Approved 3.14.2024

Dover School Committee

Meeting of January 16, 2024

Members Present:	Liz Grossman
	Jeff Cassidy
	Jessica Hole
	Martha Castle
	Goli Sepehr
Also Present:	Beth McCoy, Superintendent
	Denny Conklin, Assistant Superintendent

1) **Call to Order**

Liz Grossman called the meeting to order vis Zoom at 5:32 pm.

2) **Community Comments -** none.

3) **Superintendent Comments -** Superintendent Beth McCoy spoke about the Festival of Lights night last month at Chickering, the recent Challenge Success speaker event, and the upcoming State of the District on Jan 24th, 6:30 pm in the DSMS Library.

4) **Financial Reports**

- Warrant Report
- FY24 Monthly Report
  - Salaries: there are no changes since the last report
  - Expenditures: there are no material variances to report.
  - Out of District: the FY24 Circuit Breaker reimbursement has been finalized. Eligible tuition costs are being fully funded at the 75% mandated rate and eligible transportation costs at 57% (below the mandated rate of 75%). Total reimbursement is $1,108,479 comprised of $926,933 from tuition and $181,546 from transportation. Estimated costs for transportation have been encumbered. Due to the increase in placements, actual costs are projected to exceed budget by approximately $90,000. The total projected OOD costs exceed budget by approximately $1,000,000 but is fully covered at this time by the FY24 CB reimbursement.
  - End-of-Year Report Compliance Audit - Every 3 years, single school districts are required by DESE to undergo a compliance audit on the EOYR filing. R.E. Brown completed the report for the FY22 filing. The was one finding around the need to have a formal Memorandum of Agreement with the Town of Dover for allocation of municipal expenses. The two parties will work together to create a MOA.

5) **Discussion Items**

- Proposed FY25 Budget - There are three proposed adjustments for version 2.0 of the FY25 Budget; 1) reduction in salary based on anticipated retirement of $60,000; 2) reduction in projected Tuition costs based on known placement changes of $316,900; and 3) increase to transportation costs to reflect projected placements and the approved ACCEPT FY25 mileage rate of $4.27 per mile (3% increase from FY24) of $72,500. The overall operating budget increase in Version 2.0 is $646,822 or 6% with: in-district operating increase of $394,322 or 4.80% and OOD operating increase of $252,500 or 9.87%.

6) **Action Items**

7) **Consent Items**

- Approval of Minutes: November 21, 2023
- Grants - IDEA-SPED 274 Grant (Federal Targeted Special Education Improvement) in the amount of $8,034.
- Town Report
- Pre-School Tuition FY25 Rates - proposed 3% increase to $6,210 for 3-days and $10,990 for 5-days.

Martha Castle made a motion to approve the Consent Agenda. Jeff Cassidy seconded.
24-01 VOTE: 5 - 0 via roll call

8) **Informational Items**
   - Chickering Newsletter

9) Items for March 14, 2024 Meeting - FY25 Budget Hearing, consider addition of staff photos to website

10) Adjournment at 6:02 pm.

Respectfully submitted,
Amy Davis