

## **Create a parent account on Schoology**

1. Email a teacher of your child and ask them for your “Parent Access Code” for Schoology.
2. Go to the Schoology home page (<https://www.schoology.com>)
3. Under “Sign Up”, go to “Parent”
4. Enter your code. Your code: \_\_\_(given to you by the teacher\_\_\_
7. Enter the rest of your information  
(You can enter a username(ex: wsmith) OR your whole email address)
8. Go through the tutorial and you’re all set😊

## **To add a child to your parent account on Schoology**

1. Log into your Schoology account using your username or email address and password.
2. Click on the down facing arrow on the top right of the Schoology account.
3. Select the option to +Add Child.
4. Enter the Child Code for the child you'd like to add to your account(you will need to make sure that you have contacted the teacher of your child). The Child Code is another term for Parent Access Code, which is distributed to you by your child’s teacher.
5. Click on the Use Code button to complete.