

**Approved 11/21/2023**

**Dover School Committee**  
Meeting of October 24, 2023

Members Present: Liz Grossman  
Martha Castle  
Jessica Hole

Also Present: Beth McCoy, Superintendent  
Denny Conklin, Assistant Superintendent

**1) Call to Order**

Liz Grossman called the meeting to order in the Middle School Library at 6:30 pm.

**2) Community Comments - none.**

**3) Superintendent Comments -** Superintendent Beth McCoy spoke about the recent Open Houses, the upcoming Challenge Success Panel and other District Events. She also highlighted the work of the Calendar Task Force. Assistant Superintendent Denny Conklin also gave an update of his work with the faculty on curriculum audits and teacher professional practice goals.

**4) Financial Reports**

- Warrant Report
- FY24 Monthly Report
  - Salaries: the majority of the salaries have been encumbered. There are variances in several line items: 1) Educator, Classroom reflects a leave of absence; 2) Educators, SPED reflects the addition of a .8FTE Speech Language Pathologist and .35FTE Physical Therapist that were previously covered by outside contracted services in the SPED Services/Supplies Expenditure line item and there were several post-budget staffing changes; and 3) Educational Assistants reflect savings from SPED positions not needed due to changes in student placements and the needs of the current cohort of students.
  - Expenditures: there are no material variances to report at this time.
  - Out of District: there are currently 6 more placements than budgeted. The total negative variance in tuition costs is approximately \$915,000; comprised of \$610,000 from new placements and \$450,000 from changes in placements, offset by \$145 of savings from students leaving or graduating early. Circuit Breaker reimbursement is estimated to be \$1,000,000.
  - Capital Projects: the FY24 flooring project was completed over the summer. The fire control panel replacement is scheduled to be completed over February break.

**5) Discussion Items**

- October Enrollment Report - Beth McCoy reviewed the report including a breakdown of demographics at Chickering.
- School Committee FY25 Budget Guidance - priorities for next year's budget were discussed.

**6) Action Items**

- Approve FY25 Capital Plan - the only item on the capital plan for FY25 is continued replacement of classroom flooring for \$140,000.

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*Jessica Hole made a motion to approve the FY25 Capital Plan as presented. Martha Castle seconded.*

*23-12 VOTE: 3 - 0*

### **7) Consent Items**

- Approval of Minutes: September 26, 2023

*Martha Castle made a motion to approve the Consent Agenda. Jessica Hole seconded.*

*23-13 VOTE: 3 - 0*

### **8) Informational Items**

- Dover Elementary Principal's Report
- MCAS Results
- Dover Sherborn Regional School Committee Minutes of September 12, 2023
- Sherborn School Committee Minutes of September 19, 2023

### **9) Items for November 21, 2023 Meeting**

### **10) Adjournment at 7:38 pm.**

Respectfully submitted,  
Amy Davis