

CRAWFORDSVILLE COMMUNITY SCHOOL CORPORATION

Title of Position/Location:

Special Education Assistant – 35 Hours Per Week – Full- Time

Effective Date of Posting:

12/4/24

Application Instructions:

Complete online non-certified staff application at: <https://www.cville.k12.in.us/human-resources/employment/non-teaching-application> and email to: mgalinowski@cville.k12.in.us

Application Deadline:

Until filled

Job Description:

Provide 1:1 and Small Group Full-time Special Education Support

Job Requirements:

Special Education aides are an integral part of the special education program at Hoover. In order to fulfill our goal of preparing students for the future, it is essential that aides are able to do all of the following:

- **Assist Special education teachers with one-on-one and small group instruction**
- **Assist with the preparation of any classroom materials**
- **Supervise students at all times they are present in the building (classroom, restrooms, cafeteria, playground, busses, etc...)**
- **Assist with implementing individual education plan goals in regards to instructional and behavior plans**
- **Maintain confidentiality**
- **Lift 50 lbs**
- **Diapering/toilet training**
- **Standing/walking for an extended amount of time**
- **Any other assigned duties**

Certification Requirements or Job Qualifications:

60 college credit hours or Qualifying score on the Praxis ParaPro exam or valid Indiana Sub License

Position Start Date:

1/7/2025

Contact Information: (Name, Address, Phone, Fax, Email)

Marci Galinowski, p. 765-362-2691, mgalinowski@cville.k12.in.us

Posting Requested by:

Date:

Marci Galinowski

12/3/24

Central Office Approval:

Date:

Dr. Brent Bokhart, Assistant Superintendent

12/4/2024