



Dover-Sherborn Regional School Committee

Tuesday, December 3, 2024

6:30 pm

Dover-Sherborn Middle School Library

[Livestream via Dover-Sherborn Cable Television](#)

AGENDA

1. Call to Order

2. Community Comments

<https://meet.google.com/gre-owyp-oeu> (will close after Community Comments)

3. Student Representatives Update

4. Superintendent Comments

5. Financial Reports

- Warrant Report
- FY25 Monthly Operating Update

6. Action Items

FY26 Budget

- Operating Budget **A.R.**
- Capital Budget **A.R.**
- ACED Recommendations FY26 **A.R.**

7. Items for Discussion

- Proposed Changes to HS Program of Studies 2025-2026 (1st read)
[Draft HS 2025-26 Program of Studies](#)
- Letter from Sherborn Advisory

8. Consent Items

A.R.

- Approval of Regional School Committee Minutes – November 5, 2024
- DS Football Gridiron Donation
- Approval of (2) DSHS Athletics Overnight Field Trips

9. Informational Items

- Dover School Committee Minutes – October 22, 2024
- Sherborn School Committee Minutes – October 15, 2024

10. Next Meeting January 14, 2025

11. Adjourn

NOTE: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

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The Public Schools of Dover and Sherborn

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
DATE: December 2, 2024
RE: FY25 Approved Warrants

The following FY25 Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
1098	11/14/2024	\$672,898.41
1109	11/25/2024	\$88,620.14
1110	12/1/2024	\$470,154.37

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY25 Operating Update
DATE: December 3, 2024

Attached please find:

- a. General Fund Revenues as of November 30, 2024
- b. Status of Appropriations as of November 30, 2024

*Note: As in previous years, the financial narrative will be rolling with new/updated information in **bold**.*

Revenues

Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts. The variance in Chapter 70 is due to increases in legislative funding in the final state budget approval (we use the Governor's Budget for our budget placeholder). We are projecting no variances in athletics, parking and activity fees at this time. Interest rates remain favorable resulting in a projected positive variance in Interest Income. We will review all activities as the year progresses and adjust projections accordingly.

Operating Expenditures

Salaries

The majority of salaries have been encumbered. Custodial overtime and substitute costs are expensed as incurred.

Post-budget staffing updates to note that are reflected in the actuals to date include:

- Savings from vacancy of Human Resources Director position (\$75,000). At this time, we have enlisted various outside services to cover the key responsibilities and those expenses are reflected in Superintendent Office related expense accounts. In addition, we are in the process of posting for the Assistant to the Business Administrator and some savings is reflected based on the current assistant not working full-time.
- Increased a Middle School Wellness educator position from a .3FTE to a .6FTE to cover curriculum needs.
- Added a .2FTE English Learner (EL) educator position at the Middle School based on student needs.
- Eliminated a 1.0 SPED Educator at the Middle School based on student needs and realignment of existing programming.
- Increased Occupational Therapy coverage at the Region by .2FTE to cover services in students' IEPs.
- Variances also include the salary costs of all lane changes (placeholder not included in FY25 budget, amount to date is approx. \$35,000) and savings from post-FY25 Budget staffing changes.

Educational assistant variances reflect a reduction in two positions based on student needs but also reflects open positions that are currently posted. In addition, one position is being charged to the Title I grant for FY25.

At this early point in the school year, it is projected that there will be a positive variance in salaries for FY25 of at least **\$250,000**.

Expenditures

At this time, we are not projecting any material variances in operating expenses except as noted below. Preliminary projections for health insurance and utility have been encumbered.

There was a post-FY25 budget change related to the World Language Lab upgrade resulting in a savings of approx. \$40,000. A more efficient, lower cost software program was selected that eliminated the need to replace the hardware in the lab. Listening and oral skill exercises can be conducted in the individual classrooms with existing devices. These one-time budgeted expenses will be removed in the FY26 Budget.

FY24 Wrap-up

The Region's EOYR has been filed with DESE. We are required to undergo a compliance audit each year to ensure our data reporting is in-line with their directives. This will take place prior to the March 31st filing deadline.

Our auditors are scheduled to begin their fieldwork in the January/February timeframe. We will keep the Committee updated on their progress and the timeline for the presentation of the audited financial statements.

Our E&D was certified on October 4th at \$796,185 (2.76%).

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

Dover-Sherborn Regional School District
General Fund Revenues
as of November 30, 2024

	<u>FY25</u> <u>BUDGET</u>	<u>YTD</u> <u>RECEIVED</u>	<u>EST. TO BE</u> <u>RECEIVED</u>	<u>OPERATING</u> <u>VARIANCE</u>	<u>% OF</u> <u>BUDGET</u>
DOVER ASSESSMENTS	\$13,268,125	\$5,369,630	\$7,898,495	\$0	0.00%
SHERBORN ASSESSMENTS	11,613,962	4,703,260	6,910,702	\$0	0.00%
CHAPTER 70, net	2,666,106	921,239	1,833,941	\$89,074	3.34%
CHAPTER 71 (Transportation)	694,327	0	694,327	\$0	0.00%
H/S ATHLETIC FEES	284,750	143,395	141,355	\$0	0.00%
H/S PARKING FEES	52,500	50,025	2,475	\$0	0.00%
H/S ACTIVITY FEE	15,000	12,375	2,625	\$0	0.00%
M/S ACTIVITY FEE	7,425	7,290	135	\$0	0.00%
MISC REVENUE	5,000	42	4,958	\$0	0.00%
BANK INTEREST	40,000	59,110	70,000	\$89,110	222.77%
NON-CASH ACTIVITY	0	0	0	\$0	na
E&D UTILIZATION	230,000	230,000	0	\$0	0.00%
TOTAL REVENUES	\$28,877,195	\$11,496,366	\$17,559,013	\$178,184	0.62%

Dover-Sherborn Regional School District
Status of Appropriations as of November 30, 2024

	FY25	EXPENDED		TOTAL	OPERATING VARIANCE/	% OF
<u>SALARIES</u>	<u>BUDGET</u>	<u>30-Nov</u>	<u>ENCUMBRANCES</u>	<u>PROJECTED</u>	<u>BUD. REMAINING</u>	<u>BUDGET</u>
SCHOOL COMMITTEE	22,130	8,885	12,115	21,000	1,130	5.11%
SUPERINTENDENT	210,879	90,065	120,497	210,562	317	0.15%
FINANCE & HUMAN RESOURCES	295,529	72,114	99,785	171,900	123,629	41.83%
DISTRICTWIDE INFORMATION MGMT	251,328	103,542	141,193	244,735	6,593	2.62%
SPED/GUIDANCE ADMINISTRATION	507,228	201,904	302,824	504,728	2,500	0.49%
SCHOOL LEADERSHIP - BUILDING	782,892	302,103	450,628	752,731	30,161	3.85%
ACADEMIC LEADERS	153,674	72,507	81,709	154,216	(543)	-0.35%
EDUCATORS, CLASSROOM	10,814,663	2,560,674	8,315,250	10,875,924	(61,260)	-0.57%
EDUCATORS, SPED	2,055,667	442,468	1,507,496	1,949,964	105,703	5.14%
SUBSTITUTES	121,300	44,868	101,174	146,042	(24,742)	-20.40%
EDUCATIONAL ASSISTANTS, SPED	521,473	99,836	289,808	389,644	131,829	25.28%
LIBRARIANS	255,106	58,871	196,235	255,106	0	0.00%
BUILDING BASED PD	38,250	28,463	0	28,463	9,788	25.59%
GUIDANCE	1,329,236	317,692	961,383	1,279,075	50,161	3.77%
PSYCHOLOGICAL SERVICES	199,273	45,986	153,287	199,273	0	0.00%
MEDICAL / HEALTH SERVICES	251,670	60,811	199,203	260,013	(8,343)	-3.32%
ATHLETICS	550,991	188,311	334,944	523,255	27,736	5.03%
OTHER STUDENT ACTIVITIES	202,544	87,455	112,809	200,264	2,280	1.13%
CUSTODIAL & GROUNDS SERVICES	842,113	315,956	476,923	792,879	49,234	5.85%
TOTAL SALARIES	\$ 19,405,945	\$ 5,102,509	\$ 13,857,263	\$ 18,959,772	\$446,174	2.30%
 <u>EXPENDITURES</u>						
SCHOOL COMMITTEE	42,200	8,833	30,800	39,633	2,567	6.08%
SUPERINTENDENT	71,000	52,580	9,689	62,268	8,732	12.30%
LEGAL SERVICES	38,000	7,500	12,500	20,000	18,000	47.37%
DISTRICTWIDE INFO MGMT	102,300	84,547	24,066	108,613	(6,313)	-6.17%
SCHOOL LEADERSHIP - BUILDING	91,550	48,648	28,730	77,378	14,172	15.48%
GENERAL ED OTHER	54,600	17,794	4,345	22,139	32,461	59.45%
SPED SERVICES/SUPPLIES	71,500	27,759	34,054	61,813	9,687	13.55%
LIBRARIES & MEDIA CENTER	4,775	4,700	149	4,849	(74)	-1.54%
COURSE REIMBURSEMENT/PD	92,900	24,611	16,018	40,629	52,272	56.27%
TEXTBOOKS & RELATED SOFTWARE	76,500	71,933	14,753	86,686	(10,186)	-13.32%
LIBRARY INSTRUCTIONAL MATERIAL	29,800	15,740	1,668	17,408	12,392	41.58%
INSTRUCTIONAL EQUIPMENT	74,800	33,641	22,854	56,495	18,305	24.47%
GENERAL SUPPLIES	161,225	78,864	16,366	95,230	65,995	40.93%
OTHER INSTRUCTIONAL SERVICES	19,200	2,890	18,880	21,770	(2,570)	-13.39%
CLASSROOM INSTRUCTIONAL TECH.	188,350	97,496	11,329	108,825	79,525	42.22%
GUIDANCE	35,600	23,145	104	23,249	12,351	34.69%
MEDICAL / HEALTH SERVICES	6,500	3,534	360	3,894	2,606	40.10%
TRANSPORTATION SERVICES	1,068,000	239,010	808,404	1,047,414	20,586	1.93%
ATHLETICS	197,000	106,379	91,241	197,620	(620)	-0.31%
CUSTODIAL SERVICES	58,000	27,716	6,007	33,723	24,277	41.86%
MAINTENANCE OF BUILDINGS	589,500	232,957	186,624	419,581	169,919	28.82%
MAINTENANCE OF GROUNDS	63,000	9,772	26,884	36,656	26,344	41.82%
UTILITIES	641,750	136,233	502,785	639,018	2,732	0.43%
ER RETIREMENT CONTRIBUTION	845,000	836,241	0	836,241	8,759	1.04%
ER INSURANCE ACTIVE EMPLOYEES	3,175,000	1,304,693	1,860,967	3,165,660	9,340	0.29%
ER INSURANCE RETIRED EMPLOYEES	835,000	252,227	582,000	834,227	773	0.09%
OTHER NON EMPLOYEE INSURANCE	114,000	123,254	0	123,254	(9,254)	-8.12%
LONG TERM DEBT RETIREMENT	710,000	0	710,000	710,000	0	0.00%
LONG TERM DEBT SERVICE	14,200	7,100	7,100	14,200	0	0.00%
TOTAL EXPENDITURES	\$9,471,250	\$3,879,796	\$5,028,677	\$8,908,473	\$562,777	5.94%
 TOTAL OPERATING	 \$28,877,195	 \$8,982,305	 \$18,885,940	 \$27,868,245	 \$1,008,950	 3.49%

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Elizabeth M. McCoy, Superintendent
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Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover-Sherborn Regional School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY26 Operating and Capital Budgets – Version 1.0
DATE: December 2, 2024

We look forward to reviewing the initial FY26 Operating and Capital Budgets at Tuesday's meeting. Budget books are being delivered to Committee Members. The FY26 Revenue and Operating Expense Summaries, as well as the FY26-FY30 Capital Summary, are attached.

We will be asking for the Committee's approval in order to submit the preliminary budgets to both Towns for their budget planning process.

Dover-Sherborn Regional School District

Operating Revenue Summary

FY22 - FY26

Description	FY22*	FY23	FY24	FY25	FY26	\$	%	Total
	Actual	Actual	Actual	Budget	Budget V1.0			
DOVER ASSESSMENT	\$12,336,013	\$12,959,396	\$12,954,938	\$13,268,125	\$13,492,913	\$224,788	1.69%	45.78%
SHERBORN ASSESSMENT	9,919,499	10,493,873	11,209,598	11,613,962	11,938,551	324,589	2.79%	40.51%
STATE AID CHAPTER 70	2,445,694	2,474,919	2,635,260	2,666,106	2,755,180	89,074	3.34%	9.35%
STATE AID CHAPTER 71	688,015	649,067	754,496	694,327	694,327	0	0.00%	2.36%
ATHLETIC FEES	243,751	253,105	254,725	284,750	284,750	0	0.00%	0.97%
HS PARKING FEES	45,134	41,273	52,500	52,500	52,500	0	0.00%	0.18%
HS ACTIVITY FEES	10,650	9,445	11,250	15,000	15,000	0	0.00%	0.05%
MS ACTIVITY FEES	8,910	8,235	8,820	7,425	7,425	0	0.00%	0.03%
BANK INTEREST	4,742	130,848	180,461	40,000	50,000	10,000	25.00%	0.17%
MISC	1,184	3,182	8,454	5,000	5,000	0	0.00%	0.02%
NON-CASH	17,101	924	0	0	0	0	0.00%	0.00%
EXCESS & DEFICENCY	210,000	110,000	160,000	230,000	175,000	(55,000)	-23.91%	0.59%
Total Operating Revenues	\$25,930,693	\$27,134,267	\$28,230,502	\$28,877,195	\$29,470,646	\$593,451	2.06%	100.00%

*FY22 Assessments reflect return of excess E&D of \$642,691

Based on Proposed Budget of December 3, 2024

Dover-Sherborn Regional School District

Operating Expenditure Summary

FY22 - FY26

Description	FY22 Expended	FY23 Expended	FY24 Expended	FY25 Budget	FY26 V1.0	\$ CHANGE	% CHANGE	% TOTAL BUDGET
SALARIES & OTHER COMPENSATION	\$17,411,668	\$17,996,596	\$18,661,510	\$19,405,945	\$20,066,251	\$660,307	3.40%	68.09%
BENEFITS	4,314,045	4,340,240	4,584,207	4,855,000	5,255,800	\$400,800	8.26%	17.83%
OTHER EXPENDITURES	1,332,502	1,348,930	1,315,242	1,471,800	1,539,845	\$68,045	4.62%	5.23%
TRANSPORTATION	1,016,980	1,035,635	1,030,890	1,068,000	1,248,000	\$180,000	16.85%	4.23%
BUILDINGS & GROUND EXPENDITURES	1,180,205	1,193,510	1,304,977	1,352,250	1,360,750	\$8,500	0.63%	4.62%
Sub-total Operating	25,255,401	25,914,911	26,896,826	28,152,995	29,470,646	\$1,317,652	4.68%	100.00%
DEBT SERVICE	876,500	835,200	789,400	724,200		(\$724,200)	100.00%	0.00%
Total Operating Expenditures	\$26,131,901	\$26,750,111	\$27,686,226	\$28,877,195	\$29,470,646	\$593,452	2.06%	100.00%

Based on Proposed Budget of December 3, 2024

#	Capital Item Requested	Location	Addition/ Replacement?	NOTES						
				2026	2027	2028	2029	2030	2031	
	Turf Field/Track/Fencing/Lighting	Grounds	replace (2012)	\$2,000,000						Project costs includes replacement of turf, track, fencing, related track areas and lights
	Rooftop Air Handling unit (HVAC - 4 units)	Lindquist	replace (2002)		\$1,400,000					Lindquist RTUs - varying sizes from 20 to 60-tons
	Rooftop Air Handling Unit (HVAC)	MS	replace (2003)		\$100,000					Unit serving Administration Suite (20-ton)
	AAON Rooftop units (2)	HS	replace (2002)		\$170,000					Units serving the Gymnasium Locker Rooms
	Roof	HS	restore			\$1,350,000				Planning to do a restoration process versus complete replacement (process used for MS and Lindquist)
	AAON Rooftop units (3)	MS	replace (2003)			\$300,000				Units serving Library, Choral and Music Rooms (two 10-ton and one 15-ton)
	Rooftop Renovations	Region	replace				\$250,000			Updates as needed - faucets/drivers/lighting/etc.
	Classroom Floors	MS	replace				\$150,000			Replace VCT tiles with Altro Quartz tiles
	Paving	Campus	replace				\$200,000	\$150,000		Campus-wide
	Boilers	MS/HS	replace					\$250,000	\$400,000	
	TOTALS			\$2,000,000	\$1,670,000	\$1,650,000	\$600,000	\$560,000	\$400,000	

Other Future Projects to discuss:
Replacement/Upgrade of Tennis Courts

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

To: Dover-Sherborn Regional School Committee

From: Elizabeth McCoy, Superintendent

Date: December 3, 2024

Re: Appendix C Recommendations

The Advisory Committee for Extra-compensatory Duties (ACED) met on November 14, 2024, reviewed all submissions and voted to move the following proposals forward for funding consideration by the Regional School Committee. Approved positions will be included in Appendix C of the Educators' Contract.

Note: As of September 1, 2025, a 1.0 ratio is equivalent to \$1,600 per the DSEA contract.

Position	Ratio		Budget Implication
● Mentor Leader	1.0	(adding a second)	\$1,600 (funded by grant)
● High School Science Olympiad	3.0	(up from 2.5)	\$ 800 net increase
● Middle School Science Olympiad	1.5	(up from 1.0)	\$ 800 net increase
● Middle School Help Club	1.5	(up from 1.0)	\$ 800 net increase
● High School Relay for Life	1.0	(new)	\$1,600 addition
● High School Volleyball Club	1.0	(new)	\$1,600 addition
● High School Varsity Tennis Coach (B&G)	4.75	(up from 4.0)	\$2,400 net increase
			\$8,000 TOTAL

As for High School Outdoor Track & Field, there are currently 3 head coaches (4.0 ratio each). A request was made to change the structure to 2 head coaches (5.5 ratio each). The ACED is in favor of this reconfiguration.

I will provide additional context at Tuesday's meeting including relative responsibilities and comparable positions. I am happy to address any and all questions at that time.

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.



Dover-Sherborn High School

9 Junction Street
Dover, MA 02030
Phone: 508-785-1730 Fax: 508-785-8141

John G. Smith, *Principal*
Timothy O'Mara, *Assistant Principal*
Ellen Rowley, *Director of Guidance*
Emily Sullivan, *Athletic Director*
Victoria Sulser, *Special Education Coordinator*

2025-2026 Summary of Program of Studies Changes

General Updates

UPDATED: all dates

Summary of Graduation Requirements section

COVID-19 College Statement

-- REMOVED: no longer applicable

MCAS

-- MAY BE REMOVED: all reference to MCAS requirements for graduation

Waiting on DESE guidance in mid-December

HOMEWORK POLICY

-- WORDING CHANGED: "websites" changed to "Google Classroom"

ELECTIVE ARTS & TECHNOLOGY COURSES

-- REMOVED: not applicable anymore

COURSE REGISTRATION PROCESS

CURRENT HIGH SCHOOL STUDENTS

-- WORDING CHANGED: "scheduling change requests" changed to "course appeals/overrides"

INCOMING FRESHMEN

-- WORDING CHANGED: "scheduling change requests" changed to "course appeals"

PLACEMENT REVIEW PROCESS FOR GRADES 9-12

-- WORDING CHANGED: "All scheduling decisions" changed to "All review/override decisions"

-- WORDING ADDED: "as a result of the placement review/override decision or"

-- WORDING REMOVED: "A student who feels that a course or level change request is warranted is directed to **speak with their subject teacher first.**"

DOVER-SHERBORN GRADING

CALCULATING A GRADE POINT AVERAGE

-- WORDING CHANGED: "approved advanced mathematics courses taken outside of Dover-Sherborn High School and needed to fulfill graduation requirements" – replaces – "SOHS/Johns Hopkins CTY courses"

FIFTH YEAR STUDENTS

-- WORDING REMOVED: "Each day the student is scheduled to be in attendance, he or she is required to sign-in to campus at the main office upon arrival to school and must sign out of campus following the end of the student's last class each day."

ORIGINAL CREDIT COURSES TAKEN OUTSIDE OF DOVER-SHERBORN

-- WORDING REMOVED: "via SOHS and/or Johns Hopkins CTY as indicated in the Mathematics section of this Program of Studies. The Principal must sign off and give permission. "

NAVIANCE

-- REMOVED: replaced with SCOIR information

SUGGESTED COURSE OF STUDY FOR POST SECONDARY EDUCATION

Admission to a Two and Four Year College or University

-- WORDING CHANGED: "3-4 years of world language" changed to "2-4"

Massachusetts State Universities Minimum Admission Standards

-- REMOVED: Removing this section, the information has not been updated since 2019 and we have evidence that they do not follow this, we don't want to mislead.

National Honor Society - NO CHANGES

World Language Honor Society - NO CHANGES

Massachusetts State Seal of Biliteracy - NO CHANGES

Global Citizenship Program

-- WORDING REMOVED: "More information about the Dover Sherborn Global Citizenship Program as well as all necessary forms can be found on the Dover-Sherborn High School Website"

-- WORDING ADDED: "More information about the Dover Sherborn Global Citizenship Program is posted in the lobby. See the program advisors to be added to Google classroom."

English section

Course Prerequisites

-- WORDING ADDED: Incoming Freshmen section – added "about mature themes"

English I (1101 & 1110)

-- WORDING ADDED: Major texts – "*Absolutely True Diary of a Part-Time Indian, and The Fire Keeper's Daughter*"

-- WORDING REMOVED: Major texts – "*Much Ado About Nothing*"

English I (1159) & English II (1329)

COURSES REMOVED (level removed due to co-taught classes)

JUNIOR COURSES

-- WORDING REMOVED: "American Literature is required of all juniors, except those students enrolled in AP Language and Composition."

Intersections - Honors & CP

NEW INTERDISCIPLINARY COURSE ADDED

English (British) Literature (1741 & 1720)

-- WORDING ADDED: (British) added to course title

Fine and Performing Arts section

Chorus

-- WORDING ADDED: folk songs added to Chorus

Jazz Band

-- WORDING CHANGED: Prerequisites for Jazz Band changed to

"All members of Jazz Band are expected to be active members in Concert Band."

Intersections - Honors & CP

NEW INTERDISCIPLINARY COURSE ADDED

Math section

AP Calculus AB

-- WORDING CHANGED: Prerequisite: "B-" changed to "B"

Science section

Biology (3219)

COURSE REMOVED (level removed due to co-taught classes)

Social Studies section

Chart – Grade 8 changed from U.S. History to Civics

-- WORDING REMOVED: *"In addition, cooperative learning experiences teach students to work successfully with others."*

3 courses

Themes in World History I (500 A.D. to 1760) (4150)

United States History Part I 1607 A.D. to 1877 (4320)

United States History Part II (1877 A.D. to the Present) (4330)

COURSES REMOVED (level removed due to co-taught classes)

World History I & II – Honors & CP

-- WORDING REMOVED: remove listing of years with course titles

World History I & II - Honors

-- WORDING REMOVED: "three major questions: What causes a society or civilization to achieve greatness and to decline? How do cultures develop and change? How have individual's rights and responsibilities to their society varied over time?"

World History II - Honors

-- WORDING CHANGED:

Removed – "This course proceeds chronologically from the Age of Revolutions to the Present, examining the English Civil War, American, French, and Latin American Revolutions, Napoleonic Europe, the Industrial Revolution, Growth of Democracy, Nationalism, Imperialism, World Wars, Totalitarian States, Cold War Societies, Emerging 20th Century Nations, Ethnic Conflicts and Human Rights, and the Changing World Today."

Added – "This course proceeds chronologically and includes English Civil War, the trans-Atlantic Revolutions, Napoleonic Europe, the Industrial Revolution, Imperialism, World Wars, Totalitarian States, Cold War Societies, Emerging 20th Century Nations, Ethnic Conflicts and Human Rights, and the Changing World Today."

AP United States History

-- WORDING REMOVED: *"Recommended students not meeting prerequisites will be required to pass a qualifying test before final placement."*

United States History - Honors

-- WORDING CHANGED:

Removed - The study of our nation's history will be explored through the thematic analysis of four major questions: How have the political concepts of democracy and the liberty and equality of individuals been reflected in American society at different times? "The American Dream" is one of upward social and economic mobility. To what extent has this dream been a reality in our history? What is "American culture" and how has it developed? How and why has America's relationship to other countries of the world developed and changed?

AP American Government & Politics

-- WORDING CHANGED:

Removed – *"Prerequisite: Recommendation of the Social Studies Department and an average of B+ or better in the preceding Honors history course or an average of A in the preceding CP history course."*

Added – *"Prerequisite: Recommendation of the Social Studies Department and/or an average of B- or better in the preceding AP history course or an average of B+ or better in the preceding Honors history course or an average of A in the preceding CP history course."*

-- WORDING REMOVED: *"Recommended students not meeting prerequisites will be required to pass a qualifying test before final placement."*

4 courses

American Government and Society

Psychology

Facing History and Ourselves/Contemporary Issues

Economics

-- WORDING CHANGED:

Removed – *"Prerequisite-Honors: B- average in preceding Honors history course or B average in preceding CP history course and the recommendation of the Social Studies Department"*

Added – *"Prerequisite for Honors: Recommendation of the Social Studies Department and/or an average of C+ or better in the preceding AP history course or an average of B- or better in the preceding Honors history course or an average of B or better in the preceding CP history course."*

Technology, Engineering and Computer Science section

COMPUTER SCIENCE & DIGITAL LITERACY

COURSE ADDED: Tech Trends and EthICS

COURSE ADDED: Computer Science Aide

COURSE REMOVED: Social Media Literacy

COURSE REMOVED: Technology and Society

Wellness Dept section - NO CHANGES

World Language Dept section - NO CHANGES

Special Programs section

Academic Support

-- WORDING CHANGED: "No credit" changed to "1 credit/meeting times per cycle"

-- WORDING CHANGED: "Academic Support Service" changed to "Academic Support"

-- WORDING REMOVED: "which is provided in a substantially separate setting"

-- BULLETS REMOVED:

- Support all IEP goal areas
- Development and use of outlines
- In-class support

Growth Resilience Integrity Tenacity (G.R.I.T.) Program

-- WORDING CHANGED: "No credit" changed to "1 credit/meeting times per cycle"

-- BULLETS REMOVED:

- Support all IEP goal areas
- Support strategies in reading, writing, and mathematics
- In-class support

Language -Based Instructional Program - NO CHANGES

English As A Second Language - NO CHANGES

Senior Project

- WORDING REMOVED: "A written statement by a faculty mentor is submitted in lieu of a grade."
- WORDING ADDED: "The adherence to due dates, level of reflection of the paper, and quality and performance of final presentation will result in a grade of pass/fail/pass with distinction."

Community Service - NO CHANGES

Directed Research

- WORDING CHANGED: "Open to grades 9-12" changed to "Grades 9-11"

Independent Study

- Removed - Already in the beginning of the POS under Summary and Grad Reqs

DSHS School to Career Success Path - NO CHANGES

The Education Cooperative (TEC)

- WORDING CHANGED: "Internship program" changed to "Internship and Field Study Programs"
- Internship Certificate Program descriptions and cost
- Field Study Certificate Program descriptions and cost

Virtual High School

- WORDING ADDED:
"Only under extenuating circumstances can a student withdraw from a VHS class. All VHS students are expected to complete the entire course. Any VHS student taking an Advanced Placement (AP) course is expected to complete the AP exam for that course.

All courses taken through Virtual High School will not be included in a student's GPA. Courses and grades will be listed on the transcript as Virtual High School. Students may be able to take a course to satisfy graduation requirements if approved by the Principal in advance."

TO: RSC School Committee, Elizabeth McCoy (Superintendent of Schools), and Dawn Fattore (Business Administrator)
FROM: Sherborn Advisory and Capital Budget Committees
DATE: November 24, 2024
cc: Dover and Sherborn Select Boards, Dover Warrant Committee, Sherborn Advisory Committee, Dover and Sherborn Capital Budget Committees

We are writing to follow up on the early May approval by the Regional School Committee (RSC) of funding to cover higher-than-expected costs for replacement of the Rooftop Air Handler Units (RTU) for the High School. We believe important lessons can be drawn from this experience regarding how the RSC, Dover, and Sherborn collectively handle budgeting and improve the flow of information going forward. That said, we agree that the RSC's actions were in line with what has been usual practice in recent years.

As you know, Dover and Sherborn approved this capital project with up to \$1.2 million in funding for FY 2024 (Dover's obligation was \$647,400 and Sherborn's was \$552,600). For multiple reasons, bids to complete the project were well above the initial amount approved through the Inter-Municipal Agreement with the final bid at \$2,019,745. To finance the shortfall, the RSC on May 7, 2024 approved a transfer of \$350,000 from the capital account and approximately \$500,000 from Excess and Deficiency (E&D). The funds from the capital account had originally been approved and transferred from E&D to the RSC's capital account in 2022 in anticipation of paying to replace boilers in the High School. After those funds were transferred to the capital account, the RSC learned unexpectedly that the boilers had an estimated ten years of additional life. With no immediate need to replace the boilers, the funds that had been allocated for boiler replacement remained in the capital account.

We see three important lessons about the Region's budget process and communications going forward. We hope that we can reach an agreement with the RSC that future budgeting should proceed in line with these points.

- ***Capital Plan.*** For the RSC capital plan, we believe that every capital item should appear on the Region's six-year capital plan and remain on the capital plan until its completion, whether it is financed by Dover and Sherborn, from E&D, from the capital account, or from any other source. For example, if an item is, or is intended to be, financed with E&D, it should be on the capital plan from when it is first envisioned and remain on the plan until it is completed. In addition to listing projects and estimated amounts, the plan should indicate the proposed or approved source of financing. An important goal of capital planning is to facilitate accurate forecasting and overall budget planning, and aligning budget procedures in the manner suggested above would make it easier for Dover, Sherborn, and the RSC to achieve this goal and enhance overall transparency.

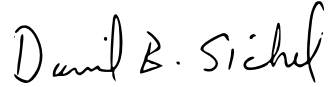
Communication with Dover and Sherborn. We believe that the RSC should communicate to the Towns information about any cost over-runs or changes in the status of a capital project in full detail as soon as possible. If specifics about a substantial cost overrun for RTUs had been known sooner by Dover and Sherborn, the Towns would have had more time and flexibility in providing feedback to the RSC on preferences for handling the additional costs.

- ***Governance for the use of E&D.*** Under current practice, capital projects financed with E&D are not submitted to Dover and Sherborn Town Meetings for approval. The relevant state regulations are 603 CMR 41.05 and 41.06. Our understanding of the regulation going forward is the following which we believe would provide a sound basis for future budgeting and collaboration.
 - Expenditures for capital items should be considered part of the RSC overall budget (operating and capital) and, accordingly, should be submitted to the Towns for approval whether the projects are financed with borrowing by the Towns, borrowing by the RSC, E&D, or any other source. See 603 CMR 41.05 (1) (a) which states: “The regional school committee shall propose, by a majority vote, a budget containing all proposed operating expenditures, capital expenditures, and debt service payments to be paid from general revenues of the regional school district.” (underlining added). See *also* 603 CMR 41.06 (3) which states: “A regional school committee may use all or part of the certified balance in the excess and deficiency fund as a revenue source for its proposed budget.” (underlining added). This section authorizes the use of E&D in the proposed budget, which is to be submitted to the Towns.
 - In most cases, capital projects will be anticipated far enough in advance to be handled as part of the regular annual budget review by the Towns. For unexpected capital projects that are urgent and need to be started before the next annual budget reviews and Town Meetings, the RSC could approve financing of these projects with E&D. However, these expenditures would represent an increase in the budget (given that all capital expenditures would be included in the budget submitted to the Towns) and, accordingly, the Towns would have 45 days to reject that increase in the budget. See 603 CMR 41.05 (5) (a) which states regarding changes to the budget: “If such amendment results in an increase in the total amount of the budget or an increase in assessment for any member, such amendment shall be submitted to the local appropriating authorities for their approval.” Because a vote of the Town outside of the normal cycle would require a Special Town Meeting, we would hope and expect proper planning would alleviate most needs for an amendment to the RSC’s budget due to increased capital needs.

Our intent with this letter is to focus on the future and how best to manage budget processes and communication. With the budget season for FY26 already getting started, we look forward

to hearing back from the RSC as soon as possible, but certainly by the end of 2024, on whether it would agree to handle budget processes as described above. We also would be pleased to meet with the chair or any members of the RSC to discuss the best path forward.

Sincerely,

A handwritten signature in black ink that reads "Dan B. Sichel". The signature is written in a cursive style with a large, looped "D" and a stylized "Sichel".

Dan Sichel
Chair, Sherborn Advisory Committee

A handwritten signature in black ink that reads "Peter Bryan Moores". The signature is written in a cursive style with a large, looped "P" and "M".

Peter Moores
Chair, Sherborn Capital Budget Committee

Dover-Sherborn Regional Schools
Capital Projects: 5-year Summary
October, 2024

Description	Project Costs			FY Balance	Notes
	Approved Amt	as of 10/4/24	Remaining Funds		
CAPITAL PROJECTS FY21 - HS & MS FLOORS / CLASSROOMS	\$135,000.00	\$134,151.08	\$848.92		
CAPITAL PROJECTS FY21 - PAVING	\$90,000.00	\$90,000.00	\$0.00		
CAPITAL PROJECTS FY21 - EMS SYSTEM	\$300,000.00	\$296,278.58	\$3,721.42		
CAPITAL PROJECTS FY21 - CORE SWITCH/ROUTER	\$30,000.00	\$25,497.99	\$4,502.01		
CAPITAL PROJECTS FY21 - WWTP EQUIPMENT	\$20,000.00	\$24,950.00	-\$4,950.00		
	<u>\$575,000.00</u>	<u>\$570,877.65</u>	<u>\$4,122.35</u>	\$0.00	closed out to FY24 Misc Rev.
CAPITAL PROJECTS FY22 - MS PAVING	\$50,000.00	\$69,995.00	-\$19,995.00		
CAPITAL PROJECTS FY22 - LINDQUIST DUCT INSULATION	\$55,000.00	\$34,932.00	\$20,068.00		
CAPITAL PROJECTS FY22 - MS FLOORS - HALLS	\$40,000.00	\$34,264.24	\$5,735.76		
CAPITAL PROJECTS FY22 - MS STAIRS & LANDINGS	\$25,000.00	\$22,915.52	\$2,084.48		
CAPITAL PROJECTS FY22 - HS FLOORS - CLASSROOMS	\$50,000.00	\$49,608.19	\$391.81		
CAPITAL PROJECTS FY22 - MS HOT WATER REPLACEMENTS	\$48,000.00	\$44,926.00	\$3,074.00		
CAPITAL PROJECTS FY22 - HS HOT WATER REPLACEMENTS	\$87,500.00	\$83,180.00	\$4,320.00		
	<u>\$355,500.00</u>	<u>\$339,820.95</u>	<u>\$15,679.05</u>	\$15,679.05	
CAPITAL PROJECTS FY23 - HS FLOORING	\$85,000.00	\$82,870.74	\$2,129.26		
CAPITAL PROJECTS FY23 - HS BOILERS	\$350,000.00	\$0.00	\$0.00		*moved to RTU
CAPITAL PROJECTS FY23 - SECURITY SYSTEM UPGRADE	\$30,000.00	\$28,935.00	\$1,065.00		
	<u>\$465,000.00</u>	<u>\$111,805.74</u>	<u>\$3,194.26</u>	\$0.00	closed out to FY24 Misc. Rev.
CAPITAL PROJECTS FY23 - IMA - MS & LINDQUIST ROOFS	\$1,575,000.00	\$1,575,000.00	\$0.00		
CAPITAL PROJECTS FY24 - LINDQUIST RENOVATIONS	\$30,000.00	\$27,066.41	\$2,933.59		
CAPITAL PROJECTS FY24 - HS FLOORS	\$120,000.00	\$118,113.39	\$1,886.61		
CAPITAL PROJECTS FY24 - BLEACHERS	\$350,000.00	\$347,296.18	\$2,703.82		
**	<u>\$500,000.00</u>	<u>\$492,475.98</u>	<u>\$7,524.02</u>	\$7,524.02	**\$275k E&D funded
CAPITAL PROJECTS FY24/25 - FIRE SUPPRESSION CONTROL PANEL	\$45,000.00	\$40,075.16	\$4,924.84		Emergency Repair
CAPITAL PROJECTS FY24/25 - LINDQUIST DUCT REPLACEMENT	\$110,000.00	\$88,595.00	\$21,405.00		
CAPITAL PROJECTS FY24/25 - HS ROOFTOP HVAC UNITS	\$500,000.00	\$500,000.00	\$0.00		
	<u>\$655,000.00</u>	<u>\$628,670.16</u>	<u>\$26,329.84</u>	\$26,329.84	
CAPITAL PROJECTS FY24/25 - HS ROOFTOP HVAC UNITS*	\$350,000.00	\$350,000.00	\$0.00	\$0.00	FY23 Fund Transfer
CAPITAL PROJECTS FY24 IMA - HS ROOFTOP HVAC UNITS	\$1,200,000.00	\$0.00	\$1,200,000.00	\$1,200,000.00	

active projects

IMA Funded

Dover-Sherborn Regional Schools
Key Financial Data : 5-year Summary
October, 2024

	<u>Operating Exp. Surplus</u>	<u>% of Budget</u>		<u>Certified E&D June 30th</u>	<u>Allowed E&D 5%</u>	<u>E&D Returned/ (under allowed)</u>		<u>Use of E&D for Capital</u>	<u>Project Year</u>
FY20*	\$796,845	9.21%		\$1,405,542 5.37%	\$1,307,622	\$97,920		\$575,000	FY21
FY21*	\$696,888	7.77%		\$1,961,651 7.43%	\$1,318,960	\$642,691		\$355,500	FY22
FY22	\$136,209	1.54%		\$1,181,215 4.37%	\$1,351,191	(\$169,976)		\$465,000	FY23
FY23	\$160,583	1.80%		\$1,126,642 4.03%	\$1,398,627	(\$271,985)		\$275,000	FY24
FY24	\$136,199	1.49%		\$796,185 2.76%	\$1,443,860	(\$647,675)		\$655,000	FY24/25

* Years impacted by COVID

DRAFT

Dover-Sherborn Regional School Committee Meeting of November 5, 2024

Members Present: Mark Healey
Colleen Burt
Toa Ashk
Angie Johnson
Kevin Crotty

1) **Call to Order**

Mark Healey called the meeting to order at 6:32 pm in the Middle School Library.

2) **Community Comments** - none

3) **Student Council Representative** - the representative was unable to attend the meeting

4) **Superintendent Comments** - Superintendent McCoy reviewed recent and upcoming events in the District including the implementation of the Shadow a Student program. Denny Conklin reviewed the 2024 MCAS results.

5) **Financial Reports**

- Warrant Report
- FY25 Monthly Operating Report
 - Revenues: no changes to report
 - Salaries: the projected positive variance at this time is \$250,000
 - Expenditures: preliminary projections for health insurance and utilities have been encumbered.

6) **Discussion Items**

- FY26 Budget Guidance

7) **Action Items**

8) **Consent Items**

- Regional School Committee minutes of October 8, 2024
- High School Close Up Washington DC Field Trip - Sunday March 9 - Tuesday March 13, 2025

Toa Ashk made a motion to approve the Consent Agenda. Colleen Burt seconded.

24-26 VOTE: 5 - 0

9) **Informational Items**

- October Enrollment Report
- Dover School Committee minutes of September 24, 2024
- Sherborn School Committee minutes of September 24, 2024
- TEC Collaborative Quarterly Report
- ACCEPT Collaborative Quarterly Report

10) **Next Meeting: December 3rd - FY26 Budget 1.0**

11) **Adjournment at 7:28 pm.**

Respectfully submitted, Amy Davis



Dover-Sherborn High School

9 Junction Street

Dover, MA 02030

Phone: 508-785-1730 Fax: 508-785-8141

John G. Smith, *Principal*
Timothy O'Mara, *Assistant Principal*
Ellen Rowley, *Director of Guidance*
Emily Sullivan, *Athletic Director*
Victoria Sulser, *Special Education Coordinator*

To: Beth McCoy, Dawn Fattore, John Smith, and DS School Committee

From: Emily Sullivan on behalf of DSHS Football Gridiron

Date: Monday, November 18th, 2024

Please find the enclosed check from the DS Football Gridiron for \$10,500. This check should be paid out to the following four coaches as follows:

Jerome Penn \$4,000

Mike Tsone \$4,000

Jeff Baer \$2,500

These three assistant football coaches have fulfilled their coaching duties for the 2024 Fall Football season at DSHS. We thank the Gridiron for their support of the DSHS Football program. It is crucial to run a safe football program that we have more assistant coaches than allotted for in the budget, and are grateful that they are able to make up the difference in cost. Please let me know if you have any questions.

Sincerely,
Emily Sullivan
DSHS Athletic Director



Dover-Sherborn High School
9 Junction Street
Dover, MA 02030
Phone: 508-785-1730 Fax: 508-785-8141

John G. Smith, Principal
Timothy O'Mara, Assistant Principal
Ellen Rowley, Director of Guidance
Emily Sullivan, Athletic Director
Victoria Sulser, Special Education Coordinator

To: Beth McCoy and John Smith

From: Emily Sullivan on behalf of DSW Boys Ice Hockey and DS Baseball

Subject: Overnight trip approval requests for boys ice hockey and baseball

Date: November 25th, 2024

Beth, John, and DS School Committee:

I am writing to request approval for the DSW boys ice hockey and DS baseball teams to take overnight trips throughout their 2024-2025 Winter Ice Hockey Season and 2025 Spring Baseball Season. The boys ice hockey team has been invited to compete in a tournament on Martha's Vineyard over February Break; and the baseball team has been invited to play Sharon High School in Cooperstown, NY at the Baseball Hall of Fame over April Break.

Please see below for more details regarding both of the trips:

1. Boys ice hockey will be playing in a tournament February 15th and 16th at the start of February break:

*Academics: they will depart on the latest ferry possible on February 14th to avoid little to no class time missed. They would have a practice on the island on Friday that they need to make. The team will be composed of about 10 DS student athletes and 10 Weston student athletes. So about 10 student athletes from DS would be attending this trip.

*Supervision: the coaches would stay in the hotel with the team. They would supervise the team at all times - practices, games, free time, meal times, and bed checks. Parents would likely be attending this trip on their own as well.

*Budgetary: we would provide the bus to the ferry, and then also a bus back from the ferry. We would also provide ferry tickets (\$5.50 each). This is done for other sports when they play MV for the day. The rooms and meals would all be covered by the team and fundraising. Transportation on the island is covered by MV. MV also provides one meal for the team.

*Athletics: they would play two games. One vs. MV and the second vs. TBD (Lynnfield or Essex Tech).

*Fundraising: We have two types of fundraising we currently do and I have listed what we ROUGHLY raise through each of them per season, based on the past couple of seasons. Car Wash: around \$600 per season & Team Program (local business ad sales and player pages): between \$6,000-\$15,000 per season. To note, about the program, we have had to raise more the past few seasons as we had to pay for our own new uniforms, pant shells, practice uniforms etc. so it might not be as high this season as we do not have as many bigger expenses.

2. Baseball will be playing Sharon HS over April break in Cooperstown, NY at the baseball hall of fame:

*Academics: there would be no class time missed since the games would be over break. The varsity baseball team is usually made up of about 20-25 student athletes.

*Supervision: the coaches would stay in the hotel with the team. They would supervise the team at all times - practices, games, free time, meal times, and bed checks. Parents would likely be attending this trip on their own as well.

*Budgetary: we would provide a bus there to the area. We will need to figure out if the bus will need to stay with them. Assuming the bus would stay with them since it would be a 4 hour ride. All rooms and food would be covered by the team and fundraising.

*Athletics: they would play one game with Sharon HS who has gotten access to the baseball hall of fame.

*Fundraising: The team will run a car wash and possibly do lawn signs that will help offset the costs of hotel and food. Players will be charged individually to cover the remaining cost of the hotel room and food.

Dover School Committee
Meeting of October 22, 2024

Members Present: Jeff Cassidy
Jessica Hole
Goli Sepehr
Kate Cook
Martha Castle
Shanakawa Pereira

Also Present: Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Jeff Cassidy called the meeting to order 6:30 pm.

2) Community Comments - none.

3) PTO Update - Claire Carey gave an update on the work of the PTO.

4) Superintendent Comments - Denny Conklin provided updates on behalf of Beth McCoy and then reviewed upcoming Professional Development opportunities and curriculum development.

5) Financial Reports

- Warrant Report
- FY25 Operating Update as of October 11th
 - Salaries: the majority of salaries have been encumbered and noted variances in several items are a result of: SPED Administration - addition of .3 FTE for Pre-School Director due to current oversight needs of the in-district programs as well as the monitoring of potential SPED identified pre-school aged students; Educators, Classroom - leave of absence, .3 FTE reduction in Multi-Language Learner educator, and conversion of SEL Coach to .5 Adjustment Counselor; Educators, SPED - addition of .2 FTE Occupational Therapist for needs in the Connections Programs; and Guidance - 1.0 Adjustment Counselor.
 - Expenditures: there are two negative variances to note at this time - SPED Services represents the additional services needed for the current cohort of students including those in the Connections Program and Instructional Software is projected to be over budget based on the extension of several curriculum/assessment-based programs expanding to cover K-5.
 - Out of District: tuition encumbrances are reflected for all placements. There are currently 19 placements, one more than budgeted. The total negative variance in tuition costs is approximately \$810,000 comprised of \$630,000 from new placements and \$405,000 from changes in placements. There is also a savings of \$225,000 from students leaving and graduating early. Transportation costs are currently projected to be under budget resulting in the changes in placements. FY25 Circuit Breaker is estimated to be at least \$1.0 million so the District has the funding necessary to cover the variance at this time without requesting additional funds from the Town.
 - Capital Projects Update - the majority of the FY25 flooring project was completed over the summer. The remaining funds are for the stairwells in the 4-5 wing which will be completed during the final flooring replacement project which is on the FY26 capital

Approved 11.19.24

request plan. There are funds remaining on the FY23 Fire Control Panel Replacement project which were allocated for needed device replacements post-replacement. The need for these funds will be evaluated at the end of FY25 and returned to the Town as appropriate.

6) Discussion Items

- School Committee FY26 Budget Guidance - Dawn Fattore asked for any budgeting priorities from the committee members.

7) Action Items

- FY26-FY30 Capital Plan - the draft of the 5-year plan was provided and discussed.

Martha Castle made a motion to approve the FY26-FY30 . Jessica Hole seconded.

24-20 VOTE: 5 - 0

8) Consent Items

- Approval of Minutes: September 24, 2024 - in vote 24-18 change “Policy Manual” to “Chickering School Improvement Plan”
- FY25 Grants - IDEA-SPED 240 \$163,482; Early Child SPED 262 \$8,863; Title I \$13,062; Title II \$5,515; and Title IV \$10,000.

Martha Castle made a motion to approve the Consent Agenda with amendment. Kate Cook seconded.

24-21 VOTE: 5 - 0

9) Informational Items

- October Enrollment
- Dover Sherborn Regional School Committee minutes of September 10, 2024
- Sherborn School Committee minutes of June 4, 2024

10) Items for November 19, 2024 - FY25 Budget

11) Adjournment at 7:23 pm.

Respectfully submitted,
Amy Davis

Sherborn School Committee
Meeting of October 15, 2024

Members Present: Christine Walsh
Kristen Aberle
Megha Kadiyala
Becca Hammond
Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent

1) Call to Order

Cristine Walsh called the meeting to order at 6:31 pm in the DSMS Library.

2) Community Comments - none

3) Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District. Assistant Superintendent Denny Conklin reviewed upcoming Professional Development opportunities and curriculum development.

4) CSA Co-Presidents - Irene Bassalee and Kara McDermott gave an update on the work of the CSA.

5) Financial Reports

- Warrant Report

6) Discussion Items

- FY26 Budget Development Guidance Discussion: Beth McCoy asked for any budgeting priorities from the committee members. Bus monitors, math coaches, and Extended Day expansion were mentioned.

7) Action Items

8) Consent Items

- Approval of Minutes: September 24, 2024
- Approval of FY25 Grants: IDEA-SPED 240 \$95,674; Early Child SPED Entitlement 262 \$2,829; Title I \$15,417; Title IIA \$4,062; Title IVA-ESSA \$10,000; and REAP \$49,007

Becca Hammond made a motion to approve the Consent Agenda as amended. Megha Kadiyala seconded.

24-18 VOTE: 4 - 0

9) Informational Items

- October Enrollment Report
- Dover Sherborn Regional Committee minutes of September 10, 2024
- Dover School Committee Minutes of June 4, 2024

10) Items for November 12, 2024

11) Adjournment at 7:20 pm.

Respectfully submitted,
Amy Davis