

RECORD OF BOARD PROCEEDINGS (Minutes)

The Somerset Independent School Board of Education met for a Regular Monthly Board Meeting at 305 College Street, Somerset, Kentucky 42501 at 12:00 p.m. (noon) on the 9th day of May, 2023. The members of the Somerset Board of Education are as follows: (1) Jacob W. Grabeel II, (2) Scott P. Gulock, (3) John W. Tuttle IV, (4) Paula J. Wheeler, and (5) Dr. Elaine A. Wilson.

I. Call to Order

Jacob W. Grabeel II, chairman, called the May 9, 2023, Regular Monthly Board Meeting of the Somerset Board of Education to order at 12:00 p.m. Those in attendance were Kyle B. Lively, Superintendent; Jacob W. Grabeel II, chairman; John W. Tuttle IV, member; and Dr. Elaine A. Wilson, member. Scott P. Gulock, vice-chairman and Winter Huff, Board attorney, were absent.

A. Approve/Amend Agenda for May 9, 2023, Regular Monthly Board Meeting

05-23-01 Superintendent Lively recommended the board approve the May 9, 2023, regular monthly board meeting agenda. Dr. Elaine A. Wilson made a motion to accept the Superintendent's recommendation. Paula J. Wheeler seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

II. Recognitions

A. Somerset High School

Character Salutes for the Month of April for the word *Perseverance*

Blake Miniard - 9th Grade

Reginald Smith - 10th Grade

Benjamin Godby - 11th Grade

Alexus Salamone - 12th Grade

Nicole Lucas - Staff

B. Meece Middle School

Character Salutes for the Month of April for the word *Perseverance*

Brayden Wiles - 5th Grade

Ansley Poynter - 6th Grade

Ezak Mendez Ramirez - 7th Grade

Sarah White - 8th Grade

Andrea Keeney - Staff

C. Hopkins Elementary School

Character Salutes for the Month of April for the word *Perseverance*

Temperance Anderson and Cason Sears - Kindergarten

Jaxon Price and James Upton - 1st Grade

Wesley VanHook and Raelyn Blevins - 2nd Grade

Zoey Dykes and Jacob Green - 3rd Grade

Emma Murphy and Noah Eldridge - 4th Grade

Jonathan Brinson and Summer Goldson – Staff

D. 2023 Campbellsville University Excellence in Teaching Recipients

Jordyn Adcock – Hopkins Elementary School

Julie Back – Meece Middle School

Noella Deaton – Somerset High School

E. Somerset High School 2023 Indoor Track State Champions

Grace Burgess – Triple Jump, 32-07.25 feet

Grayson Turner – Long Jump, 20---.50 feet

F. Dr. Elaine A. Wilson

Somerset Independent School Board Member Dr. Elaine A. Wilson attained her doctor of social work degree from the University of Kentucky.

III. Communications

A. Special Education and Preschool Department Annual Reports

Mrs. Becki Hays, Director of Special Education, will present the annual reports on both the Special Education Department and the Preschool Department.

B. Somerset High School, February 2023 Approved Site Based Decision Making (SBDM) Minutes, April 2023 School Allocation Funds, April 2023 Activity Funds

Somerset High School is submitting to the board SBDM Minutes from the February 2023 meeting and the April 2023 Allocation and Activity Funds Reports as informational items.

C. Meece Middle School, February 2023 Approved Site Based Decision Making (SBDM) Minutes, April 2023 School Allocation Funds, April 2023 Activity Funds

Meece Middle School submitted to the board SBDM Minutes from the February 2023 meeting and the April 2023 Allocation and Activity Funds Reports as informational items.

D. Hopkins Elementary School, February 2023 Approved Site Based Decision Making (SBDM) Minutes, April 2023 School Allocation Funds, April 2023 Activity Funds

Hopkins Elementary School submitted to the board SBDM Minutes from the February 2023 meeting and the April 2023 Allocation and Activity Funds Reports as informational items.

E. Citizens and Delegation

There was no communication from citizens and delegations. No action required.

IV. Superintendent's Report

A. Resignations/Retirements/Dismissals

The following personnel actions have been taken by the Superintendent between regular board meetings and are presented as information to the board.

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Resignations/Retirements/Dismissals</u>
Kristen Dulskey	3/31/2023	Evening Custodian (HES)	Resignation
Kristi Jenkins	5/31/2023	Curriculum Coach (SHS)	Retirement
Stacy Burrell	06/30/2023	Account Clerk III (CO)	Resignation
Roberta Thompson	06/30/2023	Secretary I (FRYSC)	Retirement
Karen Lawless	06/30/2023	Cafeteria Asst. Mgr. (SHS)	Retirement
Donna Wilson	07/31/2023	Attendance Specialist (CO)	Retirement
Robin Hall	08/31/2023	Lead Custodian (MMS)	Retirement
Jacklyn Gosser	06/30/2023	Math Teacher (MMS)	Resignation

Courtney Hargis	06/30/2023	KG. Teacher (HES)	Non-Renewal
Heather King	06/30/2023	Elementary Teacher (HES)	Non-Renewal
Jessica Collins	06/30/2023	Inst. Asst. II (SHS)	Non-Renewal
Mary Emily Clark	06/30/2023	English Teacher (SHS)	Non-Renewal
Tina Excellent	06/30/2023	Family & Consumer Science Teacher (SHS)	Non-Renewal

B. Extra Service

The following personnel actions have been taken by the Superintendent between regular board meetings and are presented as information to the board.

Extra Service – May 2023

Mike Reynolds, SHS Asst. Baseball Coach

Jeff Murphy, SHS Softball Coach

Brittany Murphy, SHS Softball Asst. Coach

C. FY 2023 Certified Nonrenewal Letters

The following certified personnel were notified their contract for the 2023 – 2024 school year has not been renewed.

Jordyn Adcock	Melanie Holtzclaw	Eleanor Reed
Morgan Burgess	Sonya Howard	Ronika Roosa
Sharon Calahan	Sabryn Hudson	Zoe Smith
Mary Emily Clark	Susan Hughes	Jordan Stigall
Clay Clevenger	Heather King	Bridgette Stringer
Frankia Colyer	Jessica Maybrier	Story Stringer
Sarajo Eldridge	Casandra McWhorter	Holly Stroud
Tina Excellent	Kelsey Meece	Callie Thompson
Linda Fisher	Madison Mullins	Lauren Tipton
Tammy Frazier	Katherine Nicholson	Mary Toohey
Hank Gevedon	Ashley Parrott	Pollyanna Vance

Joshua Hampton	Sarah Patrick	MacKenzie Walden
Stephen Joshua Hansman	Makinsey Perkins	Ashley Waters
Courtney Hargis	Melissa Prichard	Jarrold West

D. FY 2023 Classified Nonrenewal Letters

The following classified personnel were notified their contract for the 2023 – 2024 school year has not been renewed.

Richard Anderson	Deanna Faught	Jane Leclercq	Kayla Wells
Ashley Barnett	Breanna Fisher	Aaron Mankin	James Wesley
Rachel Broughton	Joseph Ford	Alex McGuffey	Hannah West
Topanga Brown	Claude Fowler	Maci Meece	
Debbie Browning	Alicia Frees	Greta Mounce	
Leslee Burdine	Lisa Gadberry	Sara Neikirk	
Kelly Burton	Madison Garland	Katheryn Perkins	
Patrick Bykonen	Summer Goldson	Sara Poynter	
Jessica Collins	Abby Hall	Willie Rodgers	
Kenneth Colyer	Kimberly Hall	Calvin Rollyson	
Reza Cook	Natasha Hall	Hayley Sears	
Daniel Craw	Robert Hardwick	Stephanie Sears	
Ricky Dalton	George Castle Hatcher	Carolina Slonecker	
Edwin Davis	Kimber Haynes	Melissa Spaw	
Glenda Daws	Joshua Hubbard	Kevin Speaks	
Lori Dick	Mekyla Huckaby	Jeffrey Taylor	
Kathleen Dixon	Yeimi Jarillo	Grant Tindle	
Kristin Dulsky	Sarah Knifley	Debbie Vinsant	
Courtney Epperson	Casey Lawson	Josephine Watkins	

E. FY 2023 Certified Recension Letters (Certified Continuous Contracts)

The following personnel actions have been taken by the Superintendent between regular board meetings and are presented as information to the board.

Jordyn Adcock	Susan Hughes	Bridgette Stringer
Morgan Burgess	Jessica Maybrier	Story Stringer
Sharon Calahan	Casandra McWhorter	Holly Stroud
Clay Clevenger	Kelsey Meece	Lauren Tipton
Frankia Colyer	Madison Mullins	Callie Thompson
Sarajo Eldridge	Katherine Nicholson	Mary Toohey
Linda Fisher	Ashley Parrott	Pollyanna Vance
Tammy Frazier	Sarah Patrick	MacKenzie Walden
Hank Gevedon	Makinsey Perkins	Ashley Waters
Joshua Hampton	Melissa Prichard	Jarrod West
Stephen Joshua Hansman	Eleanor Reed	
Melanie Holtzclaw	Ronika Roosa	
Sonya Howard	Zoe Smith	
Sabryn Hudson	Jordan Stigall	

F. FY 2023 Classified Recension Letters (Classified Continuous Contracts)

The following personnel actions have been taken by the Superintendent between regular board meetings and are presented as information to the board.

Richard Anderson	Deanna Faught	Casey Lawson	Debbie Vinsant
Ashley Barnett	Breanna Fisher	Jane Leclercq	Josephine Watkins
Rachel Broughton	Joseph Ford	Aaron Mankin	Kayla Wells
Topanga Brown	Claude Fowler	Alex McGuffey	James Wesley
Debbie Browning	Alicia Frees	Maci Meece	Hannah West

Leslee Burdine	Lisa Gadberry	Greta Mounce
Kelly Burton	Madison Garland	Sara Neikirk
Patrick Bykonen	Summer Goldson	Katheryn Perkins
Kenneth Colyer	Abby Hall	Sara Poynter
Reza Cook	Kimberly Hall	Willie Rodgers
Daniel Crow	Natasha Hall	Calvin Rollyson
Ricky Dalton	Robert Hardwick	Hayley Sears
Edwin Davis	George Castle Hatcher	Stephanie Sears
Glenda Daws	Kimber Haynes	Carolina Slonecker
Lori Dick	Joshua Hubbard	Melissa Spaw
Kathleen Dixon	MeKyla Huckaby	Kevin Speaks
Kristin Dulsky	Yeimi Jarillo	Jeffrey Taylor
Courtney Epperson	Sarah Knifley	Grant Tindle

V. Treasurer's Report

A. Financial Statement, April 2023 Balances, and April 2023 Munis Balance Sheets

05-23-02	Beginning Cash Balance, April 1, 2023	\$19,581,051.49
	Revenues	\$ 933,068.08
	Interest	<u>\$ 75,535.02</u>
	Total Revenues	\$ 1,008,603.10
	Expenditures	
	Accounts Payable (Invoices & Debits)	\$ 666,753.22
	Payroll & Health Insurance Reimbursement	<u>\$ 1,013,703.72</u>
	Total Expenditures	\$ 1,680,456.94
	Ending Balance, April 30, 2023	\$ 18,909,197.65

In accordance with KRS 424.220 it is necessary for the board to review and approve the Financial Statement and Balance Sheet. Superintendent Lively recommended the board review and approve the Financial Statement and Balance Sheet for April 2023. John W. Tuttle IV made a motion to accept the recommendation of Superintendent Lively. Dr. Elaine A. Wilson seconded the motion. The

motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

B. Current Bills (April) and (May)

05-23-03 Superintendent Lively recommended the board review and approve payment of current expenditures for April 2023, and May 2023, in the amount of \$811,980.13. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. Paula J. Wheeler seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

VI. Consent Items

A. Regular Monthly Board Meeting Minutes for April 13, 2023

B. School-Related Student Trip Requests :

1. The board is asked to retroactively approve an overnight school-related student trip request from the Somerset High School softball team and coaches. The softball team won the 12th Region Championship game on April 16, 2023, to qualify for the state tournament. The state tournament was held in Owensboro, Kentucky, April 28 – 30, 2023. School transportation was used for the trip.
2. The board is asked to approve an overnight school-related student trip request from the Somerset High School FCCLA Officers and Advisor to travel to Hardinsburg, Kentucky, May 31, 2023 – June 2, 2023. Students Jason Escobar-Lopez, Bryson Jose Winfree, Macie Merrick, Isabella McKensie, and Ava Dick, along with Advisor Tina Excellent, will travel using school transportation to the FFA Training Center to complete required leadership training and team building for the 2023 – 2024 school year.

C. Application and Agreement for Use of District Property

1. Lake Cumberland Tennis Association requests to use the tennis courts throughout the spring and summer months for practice and local tournaments.
2. Somerset Little League Inc. DBA Lake Cumberland Cal Ripken requests to use the Somerset Independent Schools' softball field from May 8, 2023 through June 30, 2023, from 5:00pm – 8:30pm for ball practice.

05-23-04 Chairman Jacob W. Grabeel II asked the board if there were any Consent Items to be brought out for discussion. Superintendent Lively recommended the board approve the Consent Items agenda. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

VII. New Business

A. BG1 for Hopkins Elementary School Water Source Heat Pump Replacement

05-23-05 The board is asked to approve a BG1 for Hopkins Elementary School to purchase and install six water source heat pumps to replace old units in the 4th grade hallway to improve air quality. Superintendent Lively recommended the board approve the BG1 for Hopkins Elementary School water source heat pump replacement. Paula J. Wheeler made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: **Votes For: 4 Votes Against: 0**

B. BG5 Project Closeout Form for Miscellaneous Athletic Improvements

05-23-06 The board is requested to approve the BG5 Project Closeout Form to formally acknowledge the completion of the project. The BG5 Project Closeout Form confirms the work performed under the Miscellaneous Athletic Improvements Project has been reviewed and found to be substantially complete, according to the Kentucky Department of Education (KDE) approved Construction Documents. This BG5 Project Closeout Form will be subject to approval by the *Facilities Branch of the Division of District Support of the Kentucky Department of Education (KDE)*. Superintendent Lively recommended the board approve the BG5 Project Closeout Form. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: **Votes For: 4 Votes Against: 0**

C. Amend Professional Leave Request for Boomerang Project – Link Crew Training

05-23-07 The board is asked to amend a previously approved professional leave request. Somerset High School assistant principal will not be able to attend the training. Teacher Melissa Sheron has agreed to attend the Boomerang Project – Link Crew Training in Cincinnati, Ohio, April 23 – 26, 2023, along with four (4) additional staff members. The original requests were approved at the January 2023 board meeting. Gear Up is providing all funding for the training. Superintendent Lively recommended the board amend the professional leave request for the Boomerang Project – Link Crew Training. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. Paula J. Wheeler seconded the motion. The motion carried.

The following votes were recorded: **Votes For: 4 Votes Against: 0**

D. 2023 District-Wide Summer Registration

05-23-08 The board is asked to approve the 2023 district-wide summer registration on Thursday, July 20, 2023, from 8:00 a.m. – 3:00 p.m. at Hopkins Elementary School. Representatives from each of the school buildings will be available in one location as a convenience to families when enrolling new students at Somerset Independent Schools.

Counselors Amy Walters, David Akin, Andrea Keeney, Allison Helton, and Renee Powell will use one extended day. Additionally, Stacey Ferrell, Cindi Burkett, Donna Wilson, and Jori Johnson will use one extended day.

Cindy Sloan and Jordyn Adcock will each be paid \$125 for the day.

Donna Ard (\$12.73), Megan Godbey (\$11.80), and Kim Stykes (\$12.11) will be paid their hourly rate.

Superintendent Lively recommended the board approve the 2023 District-wide summer registration with approved staff at Hopkins Elementary School. John W. Tuttle IV made a motion to accept the recommendation of Superintendent Lively. Dr. Elaine A. Wilson seconded the motion. The motion carried.

The following votes were recorded: **Votes For: 4 Votes Against: 0**

E. FY 2024 Tentative Budget

05-23-09 In accordance with KRS 160.470(6)(a) and Administrative Regulation 702 KAR 3:110, each school year the tentative budget must be approved by the local board of education and submitted to the Kentucky Department of Education by May 30, 2023. Superintendent Lively recommended the board approve the tentative budget for the FY 2024. Paula J. Wheeler made a motion to accept the recommendation of Superintendent Lively. Dr. Elaine A. Wilson seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

F. 2023 – 2024 Professional Learning Plan

05-23-10 The board is asked to approve the 2023 – 2024 Professional Learning Plan. Pursuant to the requirement of 704 KAR 3:035 – Section 1(1), certified teachers will be required to complete twenty-four (24) hours of “high quality” professional development. Superintendent Lively recommended the board approve the 2023 – 2024 Professional Learning Plan. John W. Tuttle IV made a motion to accept the recommendation of Superintendent Lively. Dr. Elaine A. Wilson seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

G. 2023 – 2024 Technology Plan

05-23-11 The board is asked to approve the 2023 – 2024 Technology Plan for Somerset Independent School District. The Technology Plan has the support of local stakeholders and is ready for board support/approval. The next step will be to submit the plan to the state for approval. Superintendent Lively recommended the board approve the 2023 – 2024 Technology Plan. Paula J. Wheeler made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

H. Contracts, Memorandum of Agreement/Understanding, Agreements:**1. Lake Cumberland District Health Department *Making a Difference* (MAD) Program (8th Grade) Memorandum of Understanding**

05-23-12 The board is requested to approve, in partnership with Lake Cumberland District Health Department, the *Making a Difference* (MAD) Program Memorandum of Understanding for the 2023 - 2024 school year. The program is an evidence based, age appropriate, sexual health curriculum that aligns with guidelines of state law and education standards focusing on increasing youth social competencies like decision making, goal setting, and skill building to decrease negative behaviors including sexual risk behaviors, substance use, and unhealthy relationships. Superintendent Lively recommended the board approve the *Making a Difference* (MAD) Program Memorandum of Understanding in partnership with Lake Cumberland Health Department for the 2023 – 2024 school year. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

2. Lake Cumberland District Health Department *Reducing the Risk* (RTR) Program Memorandum of Understanding

2503

05-23-13 The board is requested to approve, in partnership with Lake Cumberland District Health Department, the *Reducing the Risk* (RTR) Program Memorandum of Understanding for the 2023 - 2024 school year. The program is an evidence based, age appropriate, sexual health curriculum that aligns with guidelines of state law and education standards focusing on increasing youth social competencies like decision making, goal setting, and skill building to decrease negative behaviors including sexual risk behaviors, substance use, and unhealthy relationships. Superintendent Lively recommended the board approve the *Reducing the Risk* (RTR) Program Memorandum of Understanding in partnership with Lake Cumberland District Health Department for the 2023 – 2024 school year. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. Paula J. Wheeler seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

3. Kentucky Educational Development Corporation (KEDC) 2023 – 2024 Membership Agreement

05-23-14 The board is requested to approve the Kentucky Educational Development Corporation (KEDC) 2023 – 2024 Cooperative Membership Agreement. The cost of the annual membership is \$3,948.00.

The membership includes:

- Networking and professional development opportunities for the Superintendent and school personnel
- Communication and marketing blitzes
- Advice and limited legal services from KEDC Board Attorney
- Advice and information services from KEDC Facilities Consultant
- Instructional support services through Professional Learning workshops and via KEDC's instructional consultants
- Grant opportunities through Special Education, Adult Education, Department of Labor, US Department of Education, Department of Justice, and more
- Salary surveys and ranking reports with online access
- Minority recruitment advertising
- Kentucky Purchasing Cooperatives membership including access to collective bidding, purchasing, and technology services

Superintendent Lively recommended the board approve the 2023 – 2024 Kentucky Educational Development Corporation (KEDC) Membership Agreement. Paula J. Wheeler made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

4. University of Kentucky Cooperative Extension Memorandum of Understanding

05-23-15 The board is requested to approve a Memorandum of Understanding between University of Kentucky Cooperative Extension Office and Somerset Independent Schools. The University of Kentucky Nutrition Education Program offers free nutrition education to audiences in the Pulaski County area. The purpose of this program is to provide nutrition education and resources to elementary age students. Superintendent Lively recommended the board approve the Memorandum of Understanding between the University of Kentucky Cooperative Extension Office and Somerset Independent Schools. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. Paula J. Wheeler seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

I. Award Bids of Expiring Contracts:**1. Pest Control – Diamond Exterminators**

05-23-16 The board is asked to approve and award the pest control bid to Diamond Exterminators for the July 1, 2023 – June 30, 2024 contract period. On April 10, 2023, at 10:00 a.m., Tracy McCrystal and Vicki Hall were present and opened the one bid that was received. Diamond Exterminators' bid was \$700.00 per month with an additional \$30.00 a month during April and May to cover both Softball Concession Area and the Broadcast Booth. This contract may be renewed for the 2024 – 2025 school year with the written consent of both parties. Superintendent Lively recommended the board approve and award the pest control bid to Diamond Exterminators for the contract period of July 1, 2023 through June 30, 2024. John W. Tuttle IV made a motion to accept the recommendation of Superintendent Lively. Dr. Elaine A. Wilson seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

2. Personnel Physical Bid

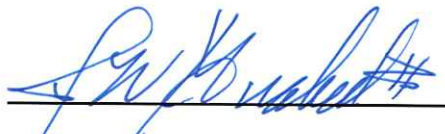
05-23-17 The board is asked to approve and award the personnel physical bid to Lake Cumberland Medical Associates for the July 1, 2023 through the June 30, 2024 contract period. On April 10, 2023, at 2:00 p.m., Tracy McCrystal and Vicki Hall were present and opened the one bid that was received. Lake Cumberland Medical Associates' bid included school personnel physicals/\$109.00, food service employee physicals/\$174.00, and bus driver physicals/\$65.00. One year renewal of contract is possible. Superintendent Lively recommended the board approve and award the personnel physicals to Lake Cumberland Medical Associates for the contract period of July 1, 2023 through June 30, 2024. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. Paula J. Wheeler seconded the motion. The motion carried.

The following votes were recorded: Votes For: 4 Votes Against: 0

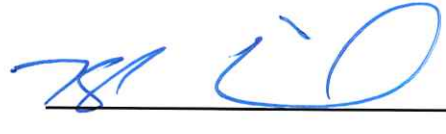
VIII. Adjourn

05-23-18 Chairman Jacob W. Grabeel II requested a motion for adjournment. John W. Tuttle IV made a motion to adjourn the May 9, 2023, Regular Monthly Board Meeting. Paula J. Wheeler seconded the motion. The motion carried. The Board meeting ended at 12:41 p.m.

The following votes were recorded: Votes For: 4 Votes Against: 0



 Chairman



 Secretary

2505