the next two weeks. We believe all of the big projects are done. We are now working on a punch list of smaller items. We are all ready to be under one roof!

Curriculum Director Report December 2024

Measures of Achievement and Student Growth Testing (MAST) Parent Portal

The first testing window for MAST testing closed on November 22. Information related to performance in math and ELA will be available for students in grades 3-8. Parents will be able to access their child's results electronically through a Parent Portal.

Accreditation Standards

Work continues by various staff members to craft the District processes and documentation needed for accreditation submission in February. Areas include:

- Development of our Portrait of a Learner
- Documentation of the Proficiency-based Learning Model as it relates to curriculum development and assessment
- Documentation of the Professional Development Plan
- Documentation of the Mentoring Program for new teachers
- Documentation of the evaluation system in place for personnel

Digital Accessibility

The Department of Justice recently announced new requirements that will fundamentally change how PreK-12 schools, districts, and state education agencies provide digital educational materials. The Americans with Disabilities Act (ADA) now requires all web content and mobile apps used in public schools to meet specific accessibility standards. I will be working with our Director of Technology to ensure that actions will be taken to meet the timeline for the new ADA requirements.

Title IX Updates

New Title IX regulations were finalized in 2024. Montana is subject to an injunction that prohibits the implementation of these regulations at this time while litigation over the new regulations is pending in the Fifth Circuit Court of Appeals. Until litigation is resolved, the regulations enacted in August 2020 remain in effect. I attended a webinar to review the requirements of the August 2020 regulations. Topics covered included: changes to the definition of sexual harassment, when and how schools must respond to allegations of sexual harassment, the requirement to provide supportive measures to all students, the grievance and record-keeping process, the standard of proof used in proceedings, the overall rights guaranteed to parties, and training requirements. During this school year, I will provide access to template forms and procedures as well as training for Investigators and Decision-Makers.

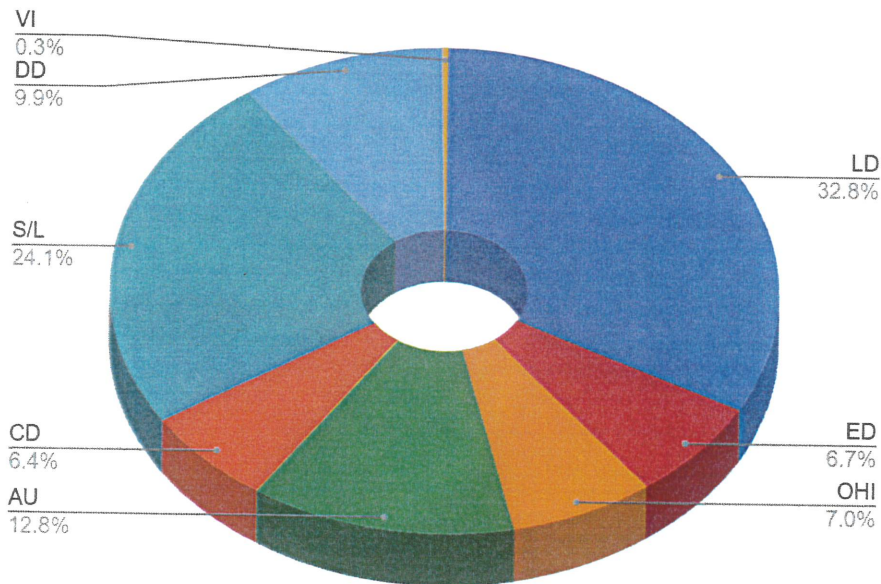
SPECIAL EDUCATION

Special Services
Columbia Falls School District #6
December 2024 Board Report
Submitted by Michelle Swank, Director

SD6 Special Services Data dated 12/4/24:

- 15.3% students are identified as receiving Special Services
- Additional information about specific areas within IDEA categories of eligibility for SD6:

2024 - 2025 DISABILITY CATEGORIES BY %'S



Updates from the OPI-Special Education:

- 15 percent of Montana's students are served under IDEA.
- Total enrollment of students with disabilities in 22/23 - 21,112
- Total enrollment of students with disabilities in 23/24 - 21,579 (2.1% increase)

Staff Development Focus:

SD6 Sp.Ed. staff have participated in November professional development workshops/training offered by Shawna Heiser, BCBA. Upcoming professional development opportunities encompassing Explicit Instructional Approaches and new staff training will be provided this coming month for SD6 staff. In addition, within the partnership with Evergreen SD50, staff will have the opportunity to attend a full day workshop on December 9th with Jimmy Cases on Relationships, Challenging Behaviors, and Reaching Students with Special Education Needs.

TO: Board of Trustees
FROM: Dustin Zuffelato, Business Manager/Clerk
DATE: December 6, 2024
RE: **Business Office Report for the December 9, 2024 Regular Meeting**

Rombi – HS Wrestling

You have all heard (to some extent) concerns about the High School Wrestling Program either in social media or emails or phonecalls. I thought it would be helpful to provide some insight that I have shared with some members of the community in regards to the financial transactions. As you understand, the District maintains student activity accounts for the purpose of accounting for organized student activities/school sponsored extracurricular activities. The District maintains a separate account for both JH and HS wrestling and most recently girls wrestling. In addition to these accounts maintained by the District and authorized by the Board of Trustees, other entities exist throughout our community to help support our District. Wildcat Athletic Endowment/Academic Endowment and most relevant to wrestling; the ROMBI Foundation. These entities operate as 501c3 non profits with a separate tax ID and state/federal reporting requirements. Concerns have surfaced regarding the financial transactions of this external foundation as well as the interaction with the District's accounts. I furnished the detailed trial balance reports dating back to 2012 for the HS and JH wrestling accounts in an effort to clarify the situation regarding how donations were used and accounted for. Noted herein is a summary of these transactions:

JH Wrestling account was established in 2012. The District received \$4,300 from little guy wrestling (9/14/2011). These funds were used to purchase gear throughout the subsequent few years. Overall minimal transactions within this account since inception.

With regards to the HS Wrestling Account- looking back to 2015, the first donations from Rombi or Little Guy Wrestling was in 2017. Donations of about \$10k were recorded in 2017. Mats for the JH program were purchased in 2017 for \$7,740. No further donations were received and fundraising activity transactions were for either meals for the team or gear/equipment. Nothing out of the ordinary. Please contact me if you would like these detailed records.

Transportation Department

Lots of recent changes and staffing issues to report.

Mechanic- resigned. He did successfully apply as a CDL Activity Bus Driver and we are also hoping he would run routes as a substitute driver. Currently accepting applications for a mechanic (with a CDL).
Dispatcher- resigned. The District is working to revise the job duties -most importantly eliminating the requirement for a CDL because if the District was to secure employment with anyone with a CDL, the least priority to serve students with a CDL driver, would be dispatcher. The other issue with this position, is the split shift schedule. Trying to be creative by offering these duties to either para-educators or other part time staff including having one person take the morning shift and another the afternoon. Beyond dispatching, one of the primary job functions is scheduling all of the activity trips. Newly added Transportation director LaTray can help fulfill these duties, but because of the recent decrease in CDL drivers, he has been tasked with driving routes most days. The District is working to transition to a more effective software program to track these trips.

SPED Routes – one SPED route driver recently resigned. This route is long(er) and requires experience with student behavior. This route is being temporarily filled by the Director, Manager, and Mechanic, none of which are ideal. The District is also working to reassign a current route driver to this SPED route. As the bus driver positions become harder to fill, the District will be forced to make some significant changes to the routes and how we serve students including (but not limited to) only serving students outside of 3 mile radius, staggered start/end times for the school schedule, activity trip schedule changes, and changing compliance with IEP for SPED students. Again, not ideal but simply the reality of the situation.

OPI Reporting/FY24 Audit/Calendar Year End

Please note the District is likely to miss (for the 2nd year in a row) the December 10 deadline to complete and submit the 2024 Compensation Expenditure Reporting. We are working on this detailed report and will likely get it submitted before Christmas Break. The Business Office is working to compile the financial reports for the audit. The audit is due March 31. The District provides all of the financial records electronically and the auditor is not scheduled to come onsite to conduct any fieldwork. This places a bit more burden on us to scan and get some of these records into a digital format. Another report the District is working to compile information for is the GASB 75 – Other Post Employment Benefits (OPEB) liability. This report is required part of the audit (financial statements) and is prepared by an actuary. Calendar Year end also brings another set of reporting deadlines. W2s and 1099s are due Jan 31. The issue with W2s is adding the cost of the care benefits manually to box 12. This includes both the District and Employee contributions. This is a tedious process that includes rate changes in July as well as changes to elections for coverage throughout the year. The other issue that makes filing W2s and 1099 difficult is the electronic process through the Social Security Administration including recent revalidations.

Monthly Insurance Claim Summary

Paid Claims November 2024

Medical Plan Paid Claims	\$ 211,335
Monthly medical expected claims based on an enrollment of 224 Plan participants (70 singles/154 families):	\$226,464
Plan claim liability as a percentage of expected claims:	93.32 %

Paid Claim summary plan year-to-date (July, 2024 through November, 2024):

	<u>Actual</u>	<u>Expected</u>	<u>Percentage</u>
Medical Plan Paid Claims	\$ 1,187,532	\$ 1,100,229	108 %
Specific Stop Loss	0		

Snow Removal Services Agreement
Columbia Falls School District Six

THIS CONTRACT is entered into by and between **TS Spraying and Snow Removal LLC**, whose address and phone number are **PO Box 8272, Kalispell, MT 59904** and **Columbia Falls School District**, (District), whose address and phone number are 501 6th Avenue West, Columbia Falls, MT 59912 and (406)-892-6550.

1. **Contract Term** This agreement will take effect commencing December 10, 2024 and will terminate at the conclusion of the winter 2024/25 (May 2025).

2. **SERVICES**

2.1 Site(s) / Areas / Schedule

Snow removal is limited to the Columbia Falls High School. Snow shall be removed from the indicated areas and piled in the locations as detailed on the attached maps. Preferably, snow removal should be performed between the hours of 4:00 AM and 7:00 AM on a school day basis, as required. Snow plowing shall not be performed later than 7:00 AM on any of these properties in order to avoid safety conflicts with school children. Holidays/Weekends: Snow shall be removed on weekend days (Saturday) or holiday breaks only when the school is hosting extracurricular activities. The extracurricular activities schedule shall be provided by the school site Principal. Otherwise snow removal shall be limited to the morning prior to a school day as defined by the school calendar.

2.2 Snow removal forecast – 2” Rule

The contractor shall plow snow on any SCHOOL DAY when snowfall is forecast by the National Weather Service to reach an accumulated depth of 2” by 4:00 AM. School day schedules are available on the District website. Sanding services, pre-treatment, or snow pile relocation shall be performed only upon Owner’s request.

2.3 Pricing

2” trigger price is \$750. Price is for two (2) pieces of equipment. Pre-treatment of lot is \$750.

3. **General Requirements**

It is the Owner’s obligation to remove all motor vehicles from the parking lots. The contractor will not be required to plow any closer than 25’ from any motor vehicle not removed from any parking lot.

3.1 Insurance Requirements

The Contractor shall show proof of General and Automobile liability insurance of not less than \$1,000,000 (one million dollars) and proof of Workers Compensation Insurance or exemption therefrom. The liability insurance shall specify Columbia Falls School District as an additional named insured.

Worker’s Compensation

a. State Statutory

b. Employer’s Liability \$1,000,000

Subcontractor’s Liability Insurance shall include completed operations and product liability coverage:

- a. General Aggregate \$3,000,000
- b. Products-Completed
- Operations Aggregate \$3,000,000
- c. Personal & Advertising \$2,000,000
- d. Each Occurrence \$2,000,000

Coverage will include:

- 1. Premises – Operation
- 2. Operations of Independent Contractor
- 3. Contractual Liability
- 4. Personal Injury
- 5. Products & Completed Operations

Automobile Liability

- a. Combined Single Limit \$1,000,000

Coverage to include:

- 1. All Owned Autos
- 2. Hired Autos
- 3. Non-Owned Autos

Any and all damage to any portion of District owned buildings or grounds should be reported to the Facilities Director within 24 hours. Failure to do so may result in the early termination of this agreement or limit the ability to bid on future District contracts. It will become the responsibility of the contractor to repair any and all damage to the satisfaction of the District.

3.2 Payment

Contractor shall not subcontract this agreement without written approval of the Owner. Payments to the Contractor shall be made for work accomplished on a lump sum basis per day for each property plowed, and on an hourly basis for sanding or snow relocation services performed upon Owner request. Lump-sum charges shall be adjusted on a pro-rata basis if less than a complete plowing is performed at any property. The Contractor is to pay particular attention to the notes on the snow plowing maps to ensure proper time is included to address back dragging playground areas as necessary to remove snow adjacent to doorways or buildings.

The contractor shall furnish an invoice to the owner every Friday during the term of this contract for all work done during the preceding week. Failure to do so may result in the inability to verify services rendered for payment and compensate for same.

4. EXECUTION

The parties through their authorized agents have executed this contract on the dates set out below.

TS Spraying and Snow Removal LLC
PO Box 8272
Kalispell, MT 59904

Columbia Falls School District
PO Box 1259
Columbia Falls, MT 59912

SD6
 Snowplowing Bids 2024
 All Inclusive
 Annual Bids

	Pioneer	Bad Rock	Husky Works	Weaver	Collins	TS Spray
Ruder	\$ 36,320			\$ 25,000	\$ 44,000	
Glacier Gateway	\$ -			\$ 25,000	\$ 44,000	
High School	\$ -	\$ 42,000		\$ 25,000	\$ 48,000	
Junior High	\$ 31,120	\$ 36,000		\$ 25,000	\$ 40,000	
Total			\$ 95,000	\$ 100,000	\$ 176,000	\$ 75,000

SD6
Snowblowing Bids 2024

Per Push 2" Trigger

	Pioneer	Bad Rock	Husky Worl	Weaver	Collins	TS Spray
Ruder	\$ 1,491	\$ -			\$ 1,100	\$ 500
Glacier Gateway	\$ -	\$ -			\$ 1,100	\$ 500
High School	\$ -	\$ 1,600	\$ 1,413		\$ 1,200	\$ 750
Junior High	\$ 1,271	\$ 1,100			\$ 1,000	\$ 625
Total			\$ 4,285		\$ 4,400	\$ 2,375

Total Cost Estimate* \$ 85,700
 High School only Cost Estimate * \$ 32,000 \$ 28,258 \$ 88,000 \$ 47,500
\$ 15,000

Number of EVENTS
 Dec 5
 Jan 5
 Feb 5
 March 5
20

* Estimate based on 20 snow events.

**Substitute Hires
Dec 2024**

Teacher

LNAME	FNAME	Teacher
Parrish	Jayme	Teacher or Aide
Nelson	Elizabeth	Teacher or Aide
		Aide
		Teacher or Aide
		Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide

Secretary / Nurse

LNAME	FNAME	Other
		Nurse
		Nurse
		Secretary

Bus Driver

LNAME	FNAME	Other
		Bus Driver
		Bus Driver
		Bus Driver

Hot Lunch

LNAME	FNAME	Other
		Hot Lunch
		Hot Lunch
		Hot Lunch
		Hot Lunch

Custodian

LNAME	FNAME	Other
Brothwell	David	Custodian
		Custodian
		Custodian
		Custodian

12/2/2024