

Highland Falls-Fort Montgomery Central School District

Parent Portal Access Form for Parents

Note: If both parents/legal guardian want individual accounts, each must complete a separate form.

Parent/Legal Guardian

Please Print

Name of Parent/Legal Guardian: _____

Student Name(s): _____ Grade: _____

_____ Grade: _____

_____ Grade: _____

Email Address: _____

Each account requires a separate email address. Your signature affirms that you are the **legal guardian for the student(s) named**, and are therefore entitled to access their educational records. It also gives consent for the Highland Falls-Fort Montgomery Central School District to establish an individualized password so that you may gain access to our Parent Portal. You will receive an email from SchoolTool with your log in information. Please note that to protect the privacy of student data, parents/guardians will be required to provide identification in order to be issued their password.

Parent/Guardian Signature: _____ Date: _____

If the parent/legal guardian of the above named student(s) requests permission for a non parent/non legal guardian residing in the household to access the Parent Portal, please fill out and sign the section below. Both parties are required to provide a valid photo ID.

Name of individual to receive access to parent portal: _____

Relationship to student(s): _____

Name of parent/legal guardian: _____

Signature of parent/legal guardian: _____ Date: _____

Parent/legal guardian ID attached _____
School Personnel Initials _____

Non parent/legal guardian ID attached _____
School Personnel Initials _____