



GIGGLESWICK
SCHOOL

CHEMISTRY TECHNICIAN

Closing date: Monday 16 December 2024

From the Headmaster



Dear Candidate,

I am delighted that you are interested in career opportunities at our School and hope that the following information will assist you in your decision of whether to apply for this role.

Giggleswick is a grounded, friendly and inclusive school, where the learning does not stop at the classroom door. We believe strongly in the benefits of a broad curriculum and enrichment through the co-curriculum, which includes over 80 clubs, clinics and societies happening every week, available to our pupils who come from varied backgrounds and different countries.

At Giggleswick we equip young people with the skills and confidence they need to embrace the world beyond school and lead happy, fulfilling lives. Our approach to education combines excellent academic achievement, ambition and strong self-belief, creating well-rounded individuals with a lifelong desire to learn.

We aim to provide an ambitious education for our pupils, so we employ passionate and energetic teachers who inspire our young people with a love for their subject. Our non-teaching staff occupy a range of valued positions, ensuring our School continues to function and perform outstandingly well. We also went through a very successful ISI Inspection in 2023, in which we were rated 'Excellent'.

Both staff and pupils feel privileged to work in this beautiful location, within an idyllic natural countryside setting in the Yorkshire Dales, giving life at Giggleswick a real sense of adventure, discovery and well-being. Outdoor pursuits abound and creative minds flourish in our stunning natural environment. Despite our rural location, we are in easy reach of the cities of Leeds and Manchester, both by road and rail.

I am looking for members of staff who excel in everything they do. They must be hard-working, with a strong sense of moral purpose, and ready to embrace employment within our busy and successful boarding and day school.

I believe Giggleswick School is a fabulous community to work and indeed to live within. Staff and their families can take advantage of our beautiful grounds and facilities, including the well-equipped modern gym and swimming pool. Staff also benefit from free lunches in the Dining Hall during term time.

I hope that this gives you a taste of what Giggleswick School is, however, I would be more than pleased to speak to you if you wish to discuss this opportunity further.

Sam Hart
Headmaster





The Role

Main Duties and Responsibilities

As part of Giggleswick School's Science Department, this role plays a vital role in enriching and supporting practical teaching lessons and co-curricular offerings at Giggleswick. The technician will work alongside staff, pupils and their fellow science technicians in order to support practical work in the thriving department.

Main Duties

Flexibility is required depending on the day-to-day requirements of the Department. Whilst the nature of the job is varied, depending on topics taught and practical requirements, certain weekly tasks are listed below as guidelines;

- Setting up equipment to teaching staff requirements
- Making up of solutions (safely) and maintenance of glassware and equipment
- Monitoring, ordering and safe disposal of stock and consumables within the department
- Preparation of materials and solutions for class practical work and demonstrations
- Ensuring laboratories meet health & safety requirements
- Upkeep of the fabric of the science laboratories
- Maintaining records of departmental accounts
- Undertaking science department audits
- Administration duties such as reprographics and external communications
- Attendance on relevant health & safety and CPD courses
- Any other duties as required which are commensurate with the grading of the post.

Other

- Other tasks may develop and be added to this role, following suitable training and subject to time available.
- Be fully knowledgeable of the Health and Safety regulations in the area of responsibility.
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not have been identified. Employees will be expected to comply with any reasonable request from the Head to undertake work of a similar level that is not specified in this job description.
- This job description may be amended at any time following discussion between the Line Manager and member of staff and will be reviewed annually.

Person Specification

	Essential	Desirable
Education	<ul style="list-style-type: none"> Evidence of high standards of literacy and numeracy to a minimum GCSE English, Maths and Science Grade A*-C. 	<ul style="list-style-type: none"> Degree educated
Values/Personal Qualities	<ul style="list-style-type: none"> High expectations and standards to deliver the best possible learning experiences for pupils using your expertise Flexibility and initiative within working practice Smart, professional appearance. Excellent communication skills in liaising with staff, pupils and outside agencies Excellent organisational skills. Drive, commitment and enthusiasm. Sensitive to the concerns of others. Ability to maintain confidentiality and privacy of School and Pupil matters 	
Experience and Knowledge	<ul style="list-style-type: none"> Experience in a biological or scientific setting or industry Ability to work using own initiative and as part of a team. Proactive approach to work 	<ul style="list-style-type: none"> Experience of working in a School / Boarding School Delivering training to team members or individuals Willingness to further own working practice through professional development courses
Skills	<ul style="list-style-type: none"> Excellent attention to detail Proficiency in MS Office, including Word, Excel, PowerPoint At ease using virtual communication methods such as Teams. 	<ul style="list-style-type: none"> Experience and knowledge of iSAMS would be an advantage. Knowledge of some languages may be an advantage but is in no way essential.

The Role

Terms of Appointment

Hours of Work

32 hours per week

8.30am – 2.30pm Monday to Friday (0.71 FTE)

Term Time Only plus 1 week. Attendance at all INSET days is required

Salary

Grade A.2 Points 5 – 9 £21893.80 – £24,878.57 per annum, 1 FTE depending on experience. This is a full-time equivalent salary range.

Annual Leave

25 days holiday (plus 8 Bank Holidays) to be taken during the school holidays.



"A holistic school with the pupil firmly placed at the centre of everything it does, Giggleswick gets its results through an adherence to strong values. The 'throw yourself in' attitude helps children find their passions and grow in confidence, with exemplary pastoral care making that journey safe and supported."

The School

Overview

Giggleswick School is a leading independent co-educational day and boarding school in the north of England for children aged 2 to 18, rated 'Excellent' by ISI in 2023. It is exceptionally good at discovering and nurturing individuals' strengths; it is a friendly, supportive community with excellent pastoral care; it provides a breadth of educational opportunities, subjects, and co-curricular activities; and pupils achieve strong academic performance. All of this is delivered by dedicated, high quality teachers and support staff.

What makes Giggleswick distinctive is participation. The school community delights in seeing growth through the experience of trying something new and being surprised at what one can do.

Giggleswick's emphasis on wide participation has two other benefits: students not only do the things they excel at, but also learn how to seek and offer support within and between year groups. Participation is also true of the staff in School – they are widely involved in the interests and activities of the pupils, collaborating with them for mutual benefit and enjoyment. The School believes that both factors create the warm respect that exists between pupils up and down the School, and between all staff and pupils.



History

Giggleswick's fascinating five centuries of history started in 1512 when Henry VIII was on the throne. Since his son Edward VI granted the school a royal charter in 1553 it has enjoyed four campus rebuilds, close links with prestigious academia and the Church, and alumni have contributed to all walks of life. Giggleswick's half-millennium of tradition and evolution has earned it a well respected place at the heart and head of its community and the educational landscape of the country.

Over the years, Giggleswick expanded its age range, opened to girls and the curriculum broadened. The landmark School Chapel was built to commemorate Queen Victoria's diamond jubilee and enviable facilities were added, including one of the first heated indoor swimming pools in the country.

The School

Location and Facilities

Giggleswick is perfectly located on the edge of the Yorkshire Dales National Park, home to some of Yorkshire's most iconic scenery and attractions. Manchester, Leeds and York are all just an hour away, with the popular towns of Ilkley, Skipton, Kirkby Lonsdale, Clitheroe and Kendal all within the school's day and flexi boarding catchment area.

With spectacular limestone valleys, picture postcard villages and historic castles, it is a place that stirs the emotions and stimulates the senses. The School's idyllic setting gives life at Giggleswick a real sense of adventure and discovery, where children have the space and freedom to grow as individuals and develop a lifelong love of learning.

The campus and facilities provide an impressive modern learning environment with the Pre-school, Prep and Senior School sharing the 215 acre site. The Richard Whiteley Theatre hosts a full programme of live productions, music and dance, as well as being used for drama lessons and CASE (Creative, Active, Service and Enrichment) activities. Other on-site facilities include the Chapel, The Glover Art Studio, an observatory, a swimming pool and a mountain bike trail. There is also a state-of-the-art multi-activity sports hall and fitness centre, tennis and squash courts, astro-turf for hockey, cricket, rugby and football pitches and a golf course.



Ethos and Values

There is a real sense of community throughout the campus with a happy, relaxed and purposeful atmosphere where pupils are polite and welcoming. The School promotes a real 'can do' philosophy through encouragement and support for pupils to have a go at a range of activities – and the pupils thrive on it. Day pupils are also fully integrated into the life and ethos of the school.

"Pupils attribute the calm atmosphere here to being immersed in the rugged Yorkshire Dales, but it could also be something to do with the small class sizes. This is an unpretentious, roll-up-your-sleeves type of place."

How to apply

For further information and an application pack, please visit our website www.giggleswick.org.uk or contact:
HR Department on 01729 893096, or by email hr@giggleswick.org.uk.

If you would like to apply for this post, please complete and send the following information to

hr@giggleswick.org.uk

- A completed application form (no CVs please)
- A covering letter addressed to the Headmaster, Mr Sam Hart, of not more than two pages summarising your ability related to the information outlined in the role

Closing date:
Monday 16 December 2024

Interview date: tbc

Start date: tbc

We reserve the right to close this vacancy early if we receive a high volume of suitable applications.

Equal Opportunities Employer

Giggleswick School is committed to eliminating discrimination and encouraging diversity amongst our workforce. We aim to provide quality and fairness for all job applicants and employees and not to discriminate, or to receive less favourable treatment, on grounds of age, disability, race, gender reassignment, marriage and civil partnership, pregnancy and maternity, religion or belief, sex or sexual orientation, or is disadvantaged by conditions or requirements which cannot be shown to be justifiable.

Employment decisions will be made on the basis of each applicant's job qualifications, skills, experience, and abilities. Applicants or employees with questions or concerns relating to discrimination for any of the reasons listed above should contact hr@giggleswick.org.uk

Child Protection and Safeguarding Policy

Giggleswick School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment by complying with the School's Child Protection Policy and Staff Code of Conduct at all times. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and The Disclosure and Barring Service.

All school policies can be found on our website, www.giggleswick.org.uk



How to find us

Giggleswick School is perfectly located between the Yorkshire Dales National Park and the Lake District, with the cities of Leeds, Manchester and York just over an hour away.



SCHOOL

Giggleswick School
Settle, North Yorkshire
BD24 0DE

tel: +44 (0) 1729 893 000

email: hr@giggleswick.org.uk

www.giggleswick.org.uk

Giggleswick is a registered charity no 1109826