



Treasure Coast Classical Academy (TCCA)

Minutes for Regular Meeting of the Board of Directors

September 5, 2024, 2024, at 9:00 a.m.

Location: In person at 1400 SE Cove, Road, Stuart, FL 34997 & via ZOOM

	Name	Office	Present in Person	Present via zoom	Absent	Late Arrival	Early Departure	Excused Absence
1	Ms. Maria Wells	Chairperson	♦					
2	Dr. Frank Raffone	Vice-Chair	♦					
3	Mr. Scott King	Treasurer	♦					
4	Ms. Michelle Miller	Secretary		♦				
5	Mr. David Snyder	Parent Representative		♦				

School Personnel In Attendance:	Ancora Personnel In Attendance via Zoom:	Guests in Attendance:	
Kirsten Pendleton	Amy Miller		
Monica Terzuoli	Jana Sayler		
Bill Tennant			

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

- I. **Call to Order and Reading of the Mission Statement:** Meeting called to order by Chairperson, Maria Wells, at 9:00 a.m., followed by an invocation by a TCCA Scholar, Pledge of Allegiance by a TCCA Scholar, and reading of the Mission Statement by a TCCA Scholar.
- II. **Public Comments:** Parent Bridget Walsh, PTC Treasurer.
- III. **Adoption of the Agenda for September 5, 2024 Regular Board Meeting:** Motion to Adopt the Agenda for the September 5, 2024 Regular Board Meeting moving consent agenda item V.B. 2022-2023 Federal Single Audit to Ancora Reports VII D. was made by Frank Raffone; and seconded by Scott King. **The motion passed 5-0.**
- IV. **Approval of the Special Board Meeting Minutes from August 1, 2024.** The motion to approve the Special Board Meeting Minutes from August 1, 2024 was made by Scott King; and seconded by Frank Raffone. **The motion passed 5-0.**
- V. **Consent Agenda:** The motion to approve Consent Agenda Items A, C, and D, as listed below was made by Scott King; and seconded by Frank Raffone. **The motion passed 5-0.**
 - A. Teacher/Staff Evaluation System.
 - C. Purchase Software Licenses
 - D. Replacement Counsel

- VI. **Head of School Reports:** Kirsten Pendleton
 - A. Enrollment Report – information only; no action required.
 - B. Referral / Discipline Summary Report – information only; no action required.
 - C. Out of Field Teachers – Summary. The motion to approve the Out of Field Teachers list for 2024/2025 was made by Scott King; and seconded by David Snyder. **The motion passed 5-0.**
 - D. Academic Report – information only; no action required.

- VII. **Ancora Management Reports to the Board** (Amy Miller):
 - A. Monthly Financial Report – information only; no action required.
 - B. Strategic Oversight Calendar – information only; no action required.
 - C. Ancora Reports – information only; no action required.
 - D. 2022-2023 Federal Single Audit – tabled until October 2024 Governing Board meeting.


- VIII. **Old Business:** NONE

- IX. **New Business:**
 - A. PTC Cash Policy – After discussion and agreement that a TCCA administrative representative, the PTC Treasurer and one other PTC representative will be present while reconciling cash per event and deposited appropriately, the motion to allow cash at PTC functions was made by Frank Raffone; and seconded by Scott King. **The motion passed 5-0.**
 - B. TCCA Marketing – After discussion, the motion to appoint Michelle Miller as Chair of the Advisory Marketing Group along with Head of School was made by Frank Raffone; and seconded by Scott King. **The motion passed 4-0, Michelle Miller abstained.**

- X. **Board Member Comments:**

- XI. **Upcoming Meeting**
 Monthly Governing Board Meetings
 October 3, 2024, 9:00 a.m. – 10:00 a.m.
 Location: 1400 SE Cove Road, Stuart, Florida 34997 with a Zoom option

- XII. **Adjournment** 10:15 a.m. Chairperson Maria Wells adjourned the meeting at 10:15 a.m.


Michelle Miller (Oct 29, 2024 10:13 EDT)

 Michelle Miller, Board Secretary
 10/29/24

 Date

2024.09.05 Meeting Minutes

Final Audit Report

2024-10-29

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