



Administrative Center · 800 Game Farm Road · Yorkville, Illinois 60560 · 630-553-4382 · y115.org

Yorkville CUSD 115 Board of Education Meeting Summary
Monday, November 25, 2024 | Yorkville High School Library

Tax Levy Hearing:

• *The Tax Levy Hearing was called to order and the Board of Education heard a presentation from Kreg Wesley, Assistant Superintendent of Business Services, on the 2024 proposed Tax Levy. The Tax Levy Hearing adjourned, and there was no public comment.*

Meeting Highlights:

Heart of the Fox Recognition - Circle Center Grade School:

- Dr. Shannon Hamm, CCGS Principal, was accompanied by several CCGS students who shared what they loved most about their school. They then played a video capturing the school theme “Leading with Kindness is the Fox Way.”

Public Comments:

- One member of the public voiced their opinions during the public comment portion of the board meeting. The comments pertained to the book Just Mercy.

Consent Agenda:

- The Consent Agenda included the following:
 - Approved minutes from the October 28, 2024 Board of Education Meeting
 - November 11, 2024, Committee Meeting
 - November 11, 2024, Executive Session
 - Activities Fund Report for October 2024
 - Bills and Claims for October 2024 in the amount of \$1,200,756.33
 - Bills and Claims for November 2024 in the amount of \$9,042,787.30
 - 1 FOIA request
 - Destroy the January 9, 2023, and January 23, 2023, Executive Session minutes
 - Approval of a donation of three desktop workstations to support the District 115 Vocational and Transition students.
- The Consent Agenda was approved as presented.

Treasurer Report:

- Kreg Wesley, Assistant Superintendent of Business Services, presented the Treasurer Report for November 2024 regarding the following: Investment summary for the month end of October 2024, Insurance Fund Statement, October 2024, Treasurer Report, October 2024, Taxes Received, Outstanding State Payments, October 2024 Transition Fees, September 2024, GRES Transition fees for October 2024, and Revenue Expended in October 2024. Mr. Wesley discussed the following highlights:
 - Local revenues are at \$2.59M of the \$6.1M budgeted (42%)
 - Investments income is \$935K of the \$3.1M budgeted (30%)
 - State funds are at \$10.1M of the \$35.5M budgeted (28%)
 - Federal Funds are at \$1.8M of the \$3.8M budgeted (47%)
 - FY25 Net Position for Fund 12: \$4,708,831
- The Treasurer Report was approved as presented.

Personnel Recommendations:

- Personnel Report
 - No discussion
- The Personnel Recommendations were approved as presented.

Old Business:

- Approval of the Final 2024 Tax Levy
 - The district requested approval of the resolution authorizing the final aggregate tax levy for the tax year 2024. In the FY25 budget, local property taxes account for 62% of planned operating revenues. Taxing bodies, including school districts, must levy taxes from their community taxpayers. The levy process includes the following steps:
 - The administration evaluates its operating tax revenue needs on a fund-by-fund basis. The Board tentatively accepts these determinations, most typically in November. These estimates are presented publicly at least 20 days before the formal adoption of the levy.
 - If the total operating levy increases by 5% or more over the previous year, the Board must hold a public hearing for the community to provide input. Public notice of this hearing must appear not more than 14 and not less than 7 days before the hearing's date.
 - The Board adopts the final tax levy calculations, which are filed with the County Clerks by the final Tuesday of the calendar year.
 - In the spring of 2025, prior to tax bills being issued, the counties finalize data and issue tax extensions, which are typically lower than the amounts levied provided the district levied sufficiently to capture all new property assessments.

The motion was approved as presented.

- Proposed Staffing Increase and Bristol Bay Elementary School and Yorkville Middle School
 - The district requested approval for the proposed staffing increase at Bristol Bay Elementary School and Yorkville Middle School. The proposal included two

paraprofessionals at Bristol Bay Elementary School to support students with Individualized Education Plans (IEPs) and an addition of a 0.6 FTE administrative assistant to support Yorkville Middle School. The motion was approved as presented.

- Yorkville High School Athletics Travel Requests
 - Yorkville High School leadership is seeking Board of Education approval for three out-of-state travel experiences for winter and spring student-athletes.
 - The **Yorkville High School Wrestling Program** requests approval to attend the prestigious Cheesehead Invitational at Kaukauna High School in Wisconsin from January 3-4, 2025.
 - The **Yorkville High School Girls Varsity Basketball Team** requests to travel to Knightstown, Indiana, to play a game against the Sycamore Spartans at the historic Hoosier Gym on January 24-25, 2025.
 - The **Yorkville High School Varsity Softball Team** requests approval to participate in the Gulf Coast Classic III tournament in Gulf Shores, Alabama, during spring break in 2025.
- The motion was approved as presented.

- Funding for Recent Land Acquisition
 - This report outlines the proposed funding mechanism for the 110-acre land purchase finalized on October 16, 2024. This land will be vital to the district's facility master plan.

Recommended Funding Transfer:

 - To comply with best accounting practices (as advised by our accounting firm), we propose a transfer of \$2,750,000 to cover the land acquisition cost. The funds will move through the following channels:
 - Education Fund (10) --> Operations and Maintenance Fund (20)
--> Capital Projects Fund (60)
 - While this may appear as an indirect process, it ensures accurate accounting for this one-time capital expenditure within the Capital Projects Fund. This transfer utilizes surplus funds to secure a vital asset for the district's future while maintaining a healthy financial position.
- The motion was approved as presented.

- School Year 2025-2026 Course Fees
 - Mr. Kreg Wesley, Assistant Superintendent of Business Services, recommended reviewing and discussing the 2025-26 course fees. Student fees are evaluated annually as a short-term planning and budgeting component. The purpose of student fees is to help offset individual building budgets, supplies, and curriculum resources. The annual student fee review process aligns with Board of Education policy 4:10 Fiscal and Budget Management.

The administration recommends keeping the student fees the same, with one exception. The high school administration has coordinated with Kishwaukee Community College to provide another dual credit opportunity for our students.

The new course is Conversational Spanish and Cultural Studies, which is \$50 per credit hour. The motion was approved as presented.

- Contract Renewal for Transportation Services
 - The administration recommends extending the Transportation Services Contract to Septran Student Transportation Services from 2025-26 through 2029-30 school years. The proposed contractual terms align with current market trends. Enhancements to transportation services will include updating our local fleet with twelve new buses, a camera system that allows for automated upload and greater manipulation for administrators, and regionally competitive salaries for drivers. The motion was approved as presented.

- School Maintenance Project Grant (SMPG)
 - The School Maintenance Project Grant (SMPG) is a dollar-for-dollar state matching grant program that awards up to \$50,000 to grantees exclusively for the maintenance or upkeep of buildings or structures for education purposes. There is approximately \$48.4 million available for the FY25 SMPG. The school administration would like to submit a project for a roof replacement at Yorkville Middle School. This project is scheduled to take place in the summer of 2025. The roof of this building is approximately 120,000 square feet. The estimate for this project is \$1,500,000. The district plans to begin this project as soon as weather permits and anticipates completing it before the 2025-2026 school year starts. The motion was approved as presented.

- District Advertisement Approval Process
 - The district requested approval for the district advertisement approval process. The administration will communicate opportunities to local businesses to advertise as outlined in the process. The funds received will be used to offset expenses incurred by the district. The District Advertising Committee will recommend to the Board of Education how the remaining funds will be used annually. The motion was approved as presented.

- Board Policy Updates
 - The district requested the adoption of the following policies:
 - Section 2 - School Board**
2.105 - Ethics and Gift Ban; 2.110 - Qualifications, Term, and Duties of Board Officers; 2.120 - Board Member Development; 2.140 - Communication To and From the Board
 - Section 4 - Operational Services**
4.10 - Fiscal and Business Management; 4.20 - Fund Balances; 4.40 - Incurring Debt; 4.60 - Purchases and Contracts; 4.150 - Facility Management and Building Programs; 4.160 - Environmental Quality of Buildings and Grounds; 4.170 - Safety; 4.190 - Targeted School Violence Prevention Program
 - Section 5 - Professional Personnel**
5.10 - Equal Employment Opportunity and Minority Recruitment; 5.20 - Workplace Harassment Prohibited; 5.30 - Hiring Process and Criteria; 5.35 -

Compliance with the Fair Labor Standards Act; 5.90 - Abused and Neglected Child Reporting; 5.120 - Employees Ethics - Code of Professional Conduct, and Conflict of Interest; 5.125 - Personal Technology and Social Media - Usage and Conduct; 5.150 - Personnel Records; 5.230 - Maintaining Student Discipline

Section 6 - Instruction

6.20 - School Year Calendar and Day; 6.60 - Curriculum Content; 6.65 - Student Social and Emotional Development; 6.135 - Accelerated Placement Program; 6.270 - Guidance and Counseling Program; 6.340 - Student Testing and Assessment Program

Section 7 - Students

7.10 - Equal Educational Opportunities; 7.100 - Health, Eye, and Dental Examinations, Immunizations, and Exclusion of Students; 7.160 - Student Appearance; 7.165 - Student Uniforms; 7.180 - Prevention of and Response to Bullying, Intimidation, and Harassment

Section 8 - Community Relations

8.10 - Connection with the Community

The motion was approved as presented.

Superintendent Communication:

- Superintendent Dr. Matt Zediker mentioned American Education Week had just concluded the previous week and how district leaders were able to surprise staff on Friday, November 22, with the new Staff Shout Out program where staff is able to recognize each other for performing above and beyond their regular call of duty. Dr. Zediker mentioned how this is a great way to connect with staff. Dr. Zediker asked Board members, Leslie Smogor and Mike Knoll, to report on the recent Steering Committee meeting related to the Facilities Master Plan. They shared that the listening sessions develop common themes and result in good conversations.

The regular Board of Education meeting adjourned.

Upcoming meetings:

- The Board of Education Committee Meeting is Monday, December 9, 2024, at 5:30 p.m. at the District Administration Center (800 Game Farm Road)
- The Regular Board of Education meeting scheduled for Monday, December 16, 2024, at 7:00 p.m. will be at the Yorkville High School Library (797 Game Farm Road).