

MINUTES
ESD 105 Board of Directors
October 22, 2024

A meeting of the ESD 105 Board of Directors was held on Tuesday, October 22, 2024, at 6:00 PM in person in the Ahtanum Room located at 111 So. 2nd Avenue, Yakima, WA 98902.

<u>Those in attendance:</u>		<u>Staff:</u>	
Gwyn Trull	Chair	Cassie Gunter	Executive Assistant
Angela Abrams	Vice Chair	Tom Fleming	Chief Financial Officer
Mark Grassel	Member	Veronica Naranjo	Executive Director HR
Wayne Nelson	Member	Cynthia Juarez	Executive Director Early Learning
Rafael Fonseca	Member	Mike Closner	Executive Director T&L
James Sebree	Member	Emily Nelson	Executive Director Student Support
Shane Backlund	Superintendent		
<u>Absent:</u>		Darcie Jamieson	Assistant Director T&L
Alan Taylor	Member	David Reynolds	Director of Accounting
		Lynn Harlington	Director of Head Start
		Alicia Jacob	Assistant Superintendent

Call to Order	Gwyn Trull, Board Chair, called the regular meeting to order at 6:00 PM, followed by the flag salute.
Review Agenda – Additions/Deletions	The meeting agenda was reviewed without any changes.
Public Comment	No public comment was given.

Consent Agenda Approval

	Wayne Nelson moved to approve the Consent Agenda as presented; James Sebree seconded; motion carried.
Approve Minutes	Regular Meeting Minutes September 24, 2024.
Head Start Budget Reports	<u>Head Start:</u> <ul style="list-style-type: none"> Total August expenditures \$459,519 total remaining \$6,250,949. <u>Early Head Start:</u> <ul style="list-style-type: none"> Total August expenditures \$214,522 total remaining \$2,183,679. <u>Migrant Head Start:</u> <ul style="list-style-type: none"> Total August expenditures \$573,588 total remaining \$3,888,388. <u>Credit Card Expenditures for the month of August 2024</u> <ul style="list-style-type: none"> Head Start <u>\$7,766.68</u> Early Head Start <u>\$2,607.39</u> Migrant Head Start <u>\$6,157.47</u> Total credit card <u>\$16,531.54</u>
Out of State Travel	Emily Nelson December 3-7, 2024 <u>Orlando, FL</u>

	<p>Association of Educational Service Agencies (AESA) Annual Conference</p> <p>Dan Payne November 15-20, 2024 <u>Washington D.C.</u></p> <p>National Association of State Directors of Pupil Transportation Services (NASDPTS) Conference</p> <p>Daniel Villanueva Betsy Ledesma December 9-12, 2024 <u>Arlington, VA</u></p> <p>Full-Service Community Schools National Conference hosted by Department of Education (required conference)</p>
--	--

Vouchers & Payroll	<p>The following expenditures were presented for approval: General Fund Voucher #148831 through 148843 in the amount of \$1,132.69; General Fund Voucher #148844 through 148947 in the amount of \$1,263,179.61; General Fund Voucher #148979 through 149074 in the amount of \$1,352,704.09; Travel Fund Voucher #148948 through 148978 in the amount of \$10,478.02; Workers Compensation Fund Voucher #520681 in the amount of \$105,513.00; Workers Compensation Fund Voucher #520682 in the amount of \$13,444.06; Workers Compensation Fund Voucher #520683 in the amount of \$42,655.08; Workers Compensation Fund Voucher #520684 in the amount of \$68,175.63; Workers Compensation Voucher #520685 in the amount of \$388,544.56; Unemployment Fund Voucher #510446 in the amount of \$1,785.00; Unemployment Fund Voucher #510447 in the amount of \$578.77; and ESD payroll in the amount of \$2,736,411.57.</p>
--------------------	--

Board/Superintendent Report

Agency Updates	<ul style="list-style-type: none"> • Shane Backlund, Superintendent, shared that he and Alicia Jacob, Assistant Superintendent, have been visiting each school district to see how they can help improve and help support. So far, they have visited 18 of the 25 districts. • Shane Backlund, Tom Fleming, CFO, and Emily Nelson, Executive Director of Student Support, have been preparing for the legislative session. MSOC has been the biggest issue. • Mike Closner, Executive Director of Teaching & Learning, gave an update on the Yakama Nation Tribal School work.
ESD 105 Grant Dashboard	<p>Alicia Jacob, Assistant Superintendent, shared the ESD 105 Grant Dashboard and explained how we are using Monday.com “grants pipeline” to keep track of the various grants that we are and have applied for.</p>

Division Reports

Fiscal Reports	<p>The General Fund Year to Date Fund Balance report for the month of September 2024 was presented for review, as well as the Insurance Funds Year to Date Activity Report.</p>
Early Learning Report	<p>Cynthia Juarez, Executive Director of Early Learning, delivered information about the Early Learning Programs. The program is currently at full enrollment.</p>

	Migrant Head Start will be ending next week. The corrective actions have been completed, and we will be submitting those to the Office of Head Start next week. Lynn Harlington, Director of Head Start, explained the corrective action summaries in more detail.
Policy Series 1000: Board of Directors – First Reading	Policy Series 1000: Board of Directors was presented for first reading.

Action Items

Monthly Informational Reports	<ul style="list-style-type: none">• September Travel Report• Head Start Program Report• Head Start Policy Council Meeting Minutes• Corrective Action Plan Summaries
Adjournment	The general session/regular meeting was adjourned at 7:00 PM.



Chairman



Secretary