



**Treasure Coast Classical Academy (TCCA)**

Minutes for Regular Meeting of the Board of Directors  
 September 27, 2024, 2024, at 9:00 a.m.  
 Location: via Zoom

	Name	Office	Present in Person	Present via zoom	Absent	Late Arrival	Early Departure	Excused Absence
1	Ms. Maria Wells	Chairperson		♦				
2	Dr. Frank Raffone	Vice-Chair		♦				
3	Mr. Scott King	Treasurer		♦				
4	Ms. Michelle Miller	Secretary		♦				
5	Mr. David Snyder	Parent Representative						♦

School Personnel In Attendance:	Ancora Personnel In Attendance via Zoom:	Guests in Attendance:	
Kirsten Pendleton	Amy Miller		
Monica Terzuoli			
Bill Tennant			

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

- I. **Call to Order:** Meeting called to order by Chairperson, Maria Wells, at 9:02 a.m.  
  
**Attendance:** Attendance was taken by Michelle Miller. Maria Wells, Frank Raffone, Scott King, and Michelle Miller present. David Snyder absent.
- II. **Public Comments:** NONE
- III. **Adoption of the Agenda for September 27, 2024 Special Board Meeting:** Motion to Adopt the Agenda for the September 27, 2024 Special Board Meeting was made by Frank Raffone; and seconded by Michelle Miller. **The motion passed 4-0.**
- IV. **Approval of the Regular Board Meeting Minutes from September 5, 2024.** The motion to approve the Regular Board Meeting Minutes from September 5, 2024 was made by Frank Raffone; and seconded by Michelle Miller. **The motion passed 4-0.**
- V. **New Business:**
  - A. 2024-25 TCCA Salary Increase Allocation Charter Distribution Plan. The motion to approve the presented 2024-25 Salary Increase Allocation Charter Distribution Plan, with no budget impact as the increase is already in the plan, was made by Michelle Miller; and seconded by Frank Raffone. **The motion passed 4-0.**
  - B. 2023-2024 Audit Report from McCrady & Associates, PLLC for fiscal year ending June 30, 2024. The motion to approve the 2023-2024 Audit Report from McCrady & Associates, PLLC for fiscal year ending June 30, 2024 was made by Frank Raffone; and seconded by Scott King. **The motion passed 4-0.**

**VI. Board Member Comments:**

Board Member Dr. Frank Raffone – will meet with Head of School, Kirsten Pendleton in the next couple of weeks to discuss evaluations, reviewing academic goals, and will provide a board update at the November meeting.

Dr. Raffone also asked for Mrs. Pendelton to provide an update to the board regarding her meetings with True North and training on Performance Matters at the next meeting.

Dr. Raffone also requested that Amy Miller, with Ancora, report at the next board meeting the teacher salary increases reflected in the most recent salary ladder.

Board Member Scott King - reported he has been working with the Head of School on finalizing millage appropriation.

Mr. King requested that Ancora, ESI, and TCCA work together to ensure ESI costs are appropriately reflected. Ancora will meet with the Head of School to set up a meeting to discuss and implement.

Board Chairperson, Maria Wells – asked Board Member Michelle Miller for an update on the marketing campaign project for TCCA at the next board meeting. Board Members Michelle Miller and Scott King will be representing TCCA Governing Board at the November Hillsdale conference.

Chairperson Wells discussed review of financial policies. Mr. King requested the Head of School review the current draft revision of financial policies. Ancora will confer with the Head of School on this draft and also find out which policy she would like reviewed next.

**VII. Upcoming Meeting**

Monthly Governing Board Meetings  
October 3, 2024, 9:00 a.m. – 11:00 a.m.  
Location: 1400 SE Cove Road, Stuart, Florida 34997 with a Zoom option

**XII. Adjournment** 9:36 a.m. Chairperson Maria Wells adjourned the meeting at 9:36 a.m.

Michelle Miller  
Michelle Miller (Oct 28, 2024 15:08 EDT)

Michelle Miller, Board Secretary

10/28/24

Date

# 2024.09.27 Minutes

Final Audit Report

2024-10-28

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