

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
EAST HELENA SCHOOL DISTRICT NO. 9
MONDAY, DECEMBER 9, 2024
PRICKLY PEAR ELEMENTARY SCHOOL - LIBRARY
Meeting Starts at 5:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REVIEW OF AGENDA

HEAR THE PUBLIC

REPORTS

1. Student Report
2. Administrator Reports
3. Trustee and Committee Reports of the K – 12 Board
4. Strategic Planning- Scan for Future Needs
5. Legislative Status Report
6. Notifications of Retirements and Resignations

CONSENT ACTION ITEMS

- A. Minutes of Regular Meeting November 11, 2024
- B. Approval of Former & New Warrants
- C. Personnel Actions
- D. Surrounding School District Student Enrollment Approval

UNFINISHED BUSINESS

1. EPA Electric Bus Rebates and Lion Electric Bus Order Status
2. Collection of Superintendent's Evaluation

NEW BUSINESS

1. Final Audit Report Review
2. Resolution #239- Obsolete Equipment - EHHS Planer
3. Requests for New Student Activity Accounts-Girls Wrestling, EHHS F1 Club, East Strength Club, EHHS Dungeons and Dragons Club
4. Montana Advanced Opportunity Annual Report
5. Charter School Status and OPI Letter of Advisement
6. Central Office Relocation Proposal
7. MOU For EHESA Members to Work Over School Breaks
8. Consideration of HiSET Options Application

ADJOURN

FUTURE MEETING DATES AND AGENDA ITEMS

Regular Meeting – Monday, January 13^h, 2024 5:30 @ Radley Elementary

Citizen Participation

All citizens are welcome and are encouraged to attend all meetings of the Board. In accordance with Montana Open Meeting Law (2-3-203, MCA) it is required that citizens have an opportunity to address the Board. All Board of Trustees meetings in which a quorum is present shall include an agenda item called 'Hear the Public.' The Board shall adopt the following guidelines for this agenda item.

Hear the Public:

Persons wanting to address the Board of Trustees on items not on the agenda can do so at this time.

- a. Each person may address the Board at the time designated in the agenda by stepping to the front of the room or the podium, giving their name and address in an audible tone of voice for the record. Each individual shall limit his/her comments to the Board to three (3) minutes.
- b. All remarks shall be addressed to the Board only and NOT to any member of the Board, staff or audience.
- c. No person, other than the Board and the person having the floor, shall be permitted to enter into any discussion either directly or through a member of the Board, without the permission of the Presiding Officer.
- d. No questions shall be directed towards any individuals except through the Presiding Officer.
- e. Under Rules of Order, questions cannot be answered by the Board, only heard. The Board is not under any obligation to respond. It is illegal for the Board to take any action on the comments.
- f. Speakers will not mention specific names of individuals in a public forum due to rights of privacy. Individual attacks will NOT be tolerated.
- g. Comments made by the person addressing the Board do not represent the opinions of the Board, or staff and are only the expressed opinion of the speaker.

MONDAY, DECEMBER 8th, 2024 BOARD MEETING
TRUSTEE INFORMATION PACKET
Prickly Pear Elementary School
5:30 P.M.

HEAR THE PUBLIC

COMMENTARY: We will Adhere to the Board Guidelines as Noted on the Back of the Agenda.

SUPERINTENDENT'S RECOMMENDATION: Strictly an Information Item.

REPORTS

1. Student Report

- a. Brooke Harris will Report To The Board.

2. Administrator Reports

- a. The Building Administrator Reports are in the Supporting Documents.

3. Trustee and Committee Reports of the K-12 Board

- a. The Board Chair will Solicit Reports from Trustees or Committees.

4. Strategic Planning - Scan for Future Needs

- a. The Board Chair will Solicit Comments or Observations Regarding our Current Strategic Plan and Planning Needs.

5. Legislative Status Report

- a. The Board Chair, Superintendent and other Trustees, Administrators, and Members of the Public will have the Opportunity to Report and Discuss Pending Legislation.

6. Notifications of Retirements and Resignations

- a. The Following Staff Resignations Have Previously Been Accepted:

CONSENT AGENDA

COMMENTARY: There are Board Documents Presented that Reflect the Minutes of the Last Board Meeting(s), the Warrants to be Paid, and Personnel Actions which Include Recommendations of Personnel to Employ.

- A. Board Minutes; November 11, 2024
- B. Pay Warrants
- C. Personnel Action
- D. Surrounding School District Student Enrollment Approval
 - a. Recommended Employment of Staff

- Brandi Dearing -Substitute
- Natalie Clark -Tiger Program Substitute
- Tess Prendergast -Temporary Middle School Science Teacher
- Cassandra Lynn -Paraprofessional
- Jon Moore -EHHS Track Head Coach
- Nathaniel Bailey -EHHS Assistant Track Coach
- Bret Charlton -EHHS Assistant Track Coach
- Alex Reid -EHHS Assistant Track Coach
- Jayden Tripp -Assistant Softball Coach
- Krystal Smith -Assistant Softball Coach
- Lily Larsen -Assistant Softball Coach
- Tom Banks -Head Tennis Coach
- Thad Buurkarl -Assistant Tennis Coach
- Ethan Hoffman -Head Baseball Coach
- Ron Henze -Assistant Baseball Coach
- Layne Snarr -Assistant Baseball Coach
- Ty Walker -Assistant Baseball Coach
- Hanna Carey -High School English Teacher

D. East Helena School District Students Requesting Enrollment in Other School Districts for the 2024 -2025 School Year:

	<u>Helena</u>	<u>Jefferson High</u>	<u>Montana City</u>	<u>Clancy</u>
MM (PreK)				
K	3			
1st	3			
2nd				
3rd				
4th	1			
5th				
6th				
7th				
8th				
9th				
10th				
11th				
12th				
Total:	7			

SUPERINTENDENT'S RECOMMENDATION: Action Item. A motion should be made to approve the Consent Agenda items as presented.

UNFINISHED BUSINESS

1. EPA Electric Bus Rebates and Lion Electric Bus Order Status

COMMENTARY: The Superintendent will update the Board with information regarding our EPA rebates and order status for electric buses with Lion Energy.

SUPERINTENDENT'S RECOMMENDATION: Information/Action Item

2. Collection of Superintendent's Evaluation

COMMENTARY: The evaluation tool was distributed last month. Scott will collect any paper submissions. You can also email your response to him.

SUPERINTENDENT'S RECOMMENDATION: Information Item

NEW BUSINESS

1. Final Audit Report Review

COMMENTARY: We expect to receive our audit report prior to the Board meeting and will share it with Trustees when we receive it. It will be shared as a separate doc from the supporting documents. Jill will discuss the audit and related findings with the Board.

SUPERINTENDENT'S RECOMMENDATION: Information item

2. Resolution #239 - Obsolete Equipment - EHHS planer

COMMENTARY: This item from the EHHS Shop has been replaced and upgraded under the Perkins Grant. The item is no longer needed in the District and can be disposed of or sold.

SUPERINTENDENT'S RECOMMENDATION: Action item. I recommended that a motion be made to approve the resolution.

3. Requests for New Student Activity Accounts - Girls Wrestling, EHHS F1 Club, East Strength Club, EHHS Dungeons and Dragons Club.

COMMENTARY: These newly approved clubs need accounts for deposit of their funds.

SUPERINTENDENT'S RECOMMENDATION: Action Item. I recommend that a motion be made to approve these student activity accounts.

4. Montana Advanced Opportunity Annual Report

COMMENTARY: This is a required annual report of the advanced opportunity fund expenditures and program. Board approval is required prior to submission.

SUPERINTENDENT'S RECOMMENDATION: Action item. I recommended that a motion be made to approve the report.

5. Charter School Status and OPI Letter of Advisement.

COMMENTARY: The letter is in the supporting documents and was also distributed to Trustees via email earlier. The Superintendent will explain the situation and possible required repayment of funds to the State of Montana.

SUPERINTENDENT'S RECOMMENDATION: Information item.

6. Central Office Relocation Proposal

COMMENTARY: The SMA Facility Master Planning proposal recommended moving the Central Office to the now empty health clinic building on the PPE property. The Superintendent will share a proposed budget and plan for relocation.

SUPERINTENDENT'S RECOMMENDATION: Action Item. The Board should consider a motion to approve the relocation plan with a maximum budget limit.

7. MOU For EHESA Members to Work Over School Breaks

COMMENTARY: This is a request to renew this agreement with the EHESA that allows classified staff the option to work over breaks outside their job classification.

SUPERINTENDENT'S RECOMMENDATION: Action item - I recommend approval of the MOU.

8. Consideration of HiSET Options Application

COMMENTARY: Becoming a HiSET Options provider will create one more option or pathway for local students to achieve a high school credential. Principal Kessler started this process and Principal Condon has completed the application for school board consideration.

SUPERINTENDENT'S RECOMMENDATION: Action item - I recommend approval of the HiSET Application.

FUTURE MEETING DATES AND AGENDA ITEMS

Regular Meeting – Monday, January 13th, 2024 5:30 @ Radley Elementary

