

**Reports to: Lower School Principal**

**General Qualifications:**

1. Evidence of a mature personal Christian faith consistent with the Charlotte Christian Statement of Faith.
2. Evidence understanding of and a commitment to the distinctive qualities of Christian education as well as the mission of Charlotte Christian School.
3. Possess a bachelor's degree in elementary education (master's degree preferred).
4. Possess a state teaching license.
5. Licensure by a regional accrediting agency preferred.
6. Minimum of 3 years teaching preferred.
7. Evidence of strong organizational, communication, interpersonal and technological skills.

**Primary Responsibilities:**

The ideal candidate will:

1. Demonstrate knowledge of subject area/s taught.
2. Demonstrate knowledge of development characteristics of the age group taught.
3. Effectively utilize the basic elements of instruction (i.e. presenting of information; questioning techniques; responding to learner input and arrangement of learning activities).
4. Demonstrate ability to inspire learning and cultivate relationships with students.
5. Prepare appropriate weekly lesson plans including instructional objectives, planned activities, Biblical integration, assessments and resources.
6. Incorporate classroom technology in order to enhance instruction.
7. Implement effective classroom management and discipline procedures to provide for a positive classroom environment conducive to learning.
8. Regularly review/update department and course curriculum guide/maps to assure the fulfillment of proper instructional priorities and pacing.
9. Model effective teacher/parental partnering through timely communication with parents in support of student learning (posting of assignments, grades, conferencing, etc.).

**Personal and Professional Profile:**

The ideal candidate will:

1. Be a born again Christian exhibiting a close personal walk with Jesus Christ: modeling an exemplary Biblical lifestyle and evidencing maturity in the understanding and integration of sound Biblical principles in classroom instruction and personal counseling.
2. Evidence of a teachable spirit and general willingness to learn and grow.
3. Evidence of strong communication skills, both written and verbal.
4. Demonstrate adeptness at problem solving and conflict resolution.
5. Evidence of strong organizational skills and ability to finish tasks in a timely manner.
6. Demonstrate emotional maturity and stability in dealing with the challenges of life and school.
7. Evidence of the ability to maintain confidentiality pertaining to school matters.
8. Evidence of the ability to work collaboratively within a team.
9. Possess strong computer skills and familiarity with appropriate learning technology.
10. Have the ability to present a positive image of the school to others and to the community.

**Mission Statement:** Charlotte Christian School is a Christ-centered, college preparatory school, equipping and developing students to effectively integrate Biblical Truth and learning into their daily lives and to impact the culture for Christ.