



PSO October 8, 2024 Meeting Minutes
Meeting at Rockwood Valley – 9:30 am

In attendance: Jenifer Robertson, Jenny Arbuszewski, April Ladner, Dr. Higgins, Tara Sintek, Jessica Brown, Annie Miller
Absent: Jillian Weems, Laycie Norris Wagner, Jennifer Adams, Devon Bussen, Stephanie Stempf

Introductions:

Minutes

September draft meeting minutes reviews – motion was made to approve September meeting minutes – April, Tara & Annie seconded. Motion passed.

President’s Report – Jenifer Robertson President’s forum (Devon & Jen attended) on behalf of RVMS, District strategic planning meetings are open to the public (4 different topics at each high school); next meeting is Wednesday @ 9:30 at the Annex—Jenny may be able to attend in Jen’s place

Principal’s Report—Dr. Higgins Merlin Dates (1/31, 2/21, 2/28 for 7 & 8 grade) can try to keep things inexpensive like ice cream with a choice of topping (100ish students—can either do individual ice cream or tubs of ice cream); Glow Bash set up needs to be communicated; weekly student winners—need candy to be brought in ASAP; Fun Food Friday coming up so need to communicate the rules to students (1 drink & 2 food items), \$20 or less from students; Stue Cade did a great job and was well received—to date only received 25 office referrals vs 80s vs 100s vs 161 in previous years; Dr. Cain visited and asked about homework, dinner questions, when they get home/go to bed—advisory is a nice way to give students a chance to get work done; Friday SEL lessons developed by counselors; Officer Shephard can maybe share his internet safety presentation to parents; looking into TikTok videos being recorded in hallways during the day

Treasurer’s Report – Laycie Norris-Wagner/Jillian Weems Budget should be on track but no official report today; MTK accounting can be used to help with reporting

Vice President’s Reports:

Communications – Jen Adams/Jess Brown – Nothing new to report

- Buzz Book
- Membership Toolkit
- Newsletter
- Social Media: 460 followers on IG, STUCO put together spirit week and we should utilize their IG posts/reels for different events
- Website

Fundraising – Devon Bussen Nothing new to report

- Dine to Donate—this Friday is the first one at Panera
- School Store
 - Inventory
 - Fun Food Friday is Oct 18
 - FACS kits
- School Supply Kits

School Events – Stephanie Stempf/Annie Miller–



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- Glow Bash, 10/25/24: Stephanie is taking the lead; need layouts for gym & multi-purpose room; decorations are being lead by Laycie, parents for crafts & games; snacks and prizes no update at this time—possibly donations from parent community; 365 tickets sold with a 400 cap; tshirt sales ended and pick up 10/18, distribute shirts Monday that week; drop off and pick up communications needs to be sent from PSO & Dr. Higgins and posted on social media, verbiage needs to be in by 10/17; confirmations will be sent Monday of the event week; potentially doing the raffle prizes announced the next week
- Trivia Knight 3/7/25
- 6th Grade Fun & Field
- 8th Grade farewell events

Service Projects – Jenny Arbuszewski –

- Adopt-a-Family: Need to speak with Ann Kidd and possibly add someone else since it's Ann's last year
- Building Beautification: open position—do we have projects we need? Pillars are white in commons and need to be painted; may need vinyl for cricut designs; hoping for after winter break
- Bylaws/Standing Rules: update the bylaws, can only serve 3 years but can be voted in to stay—standing rules state would need to change roles so move to make them consistent with bylaws—edits are in google doc and will send out for approval
- Coin Drive: just over month; Jenny willing to help with Annie; Jen to help with MTK donations; M-F donations collected (\$10K in one week last year)
- Nominations & Elections
- Teacher/Staff Grants: meeting in 2 weeks to discuss grants; 7 grants submitted—Prize Patrol tentative 10/25
- Volunteer Coordinator
- Volunteer Handbook

School Community—April Ladner

- New Family Welcome Recap: 1 parent attended, should we keep doing this? Change format? Coffee with principal/psa before a meeting beginning of the year
- Student of the Month: last week was first event, students loved donuts; should PSO look into buying a coffee urn for events (would need to make an initial expense for the machine but only ongoing costs of coffee/cups); April to look into costs
- Student Recognition (KORT/Merlin/Excalibur/Shining Knight)
- Teacher/Staff Appreciation
 - Staff Meals (BTS, Conference, EOY) meals went great; several signups didn't bring in their items—possibly cater one night instead of all 4, possibly have an Amazon list for items to deliver to school or an option to donate money for an event; more reminders to those who have signed up to bring items; reassess after spring conferences if we need to make a change
 - Staff Celebrations: October sign up is halfway full; Wednesday reminder on social media
 - Staff Individual Recognition: first one last week, muffins for custodians
 - Staff Valentine Gift Card Raffle—February 2025
 - Staff Appreciation Week—May

New Business

- None

Questions?



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- None

Meeting adjourned.

Calendar for PSO Meetings

Next meeting Tuesday November 12, 9:30am