

BULLYING/HARASSMENT/COMPLAINT FORM

SUBMIT COPY OF COMPLETED FORM TO CENTRAL OFFICE, STUDENT SERVICE DEPARTMENT

A. TO BE COMPLETED BY: ☐ Student ☐ Parent/Custodian (Print name) _____

Student Name: _____ Grade: _____

School Name: _____ Program: _____

Type of Incident:

☐ Harassment

☐ Sexual Harassment

☐ *Threat of Suicide

☐ Violence

☐ Intimidation

☐ Discrimination

Date of Incident: _____ Time: _____ Specific Location of Incident: _____

Description of Incident:

Evidence to Support Incident: ☐ Yes ☐ No Attach all relevant evidence

Witness(es) to Incident: ☐ Yes ☐ No List all witness(es) below

Ala. Code 16-28B-3. HARASSMENT. A continuous pattern of intentional behavior that takes place on school property, on a school bus, or at a school-sponsored function including, but not limited to, written electronic, verbal, or physical acts that are reasonably perceived as being motivated by any characteristic of a student, or by the association of a student with an individual who has a particular characteristic, if the characteristic falls into one of the categories of personal characteristics contained in the model policy adopted by the department or by a local board. To constitute harassment, a pattern of behavior may do any of the following (check all that apply):

- ☐ A. Place a student in reasonable fear or harm to his/her person or damage to his/her property.
- ☐ B. Have the effect of substantially interfering with the educational performance, opportunities, or benefits of a student.
- ☐ C. Have the effect of substantially disrupting or interfering with the orderly operation of the school.
- ☐ D. Have the effect of creating a hostile environment in the school, on school property, on a school bus or at a school-sponsored function (including thoughts of suicide).
- ☐ E. Have the effect of being sufficiently severe, persistent, or pervasive enough to create an intimidating, threatening or abusive educational environment for a student.

Signature of Person Reporting: _____ Date submitted to Principal: _____

B. TO BE COMPLETED BY SCHOOL

Action(s) Taken by Principal or Designee: _____ Date Received: _____

Administrator's Signature: _____ Date: _____