REGULAR MEETING MINUTES
Board of Trustees of Challis Joint School District 181
July 10, 2024

The regular meeting of the Board of Trustees of Challis Joint School District No. 181 was held at Challis Elementary School, Challis, Idaho 5:30 p.m. on the 10th day of July 2024 as provided in Sections 33-510 and 74-206 et seq Idaho code.

The meeting was called to order 5:30 p.m. Board members in attendance were Brett Plummer, Janiel Parkinson, and Jim Chamberlain. Trish Farr and Annie Lloyd were absent from the meeting. Also, in attendance were Superintendent/CJSHS Principal Lani Rembelski, Business Manager Shawna Getty, and Clerk Kim Williams. The audience member was Shelley Ridenour.

Call to Order (Action):
A. Roll Call
B. Pledge of Allegiance
C. Agenda Adoption: Janiel Parkinson moved to amend the agenda to add Stanley Construction Update to #E under Action items and to add Executive Session to the agenda for Personnel Matters. Jim Chamberlain seconded the motion. Vote 3-0 Motion carries. Jim Chamberlain moved to adopt the amended agenda. Janiel Parkinson seconded the motion. Vote 3-0 Motion carries.

Consent Agenda (Action): Jim Chamberlain moved to approve the Consent Agenda as presented. Janiel Parkinson seconded the motion. Vote 3-0 Motion carries.

Public Communications:

A. Patron Comments: None currently.

B. Written Communications to the Board: A letter of apology was sent to the Board from Bill Stranger.

Information Items:

A. Call for Transportation Hearing: The Board discussed the need to call for a transportation hearing for the August board meeting.

B. Call for Bids: Fuel, Propane & Garbage Service: The Board discussed the need to call for bids on fuel, propane, and garbage service.

C. Strategic Plan: Mrs. Rembelski and the Board discussed the new Strategic Plan and stated that she would like this to be added to the Superintendent's goals for the next year.

D. CES and CHS Pick-up and Drop-off Procedure: Mrs. Rembelski discussed the new pick-up and drop-off procedures at the high school and the elementary with the Board.

E. Employee Handbook: Mrs. Rembelski reviewed the employee handbook with the Board.

F. Stanley Construction Update: Mrs. Rembelski gave the Board an update on Stanley school construction. Mrs. Rembelski and the Board discussed the new Testing and Inspection services for Stanley school.

Information items cont.:

G. Employee Recommendations: Ms. Zollinger submitted the following recommendations: High School Boy's Track-Alex Nielsen, High School Girl's Track-Peggy Redick, Assistant Track Coach-Jordan Helsley, Jr. High School Coaches- Rita Krantz, Ryan & Crystal Stebbins, and Paul Elston as Assistant Athletic Director.

H. Superintendent's Report:

Departmental Reports:

Food Service – Christina attended a conference in Kansas City, nominated by SDE.
Maintenance – updated marquee at bottom of HS.

Reports

- Applied for the CHC Foundation grant for classroom supplies and equipment/tables for 3 rooms (weight room, home ec. room and reset room at CES) $29,400. Awards will be announced in October.
- Gomez vs Challis School District – nothing still in discovery.
- Contracts were available with a return date of July 18.
- Cages upstairs of HS being remodeled for girls wrestling.

Personnel

- Stanley bus driver/custodian position still available.

Professional Development

- Resilience Team for CES will attend training in Idaho Falls, July 16 & 17 (Paul Elston, Sarah Bell, Ed Gregory, Kari Alexander, and Kerri Evans)

Action Items:

A. **Call for Transportation Hearing:** Jim Chamberlain moved to call for a Transportation Hearing for the August 2024 Board Meeting at 5:35 p.m. Janiel Parkinson seconded the motion. Vote 3-0 Motion carries.
B. **Call for Bids: Fuel, Propane & Garbage Service:** Janiel Parkinson moved to call for bids for fuel, propane, and garbage service for the 2024-2025 school year. Jim Chamberlain seconded the motion. Vote 3-0 Motion carries.
C. **Employee Handbook:** Jim Chamberlain moved to approve the 2024-2025 Employee Handbook as presented. Janiel Parkinson seconded the motion. Vote 3-0 Motion carries.
D. **Employee Recommendations:** Motion made after Executive Session.
E. **Stanley Construction:** Janiel Parkinson moved to approve the Testing and Inspection Services at $16,855.00 as presented by Atlas. Jim Chamberlain seconded the motion. Vote 3-0 Motion carries.

Policy and Procedure Items:

A. **First Reading: Sick Leave Rules and Regulations:** Janiel Parkinson moved to approve as presented. Jim Chamberlain seconded the motion. Vote 3-0 Motion carries. **3050 Attendance Policy, 3050P Attendance Policy Procedure:** Janiel Parkinson moved to approve 3050 Attendance Policy and 3050P Attendance Policy Procedure. Jim Chamberlain seconded the motion. Vote 3-0 Motion carries.

Trustee's Input: Brett Plummer stated that the ISBA Executive Board has an opening.

Executive Session: Jim Chamberlain moved to go into Executive Session as per Idaho Code 74-206(paragraph 1, subsection b), at 6:12 p.m. Janiel Parkinson seconded the motion.
Roll Call:
Jim Chamberlain-Yes
Janiel Parkinson-Yes
Brett Plummer-Yes
Janiel Parkinson moved to return to regular session at 6:34 p.m. Jim Chamberlain seconded the motion. Vote 3-0 Motion carries.

D. Employee Recommendations: Jim Chamberlain moved to approve Boy's Track Coach Alex Nielsen, Girl's Track Coach Peggy Redick and Assistant Track Coach Jordan Helsley. Janiel Parkinson seconded the motion. Vote 3-0 Motion carries. Janiel Parkinson moved to approve Paul Elston as Assistant Athletic Director. Jim Chamberlain seconded the motion. Vote 3-0 Motion carries. Jr. High Track Coaches will be brought back at the August meeting.

IX. Adjourn: Brett Plummer moved to adjourn the meeting at 6:39 p.m.

Board Chair-Brett Plummer

Clerk-Kim Williams