



# Attendance

## Attendance Information

State law requires students in kindergarten through 12<sup>th</sup> grade to attend school a minimum of 170 of the school year 180 days to receive credit for the academic year.

- A note from a parent/guardian or certified medical practitioner must be submitted to the school immediately or within 5 days upon the return of the student. Failure to provide notes within 5 day time frame may result in an absence being considered as unexcused.
- A maximum of 10 parent notes will be accepted during the school year. Only 5 parent notes will be accepted for semester courses at the high School.
- High school attendance requirements are set by the state for each course. The maximum number of absences for each course type include:

**Yearlong Course** - Limited to 10 absences

**Semester Course** - Limited to 5 absences

**Quarter Course** - Limited to 3 absences

- Exceeding the absences limitations may result in non-promotion or noncredit in each course or grade.

*A student between the ages of 6 to 17 is truant after three consecutive or five cumulative unexcused absences.*

What is an **Excused** absence?

Student illness  
Medical appointments  
Court appearances  
Death of immediate family  
Religious holidays or ceremonies  
Military approved absence for deployment of a parent

**VS**

What is an **Unexcused** absence?

An absence that does not meet the conditions listed for a excused absence.

## Attendance Procedures

- Parent/guardian will be notified of an accumulation of absences.
- An *Attendance Intervention Plan* will be completed when a student is identified as truant.
- Continued absences may result in a report to DSS for *Educational Neglect* and a Petition to Family Court.
  - Parent may be fined up to \$50 a day and/or jailed up to 30 days for each unexcused absence.
  - Student between the ages of 12-17 can be held responsible for their attendance and sent to DJJ up to 90 days.



School success starts  
with attendance