

**Suffield Board of Education
Policy Subcommittee Meeting Minutes
Friday, November 22, 2024
9:00 a.m.
Central Office Conference Room**

Attendees: Brian Fry, Maureen Sattan, Gregory Sparzo, Director of Facilities Larry Plano, Director of Athletics Amy Muska, and Superintendent Matthew Dunbar

Absent: James Mol, Gianna Rossi

I. Call to Order - Board member Fry called the meeting to order at 9:21 a.m.

II. Policies for Review and Discussion

A. Policy/Regulation #1330 Use of School Facilities

Amy Muska and Larry Plano presented a list of concerns and considerations for field usage. They will use subcommittee feedback to draft suggested language. Will review at next meeting.

Amy Muska and Larry Plano exited the meeting at 10:00 am.

B. Policy #6141.3272 Generative AI (Artificial Intelligence)

AI documents from Shipman & Goodwin and CAGE presented for subcommittee review, consideration and comment. Will discuss further at next meeting.

C. Bylaw #9311 Formulation, Adoption, Amendment and Suspension of Policies, Bylaws and Regulations

Bylaw about 30 day read; Superintendent Dunbar will draft suggested language to relieve the time constraints of a "30 day read" but still allow adequate time for policy review by the Board of Education and community at large. Will review at the next subcommittee meeting.

III. Adjournment - The subcommittee meeting adjourned at 10:15 a.m.