

# School Parent and Family Engagement Policy for 2024-2025

Campus: Era ISD

Grades: PreK-12

La información se compartirá, en la medida de lo posible, en un idioma que los miembros de la familia puedan entender. If you need assistance, or have any questions about this document, please contact Si necesita ayuda o tiene alguna pregunta sobre este documento, comuníquese con Grace Mayhew at (940)665-5961 x279.  
Translation services are available. Los servicios de traducción están disponibles.

## Parent and Family Engagement Policy Components:

In support of strengthening student academic achievement, each campus that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Public Law of the Every Student Succeeds Act (ESSA).

Public Law 114-95 Section 116 (a) Local Educational Agency Policy

Public Law 114-95 Section 116 (b) School Parental Involvement Policy

Public Law 114-95 Section 116 (c) Policy Involvement

The policy establishes the school's expectations for parental involvement and describes how the campus will implement a number of specific parental involvement activities.

1. Involve parents in the joint Development/evaluation of its Parent and Family Engagement Policy and the joint development of the schoolwide program plan:  
(Actions/Activities)

- *Parent Participation in: the evaluation of programs; evaluation of CIP; evaluation of parent and family engagement policies through Stakeholder and other committees as appropriate. Evaluation Surveys will be sent home with 5<sup>th</sup> six weeks report cards.*

2. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer an additional meeting in conjunction with another school meeting (listed below) held in the morning, afternoon or night. [Section 1116(c)(1)(2)] The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

(Actions/Activities)

- *Annual Title IA Parent Meetings held at the beginning of first semester within a 2 week period*
- *Schedule Title IA Annual Parent Meetings at a time to coordinate with other parent meetings (Welcome Back Night, Reading Nights, Math Nights, Open*

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The Stakeholder Committee updated and approved this policy on \_\_\_\_\_.

*House, Doughnuts with Dudes, STEAM day, Buddy Breakfast, coffee with the Principal, Goals Night, etc.)*

- *Virtual Meetings as needed*
- *Interpreters are available at any meeting/conference*
- *If parents are not able to attend either meeting, they may contact the Principal for pertinent information or check the district/campus websites for documents used during the meetings.*
- *Calendar of parent meetings sent home*
- *Place handouts and meeting notes on the website*
  - *Parent Family Engagement Policies*
  - *School-Parent Compacts*
  - *Parent's Rights*
- *Campus committees*
- *Parent/Family Surveys*
- *Stakeholder meetings*

3. Provide communication opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Section 1116(d)(2) The school will respond to any such suggestions as soon as practicably possible by:

(Actions/Activities)

- *Parent/Teacher conferences – required for grades PK-5*
- *Interpreters are available for any meeting/conference*
- *Discuss the School-Parent Compact as it relates to academics and overall success*
- *Parent requested conferences*
- *Calendar of activities for parents/families*
- *Parent/Family surveys provided at the beginning of the year and as an evaluation at the end of the year*
- *ARD/LPAC and/or 504 meetings*
- *Stakeholder meetings*

4. Provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

(Actions/Activities)

- *Send home the State Parent Assessment Reports as they are received from TEA*

5. Provide assistance to parents of children served by the school, as appropriate, in understanding topics by providing information on:

- *the state's academic content standards (curriculum),*
- *the state's student academic achievement standards on State Assessments,*

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- the state and local academic assessments including alternate assessments,
- the requirements of Title I, Part A,
- how to monitor their child's progress, and
- how to work with educators:

(Actions/Activities)

- *Meet the teacher nights*
- *Parent-Teacher Conferences*
- *Title IA Annual Parent Meetings*
- *Review of District/Campus Reports from State*

6. Provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology [Section 1116(e)(2)], as appropriate, to foster parental involvement, by:

(Actions/Activities)

- *Newsletters sent quarterly in English and Spanish*
- *Calendar of Parent/Family activities directed toward academics and overall school success*
- *Campus website overview for parents on where to locate needed information*
- *Computer available on campus for parent use*

7. With the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

(Actions/Activities)

- *PowerPoint of training placed on website*
- *Parent review of the power point before presentation*
- *Staff training sessions*
- *Parent organizations*
- *Booster Clubs*

8. To the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities that encourage and support parents in more fully participating in the education of their children, by:

(Actions/Activities)

- *Transition meetings with parents and student upon entering and leaving the campus*
- *Social Media*

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- *Registration information*
- *Title IA Annual Meetings*

9. Once the schoolwide plan is available to the LEA the campus will submit any parent comments on the schoolwide plan, if it is not satisfactory to the parents of participating children.

(Actions/Activities)

- *Once the Campus/District Improvement Plan (CIP/DIP) is adopted by the school board it will be placed on the school website*
- *CIP/DIP draft will be reviewed by stakeholders in May or early June. The intent to apply for federal ESSA grant will be presented in a public meeting and final approval in August/September during a Stakeholder meeting. The DIP will be presented to the School Board once approved by Stakeholders.*

10. Ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

(Actions/Activities)

- *Website has translation buttons*
- *Quarterly newsletters are available in English/Spanish*
- *ESSA Required forms are in English/Spanish*
- *Translators are available at the campus for any meeting/conference.*
- *Follow the District Translation Procedure*

11. Provide capacity building of parents by offering assistance to parents in understanding the education system and the state standards, and how to support their children's achievement. Provide other support services as requested for maximum involvement.

Section 1116(e)(14)]

(Actions/Activities)

- *Provide materials and training to help parents work with their children*
- *Provide parent surveys that include requested trainings/information*
- *Educate teachers and other school staff, including school leaders, in how to engage families effectively and the importance of family contributions*
- *Coordinate with other federal and state programs, including preschool programs*
- *Give parents information in a format and language they can understand according to the district translation procedures*
- *Provide parent teacher conferences covering curriculum, student needs, compacts, parent and family engagement*
- *Provide reasonable support that parents may request*

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12. Teaching staff participate in professional development opportunities to support and use culturally diverse, culturally relevant, and culturally responsive family engagement strategies and enhance instruction.

- *Teacher guidelines*
- *STEM for elementary students*
- *District-wide strengths-based PD*
- *Professional Learning Communities (PLCs)*

13. This policy will be in effect for the 2024-2025 school year. The school will distribute this policy to all parents of participating Title I, Part A children through multiple formats which may include - registration packets, placing PFE on the district and campus websites, have the PFE policy available during teacher conferences and have the PFE policy available during the Title IA Annual Parent Meetings. Other options may include email, direct mail, student handbook, etc. English and Spanish versions will be available for distribution. An interpreter will be available as needed.

### **ADOPTION**

This Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs and has been approved by the campus Stakeholder Committee.

\_\_\_\_\_  
Campus Principal

\_\_\_\_\_  
Date