



School Notification Concerns - SchoolPass, Etc.

Schoolpass Parent App: [Parent- App](#)

Concern	Consequences/Implications
Not using the SchoolPass App	The SchoolPass app allows parents to make changes, such as, removing kids from their clubs/activities, a late bus, or to announce an absence, early dismissal or late arrival. There is no need for emails or phone calls as this platform governs student movement throughout the school day. NOTE: Removing your child from a 3:30 bus will automatically default them to carpool (which is for students under 5 and students pre-schedule appointments or emergencies)
Notification of Late Pick-up After 1PM	Parents sending notifications after the 1PM cut off time creates issues with our afternoon dismissal. While we understand that emergencies or urgent matters occur, classroom teachers have already been notified of each child's dismissal which results in drastic changes in our end of day process. In addition, notifications prior to the cut off allow us to ensure your child is dismissed to the correct location at the end of each day. PLEASE FOLLOW THE 1PM CUT OFF GUIDELINE for dismissal change notifications.



Student Pick-up without notice	<p>Parents often pick up their child without prior notice (such as using the SchoolPass app, email or phone call to Maplewood). As a result, the transportation team and administration spend a significant amount of time searching for the student at dismissal. Additionally, the transportation department is forced to hold buses, which delays drop-off times for other families.</p> <p>Parents are required to sign out their child at the front desk.</p>
Late Arrival	<p>After 9:30 a.m., attendance is taken, and any students arriving after this time are marked absent. On our platform, absences automatically cancel activities and buses. It is important for parents to sign-in their child at the front desk iPad kiosks for late arrivals so that the administration can update the student's activity schedule and dismissal transportation method. The "pass" from this system is REQUIRED for your child to enter class.</p>
Early dismissal	<p>Most of the time, parents update SchoolPass and select "Early Dismissal" when they need their child to take the early bus. However, selecting "Early Dismissal" cancels the student's bus in SchoolPass and signals that the student is being picked up by car before the end of the school day (3:30 p.m.) at the Maplewood campus. If your child is returning, please check "returning..." in the SchoolPass app.</p>



<p>Move to carpool</p>	<p>Parents often update their child's SchoolPass by moving them to carpool when they intend to pick them up at the bus stop. However, selecting "Carpool" indicates that the student will be picked up by car at the Maplewood campus, not at the bus stop. As a result, the student is held at Maplewood in the siblings' room instead of boarding the bus as expected. Please be mindful of the TMP with regards to student pick-ups from school.</p>
<p>Student Reporting of Activity Cancellation</p>	<p>Parents sometimes inform their child that they should not stay for an activity and need to take the early bus, but fail to communicate that information to the school. As a result, at the bus stop, monitors may deny boarding to the student because they are not listed on the 3:30 p.m. bus roster. This leads to delays in boarding the bus, as the administration must contact the family to confirm the change. <u>NOTE: We must be informed by a PARENT/GUARDIAN of any changes to a child's dismissal process.</u></p>