

Hollis School District Enrollment Committee

November 20, 2024

3:15pm-4:15pm

Location: HPS

MEMBERS Present: :

Anne Wake-DePasquale, HSB Committee Chair

Andrew Corey, Superintendent

Paula Izbicki, HPS Principal

Stephanie Sayer, HPS Senior Secretary

Ellen Roos-Unger, HPS Teacher

Julia Piskorski, HPS/HUES Parent Representative

Mike Leavitt, Hollis Budget Committee and Planning Board Representative

GUEST: Dave Ely, architectural consultant

MEMBERS ABSENT:

Raphael Zack, HSB Enrollment Alternate Representative, and Hollis BudCom

Amy Kellner, Community Representative and HSB member

MINUTES

I. 3:15-3:20 **Welcome**

A. Approval of Meeting Minutes: [October 16, 2024](#)

1. Amend “grades 1 through 3” to “grades 1 and 3”
 - a) Amendment approved by all.

II. 3:20-3:30 General Updates

1. [November Enrollment Report](#), plus one: total HPS enrollment is at 393 (NESDEC projection was 380)
2. New Enrollment Projection information: [updated NESDEC Report](#)
 - a) Projected numbers are down from the previous report but still showing a large increase of students.
 - b) For instance, if we created 6 classrooms per grade level with current specs, it would bring us to a capacity of 420 students. The new report would put us at 435 in FY33; it would make sense to try and plan for flex space for up to 7 classrooms.
3. Updates from the Nov 6th HSB meeting and the Nov. 12th Hollis BudCom meeting
 - a) HSB: Discussion of Proposals
 - (1) Anne will present Proposals to the school board for a Warrant Article in March - The Committee approves.

III. 3:30-4:05 **Dave Ely Updates and Discussion**

A. [New Proposals Folder](#) (including KNA and VHB)

1. [KNA: Local Projects Document](#)

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2. Dave sent along a revised proposal on 11/20, Anne will send it to the committee for review. HSB should be able to review and approve in January, in time for a warrant article and the town meeting.
 - a) This proposal for all of his actual numbers for the project, compiled after gathering estimates from engineers.
- B. Meeting notes from 11/19/24 with WHA, KNA, and VHB (Anne and Dave)
1. Anne asked both Paul of KNA and Jason of VHB to consider the entire Hollis District land borders to see if there is a way to route some carpool and/or bus traffic to Rt. 130, as well as a hard look at Drury Lane to see what could be done there.
 2. Jason ([VHB](#)) - Traffic Study would start in April if the warrant article is approved.
 3. Paul (KNA): Bridge from the SAU parking lot is doable and will look into a possible pathway out to Route 130
 4. KNA will do the deed work and research off-contract to get the projects started and provide more information to present to the taxpayers at the town meeting.
 5. Possible delays: it could take a year for DOT to approve the curb cut. Wetlands approval could take 4-6 months.
 - a) Mike asked about the KNA Standard Hourly Rate. It is on the reach sheet attached to the proposal. This is in the proposal folder and available [HERE](#).
- C. Hollis BudCom: Long-Term Debt Planning
1. Anne shared Dave's estimate that the current concept plan, if realized, could cost about 10M. The committee had many questions, but given the early stages, we do not yet have these answers. The construction Manager would be able to give more accurate specs
 2. We discussed ways to present the project to the community
 - a) Research: What are people spending on Buildings/Additions?
 - b) Andy—In comparison to the expense of building modulars, which often end up “permanent” and break down, this is a prudent financial project to maintain the building and set our community up for success long-term
 - c) Open the building to the town for tours to explain building concerns.
 - (1) Paula - Public information night, budget committee tour, and enrollment committee possibly giving tours.
 - d) Anne hopes to speak to the Town Planner –BudCom reps stated that he has claimed there are only 100-150 units to fill in town. Anne is very interested in finding more information about this and what pieces of land are taken into consideration.
 - (1) Mike stated that the 150 units does not take into account families that move out and young families who move in.

Hollis School District Enrollment Committee

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- IV. Discussion: How could plans be modified to decrease the estimated cost of \$10MM?
- A. Reviewed potential ways to remove space.
1. Reduce Gym, Staff Room, PK Intensive, Library, Music - while still keeping the rooms bigger than what we currently have but smaller than what is planned. Anne created and shared [THIS DOCUMENT](#) as a discussion point for future designs and planning
 - a) Dave - If the gym is reduced to 3,500 only the court would be left available - it can be done.
 - b) State Specs for PreSchool - when it's considered intensive special needs, is there a specific spec standard? Dave has not found anything special ed specific. Andy provided 50 sq ft a student is the spec we have been given in the past. More research needs to be done here to ensure compliance.
 - c) A selling point could be adding SAU offices on top of the Gym with an elevator - this could be turned into classrooms if we need to move 2nd & 3rd grade up there.
 - (1) The point was made that 1st grade could not move into the current 2nd grade wing due to fire code restrictions.
 2. Potential pushback and what do we do if this plan is not approved?
 - a) We may be asked: Why do we need any of the gym space?
 - b) What is another option if we don't do this? Possibly convert current 3rd grade to office spaces and move 3rd grade to HUES
 - c) Julia expressed that her taxes have raised 39% since she first moved here. Taxes in general will be a concern for the community
 - d) Andy to Dave: How can we get it down to 7.5? Dave would make many of the changes proposed in Anne's document
 - e) Points of comparison: other local schools: Nashua Middle School over 100M Milford has a 59M warrant on their article.
 - f) How would a Modular gym affect pricing- would that be cost-effective? Dave can look into this as we gain more information after the warrant article
- V. 4:05-4:15 **Closing**
- A. Next Steps—
1. Advertisement to Town and Tours (Anne and Paula will meet after the holiday weekend)
 2. Paula, Stephanie, and Dave to meet and review the plan.
- B. Next Committee meeting: December 18, 2024 (Jason from VHB and Paul from KNA will be present)

Useful Links For Quick Reference and Research:

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[November Enrollment Report](#), plus one: total HPS enrollment is at 393 (NESDEC projection was 380)

[Hollis Demographics and Housing Report](#)

[Timeline for Traditional Town Meeting \(includes deadlines for bond hearing and warrant articles\)](#)

[October Enrollment Report](#)

[September 2024 Enrollment Report](#)

[July 2024 Enrollment Report](#)

[June 4 Enrollment Meeting Minutes](#)

[June 2024 HPS/HUES Enrollment Report](#)

[HPS and HUES Building and Site Plans Folder](#)

[January 2024 Enrollment Report](#)

[NESDEC FY24 Enrollment Projection Report](#)

[NESDEC Hollis Historical Enrollment](#)

[Hollis, NH Population by Year](#)

[School Fire and Safety Inspection Checklist](#)

[Enrollment Committee Shared Folder](#)

[Enrollment Committee Charge](#)

[Problems and Solutions Chart](#)