



Meeker and Wright Special Education Cooperative
720 9th Ave, Howard Lake, MN 55349
Joint Powers Board Meeting
Tuesday, June 25, 2024 – 6:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Meeting Agenda
- IV. Tour of Sholund Alternative Program
- V. Consent Agenda
 - A. Minutes of Previous Board Meeting
 - B. Financial Affairs
 - 1. Monthly Board Summary
 - a) Fund Summary
 - b) Check Register Details
 - c) Reimbursements
 - C. Personnel Items
- VI. Reports
 - A. Executive Director Report
 - B. Director of Business Services Report
- VII. Informational Items
 - A. Recognition of Board Member Years of Service
 - B. Executive Director Annual Evaluation Process
- VIII. Action Items
 - A. Old Business
 - 1. Fiscal Year FY25 Preliminary Budget [Second Reading]
 - 2. Revised 2024 Summer Services Budget
 - B. New Business
 - 1. 2024-2025 MAWSECO Program Calendar Revisions
 - a) Cornerstones and Eastern Wright Programs
 - b) Journeys, Step, and Trek Programs
 - c) Wings Program
 - d) Sholund Program
 - e) Village Ranch Alternative Program
 - 2. Collective Bargaining Agreement between MSEA and Meeker and Wright Special Education Cooperative
- IX. Future Board Meetings
 - A. July 23, 2024, 6:00 p.m. MAWSECO Education Center, Howard Lake
 - B. August 27, 2024, 6:00 p.m., Wright Technical Center (Cornerstones and Eastern Wright Programs), Buffalo
 - C. September 24, 2024, 6:00 p.m., Wings Alternative Program, Litchfield
- X. Adjournment



Meeting Date:
Tuesday, June 25, 2024

Agenda Item I: Call Meeting to Order

The Board Chair will call the meeting to order.

Time: _____

A quorum must be established in order for the meeting to proceed.

Board Members in Attendance:

Gena Jacobson - Annadale

Cindy Miller - Dassel-Cokato

Amy Johnson - Delano

Kelsey Puncochar - Howard Lake-Waverly-Winsted

Julie Rae Pennertz - Litchfield

Jessica Johnson - Rockford

Ex Officio, Melissa Hanson, Executive Director

Staff in Attendance:

Heidi Hennen

Emily Schneider

Caren Heltne

Board Members Excused:

Colleen Carlson - Maple Lake

Agenda Item II: Pledge of Allegiance

The board will stand and recite the pledge of allegiance.

Board action is not required.



Meeting Date:
Tuesday, June 25, 2024

Agenda Item III: Approval of Meeting Agenda

The Board Chair will request approval of the meeting agenda.

Administration Recommendation: To approve the meeting agenda.

Motion to approve the meeting agenda (as presented/with changes) made by:

_____ Seconded by: _____ Action: _____

Agenda Item IV: Tour of Sholund Alternative Program

Caren Heltne, Assistant Director of Care and Treatment Programs, will provide a tour and overview of the program.

Administration Recommendation: No action is required for this item.

Agenda Item V: Consent Agenda

- A. [Minutes of Previous Board Meeting](#)
- B. Financial Affairs
 - 1. [Monthly Board Summary](#)
 - a) [Fund Summary](#)
 - b) [Check Register Details](#)
 - c) [Reimbursements](#)
- C. [Personnel Items](#)

Are there any items Board members wish to have considered as separate action?

Administration Recommendation: To approve the consent agenda.

Motion to approve the consent agenda was made by: _____ Seconded by: _____



Meeting Date:
Tuesday, June 25, 2024

Action: _____

Agenda Item VI: Reports

- A. [Executive Director Report](#)
- B. [Director of Business Services Report](#)

Informational only. No board approval is required.

Agenda Item VII: Informational Items

- A. Recognition of Board Member Years of Service

Board members being recognized for Year of Service Awards include:

- Amy Johnson, Board Chair - 15 years of service on the MAWSECO Board of Directors
- Gena Jacobson, Board Member - 5 years of service on the MAWSECO Board of Directors

- B. [Executive Director Annual Evaluation Process](#)

Informational only. No board approval is required.

Agenda Item VIII: Action Items

- A. Old Business
 - 1. [Fiscal Year \(FY\) 25 Preliminary Budget](#) [Second Reading]

Background: There are no changes to the budget from the first reading.



Meeting Date:
Tuesday, June 25, 2024

Administrative Recommendation: To approve the FY25 Preliminary Budget.

Motion to approve FY25 Preliminary Budget was made by: _____ Seconded by:
_____ Action: _____

2. [Revised 2024 Summer Services Budget](#)

Administrative Recommendation: To approve the 2024 Revised Summer Services Budget.

Motion to approve 2024 Revised Summer Services Budget was made by: _____
Seconded by: _____ Action: _____

B. New Business

1. 2024-2025 MAWSECO Program Calendar Revisions
 - a) [Cornerstones and Eastern Wright Programs](#)
 - b) [Journeys, Step, and Trek Programs](#)
 - c) [Wings Program](#)
 - d) [Sholund Program](#)
 - e) [Village Ranch Alternative Program](#)

Background Information: The 2024-2025 calendars are being brought back to the board for changes due to the READ Act professional development requirements. We have added 2 additional professional development days into the calendars to help provide additional contract hours for staff who are required to participate in CORE OH/LA Training during the 2024-2025 school year.

Administrative Recommendation:



Meeting Date:
Tuesday, June 25, 2024

To approve the 2024-2025 MAWSECO Program Calendar Revisions.

Motion to approve the 2024-2025 MAWSECO Program Calendar Revisions was made by:

_____ Seconded by: _____

Action: _____

2. [Collective Bargaining Agreement between MSEA and Meeker and Wright Special Education Cooperative 2024-2026](#)

Administrative Recommendation:

To approve the Ratification of the 2024-2026 Collective Bargaining Agreement with MSEA-MAWSECO.

Motion to approve the 2024-2026 Collective Bargaining Agreement with MSEA-MAWSECO was made by: _____ Seconded by: _____

Action: _____

Agenda Item IX: Future Board Meetings

- A. July 23, 2024, 6:00 p.m. MAWSECO Education Center, Howard Lake
- B. August 27, 2024, 6:00 p.m., Wright Technical Center (Cornerstones and Eastern Wright Programs), Buffalo
- C. September 24, 2024, 6:00 p.m., Wings Alternative Program, Litchfield

Agenda Item X: Adjournment

The meeting was adjourned at _____ pm



Meeting Date:
Tuesday, June 25, 2024

This document is available in the following formats upon request: Braille, Large Print, Audio MP3 file, Computer Disk. Please call (320) 543-1122 for more information or to request a copy.