

Yellowstone School District No. 14
Regular Meeting Minutes
Monday, November 18th 6 PM
Board Room – East Fairview Elementary School

Members Present- Harvey Asbeck, Doug Gullikson, Blaine Watts, and Jessica Cayko

Others Present- Melissa Elletson, Derek Gackle, and Jenna Welnel.

- I. Call to Order- Doug Gullikson called the meeting to order at 6pm.
- II. Pledge of Allegiance
- III. Visitors- Doug Gullikson welcomed visitors.
- IV. Approval of minutes of October 21st board meeting
 - a. Harvey Asbeck made a motion to approve the October 21st meeting minutes.
 - b. Jessica Cayko seconded the motion to approve the October 21st meeting minutes.
 - c. All in favor.
 - d. Motion Carried.
- V. Correspondence- none.
- VI. Approve Agenda
 - a. Harvey Asbeck made a motion to approve the agenda.
 - b. Jessica Cayko seconded the motion to approve the agenda.
 - c. All in favor.
 - d. Motion Carried.
- VII. Approval of Bills
 - a. Harvey Asbeck made a motion to approve the bills.
 - b. Jessica Cayko seconded the motion to approve the bills.
 - c. Discussion.
 - d. All in favor.
 - e. Motion Carried.
- VIII. Old Business
 - a. HRA Fees- Policy DCAB
 1. Jessica Cayko made a motion to approve the first reading, waive second reading and final adoption of Policy DCAB.
 2. Harvey Asbeck seconded the motion to approve second reading, waive second reading and final adoption of Policy DCAB.
 3. Discussion.
 4. All in favor.
 5. Motion Carried.
 - b. Employing board members- Board tabled this discussion for December meeting to get more clarification from NDSBA.
 - c. Braintap
 1. Jessica Cayko made a motion to purchase Braintap NeuralCheck program with THETA package.
 2. Blaine Watts seconded the motion to purchase Braintap NeuralCheck program with THETA package.
 3. Discussion.
 4. All in favor.
 5. Motion Carried.
- IX. New Business
 - a. Financial update
 1. Bingo & candles financial update- Melissa Elletson gave bingo and candle sales update.
 2. 2023-24 Audit report-
 1. Melissa Elletson presented the 23-24 audit report.
 2. Harvey Asbeck made a motion to approve the 23-24 audit report.
 3. Jessica Cayko seconded the motion to approve the 23-24 audit report.

4. Discussion.
 5. All in favor.
 6. Motion Carried.
3. Financial update 2024-25- Melissa Elletson presented financial update.
 4. Business Manager position 2025-26- Melissa Elletson will not be renewing contract in 2025-26. The board would like to start advertising immediately with the hope of beginning training in January.
- b. Elementary classroom cabinetry
 1. Derek Gackle presented a bid from Williston Woodworks.
 2. Jessica Cayko made a motion to approve a bid from Williston Woodworks.
 3. Harvey Asbeck seconded the motion to approve the bid from Williston Woodworks.
 4. Discussion.
 5. All in favor.
 6. Motion Carried.
 - c. New Member training- Blaine Watts presented information from NDSBA new member training.
 - d. Policies to review
 1. DAA- Role of Policy and regulations for non-contracted employees
 2. DAB- Definitions for Personnel policies
 3. DBAC- Recruiting and Hiring Teachers
 4. DBD- Classified staff intent to hire
 5. DCAB- Advisor Positions
 6. DCB- Definition of work week, overtime, and compensatory time
 7. DDAD- Childcare Leave
 8. DDBA- Vacation Leave
 9. DDBD- Military LeaveBoard reviewed above policies- DCAB will be read in December
- X. Principal's Report
- a. EFS has been approved for a Homeland Security Grant for security and camera upgrades.
 - b. Veterans Day program went very well with Judd Burman presenting.
 - c. EFS will be having an early out on November 27th @1:30. For Thanksgiving break.
 - d. Picture retakes will be done November 26th.
 - e. The winter concert will be held on December 10th at 6pm.
 - f. Dueling piano staff party will be held 1/16/25 @ 7:30.
- XI. Adjournment- Doug Gullikson adjourned the meeting at 7:47 pm.

XII. Adjournment- Doug Gullikson adjourned meeting at