

Palisades Park Board of Education
Work Session/Special Business Meeting Minutes
Wednesday, June 26, 2024 – at 6:30 p.m., Early Childhood Center

A. CALL TO ORDER : Board President

B. FLAG SALUTE

C. ROLL CALL

	Present	Absent
Ms. Soo Chung	☒	☐
Mr. Charlie Shin	☒	☐
Ms. Rebekah Lee	☒	☐
Ms. Sookyung Park	☐	☒
Mr. Aaron Pak	☒	☐
Mr. William Kim	☒	☐
Mr. Anthony Kim	☐	☒
Ms. Boyoung Yu	☐	☒
Ms. Eun Min	☒	☐
Dr. Joseph Cirillo	☒	☐
Busch Law Group	☒	☐
Ms. Joseline Hernandez	☐	☒

D. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this **Special Meeting** has been provided to the public by a written notice dated May 15, 2024 (date of published notice)

The Meeting Notice has been:

1. Emailed to all staff members at the district's 3 school locations.
2. Communicated to at least 1 of the Board's designated newspapers.
3. Filed with the Borough Clerk of Palisades Park.

E. REVIEW AND DISCUSS RESOLUTIONS TO BE VOTED ON AT THE SPECIAL MEETING

F. ADJOURN WORK SESSION: OPEN SPECIAL MEETING

Motion to adjourn work session and open Special Meeting

Motion: Eun Min

2nd: Rebekah Lee

All in favor – aye – 7:08 p.m.

G. REPORT OF THE BOARD PRESIDENT

Mrs. Chung announced that there will be 4th of July fireworks in town and the borough wants us to share the event with the community. Mrs. Chung also thanked all the staff members and teachers as well as the administration. We hope you have a great summer.

H. REPORT OF THE SUPERINTENDENT

Dr. Cirillo thanked everyone who attended the graduation ceremonies.

Dr. Cirillo publicly acknowledged Mr. Eliopoulos as we received approximately \$2,000 worth of brand new sports equipment free of charge for our softball program.

Dr. Cirillo stated we are in current talks with a soccer club called Future Soccer Association based out of Tenafly, NJ. They would like to seek the rental of our high school field after hours and on weekends. It seems this is a very promising opportunity as a vendor for us to work with. In our last proposal, the club is looking to “astroturfing” the high school field. With that type of investment, there would not be a rental fee and there would be a long term commitment. The cost of astroturf is about \$1,000,000.

I. REPORT OF THE BOARD ATTORNEY

J. APPROVAL OF BOARD MINUTES

1. Approval of Minutes – Special Business Meeting – June 18, 2024

Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meeting;

- June 18, 2024 Special Business Meeting

Charlie Shin mentioned to add additional comments he made at the June 18th meeting. Mr. Shin emailed the Business Administrator with the additions to the meeting minutes. Mrs. Soo Chung also stated she would like to add comments to the “Buildings and Grounds” section of the minutes.

Motion to Table the Minutes of the June 18, 2024 meeting.

All in favor – aye

No abstentions, no objections

COMMITTEE REPORTS

K. FINANCE

Consent Agenda for Items 1-9 – Charlie Shin

1. FOOD SERVICE VOUCHERS

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves Food Service Payment(s) as follows:

VENDOR	DESCRIPTION	COST
Pomptonian Food Service	Invoice 637 060724 – Request for Expenses	\$13,969.12
Pomptonian Food Service	Invoice 637 061424 – Request for Expenses	\$14,587.66
Servpro of Fort Lee	Clean sewage and pit at LS - #5257661	\$9,280.33

2. APPROVAL OF PAYROLL – 6/14/2024, 6/21/2024

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following payroll amount:

Payroll Date	Amount
06/14/24	\$996,044.89
06/21/24	\$722,129.09

3. APPROVAL OF THE BILL LIST – JUNE

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the June 2024 bill list in the amount of **\$1,327,635.93:**

- Fund 10 (General/Current Expenses) \$433,061.06
- Fund 20 (Special Revenue) \$93,395.62
- Fund 30 (Capital Projects Fund) \$763,342.14
- Fund 60 (Food Service) \$37,837.11

4. NJSIAA – NJ STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the membership in the NJ State Interscholastic Athletic Association (NJSIAA) for the 2024-2025 school year. Palisades Park High School is authorized to participate in the approved athletic activities sponsored by the NJSIAA. The BOE agrees to be governed by the Rules and Regulations of the NJSIAA. Annual membership dues: \$2,500.00

5. PARENTAL CONTRACT FOR STUDENT TRANSPORTATION

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the submission of a “Parental Contract for Student Transportation” to the County Superintendent of Schools for approval.

The parent/legal guardian shall transport only his/her child to and from school. All of the necessary documentation will be submitted, i.e., current license & registration, insurance ID card, and an auto liability insurance policy not less than \$1,000,000 combined single limit coverage per occurrence.

The student shall be transported to an approved out-of-district placement for the 2024-2025 school year.

6. OUT OF DISTRICT CONTRACTS – 24-25 SY – ESY

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following contracts for the summer of the 2024-2025 school year:

<u>Student ID#</u>	<u>School</u>	<u>Term</u>	<u>Base Tuition</u>	<u>Additional Services</u>
9823	Sage Alliance	6/24/24 – 7/26/24	\$5,860.00	N/A

7. ESS NORTHEAST LLC – RENEWAL AGREEMENT – 24-25 SY

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, accepts a contract renewal from ESS Northeast, LLC from July 1, 2024 – June 30, 2025.

8. ESEA GRANT ALLOCATION APPROVAL

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approve the receipt of grant allocations and submission of the Elementary and Secondary Education Act (ESEA) - Every Student Succeeds Act (ESSA) Consolidated grant funding for Palisades Park School District and the nonpublic (Notre Dame Academy), in the amount listed below, upon subsequent approval of the application, per the NJDOE mandate for the 2024-25 school year as follows:

<u>Grant</u>	<u>Public (Palisades Park School District)</u>	<u>Nonpublic (Notre Dame Academy)</u>	<u>Total</u>
Title I-A	\$922,281	\$0	\$922,281
Title II-A	\$85,641	\$18,965	\$104,606
Title III	\$82,061	\$7,428	\$89,489
Title IV	\$53,304	\$11,804	\$65,108

9. IDEA PART B GRANT APPROVAL

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, authorizes the submission of the Individuals with Disabilities Education Act (IDEA) application and accept the grant award of these funds for the 2024-2025 school year.

Eun Min - Bills List – Please explain the tuition reimbursement. Dr. Cirillo responded, in the teacher contract, the total of \$17,222 is the amount allocated for tuition reimbursement to be shared by any and all teachers eligible for reimbursement. It is a prorated amount based on the Rutgers University rate of tuition.

Eun Min – Bills List – how many students are receiving ABA services and do they go to another town? Dr. Cirillo responded, stating Therapy Source provides ABA services in our school district. The student’s IEP states that they must have a behavior therapist with them.

Charlie Shin – Bills List – We are purchasing a printer for \$15,000. The old equipment is no longer useable. Do we have formal procedures to dispose of the equipment?

Dr. Cirillo responded, “Yes, we must approve the authorization of removing the equipment that must be board approved. This usually happens during the summer.”

Soo Chung - #7 – ESS Contract – I don’t have a full contract.

Dr. Cirillo responded, this is our second year working with ESS. ESS provides health benefits. The classroom aides are hired by ESS. The pay rate is what the teacher receives and the bill rate is the bill to the district. The percentage increase in the pay rate has gone up, but not substantial.

Rebekah Lee – Can you provide more information regarding the aid-in-lieu of transportation?

Dr. Cirillo responded, the State Department of Education determines a dollar amount of about \$1,165 per year that the parents are eligible for the transportation of their children to the Englewood School of Choice. We discontinued service on January 1st. The parents received a prorated amount. The one child that receives less, moved to us from another town, but is attending that program. The parents are all required to fill out a form. They are eligible for this payment after board approval.

Moved by: Charlie Shin

Seconded By: Aaron Pak

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☒	☐	☐	☐	Sookyung Park	☐	☐	☐	☒
Anthony Kim	☐	☐	☐	☒	Charlie Shin	☒	☐	☐	☐
Rebekah Lee	☒	☐	☐	☐	William Kim	☒	☐	☐	☐
Eun Min	☒	☐	☐	☐	Boyoung Yu	☐	☐	☐	☒
Aaron Pak	☒	☐	☐	☐					

L. BUILDINGS AND GROUNDS – Rebekah Lee

M. PERSONNEL

Consent agenda for Items 1-8 – Charlie Shin

1. CO-CURRICULAR POSITIONS

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the attached list of Co-Curricular Positions for the 2024-2025 school year.

2. DISTRICT IT COORDINATOR – 2024-2025 SCHOOL YEAR

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, renews Christian Guerrero as the District IT Coordinator for the 2024-2025 school year, effective July 1, 2024:

Current Salary: \$102,500
Salary Adjustment: \$105,575
3% increase

3. SALARY ADJUSTMENT REQUEST – IT DEPARTMENT

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the salary adjustment request as follows:

Staff	Current Salary	New Salary	Effective
Kenneth Jordan	\$42,127.00	\$43,390.81	07/01/2024
Ryan Van Alstine	\$42,657.45	\$43,937.18	07/01/2024

4. SALARY ADJUSTMENT REQUEST – PART TIME CUSTODIANS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves an increase of \$0.50 per hour for all part time custodians, effective July 1, 2024.

5. BUSINESS ADMINISTRATOR/BOARD SECRETARY

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the renewal of a one year contract with Aleksandar Kondovski as the Business Administrator/Board Secretary effective July 1, 2024:

Current Salary: \$117,230
Annual salary: \$119,574.60
2.00% increase
Pending County Approval

6. APPOINTMENT OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following appointments for the 2024-2025 school year:

Kelly Soto
BA – Fairleigh Dickinson University
Substitute Teacher (permanent)

Lourdes Bernal
Salary: \$67,570
Step: 8-9 MA
Media Specialist

Ashleigh Mulligan
Salary: \$58,650
Step: 1 BA
Preschool Teacher

7. SUMMER SCHOOL PERSONNEL

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following summer work:

Type of Work	Employee Name	Cost	Not to Exceed	Account Number
School Nurse – PPHS	Heidi Greiner	\$30 per hour	30 hours	11-000-213-101-01
School Nurse – ECC	Diane Nickoloff	\$30 per hour	30 hours	11-000-213-101-01
School Nurse - Lindbergh	Melissa Vudragovic	\$30 per hour	30 hours	11-000-213-101-01
PPHS Guidance Counselor	Joanne Retkwa	\$30 per hour	30 hours	11-000-218-104-01
PPHS Guidance Counselor	Nelson Sanchez	\$30 per hour	30 hours	11-000-218-104-01
PPHS Guidance Counselor	Christine Holl	\$30 per hour	30 hours	11-000-218-104-01

8. CST SUMMER HOURS

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following CST staff for summer hours:

Type of Work	Employee Name	Cost	Not to Exceed	Account Number
BCBA	Luis Penalillo	\$1,030 per week	2 weeks	20-218-200-176
Behaviorist	Sabrina Fernandez	\$1,030 per week	3 weeks	11-000-219-104-01
School Psychologist	Marisa McGuire	\$1,030 per week	3 weeks	11-000-219-104-01
School Psychologist	Sara Vetter	\$1,030 per week	3 weeks	11-000-219-104-01
School Psychologist	Fadila Addaouki	\$1,030 per week	3 weeks	11-000-219-104-01
Social Worker	Emily Kline	\$1,030 per week	3 weeks	11-000-219-104-01
Social Worker	Samantha Scialabba	\$1,030 per week	3 weeks	11-000-219-104-01
Occupational Therapist	Kristin Ellingsen	\$1,030 per week	2 weeks	11-000-219-104-01
Occupational Therapist	Catherine Clarke	\$1,030 per week	2 weeks	11-000-219-104-01
Speech Therapist	Grace Lee	\$1,030 per week	2 weeks	11-000-216-101-01
Speech Therapist	Jane Kim	\$1,030 per week	2 weeks	11-000-216-101-01
Speech Therapist	Lisa Yee	\$1,030 per week	2 weeks	11-000-216-101-01
Speech Therapist	Shannon Fallon	\$1,030 per week	2 weeks	11-000-216-101-01
LDTIC	Beth Van Alstine	\$1,030 per week	2 weeks	11-000-219-104-01

Rebekah Lee - #1 – Regarding the vacant positions, will the district update us once they fill?

Dr. Cirillo responded, yes, usually we hire new teachers if they have interest in those positions. Otherwise, we would fill them accordingly.

Eun Min - #4 – What is the hourly pay of the custodial staff?

Dr. Cirillo responded, it fluctuates based on the length of service in the district and whether they have a boiler license or not. With no experience, it would be \$16.50 per hour.

William Kim - #6 – Is the media specialist replacing somebody?

Dr. Cirillo responded, the media specialist is an individual replacing a vacant position. The individual will be working district wide. She will not be assigned a specific building.

Charlie Shin – Step 1 BA is equivalent to all teachers in all three schools?

Dr. Cirillo responded, correct Step 1 BA is entry level district wide.

Moved by: Charlie Shin

Seconded By: Aaron Pak

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☒	☐	☐	☐	Sookyung Park	☐	☐	☐	☒
Anthony Kim	☐	☐	☐	☒	Charlie Shin	☒	☐	☐	☐
Rebekah Lee	☒	☐	☐	☐	William Kim	☒	☐	☐	☐
Eun Min	☒	☐	☐	☐	Boyoung Yu	☐	☐	☐	☒
Aaron Pak	☒	☐	☐	☐					

N. CURRICULUM – Boyoung Yu

O. NEGOTIATIONS – William Kim

P. POLICY – Eun Min

Q. NJ SCHOOL BOARDS LIAISON/ALTERNATE – Sookyung Park

R. COUNTY SCHOOL BOARDS REP/ALTERNATE – Aaron Pak

S. SCHOOL SAFETY AND SECURITY COMMITTEE – Anthony Kim

T. OLD BUSINESS

U. NEW BUSINESS

V. AUDIENCE PARTICIPATION

Motion to open audience participation

Motion: William Kim

2nd: Aaron Pak

All in favor aye – 7:33 p.m.

Motion to close audience participation

Motion: William Kim

2nd: Aaron Pak

All in favor aye – 7:33 p.m.

W. CLOSED SESSION

X. ADJOURNMENT

Motion to adjourn meeting

Motion: Rebekah Lee

2nd: Soo Chung

All in favor aye – 7:34 p.m.

Respectfully submitted,



Aleksandra Kondovski

School Business Administrator/Board Secretary

PALISADES PARK SCHOOL DISTRICT

Co-Curricular Positions

2024 - 2025

FALL

Head Football - Jonathan Koonce
Assist Football 1 - Dylan Coury
Assist Football 2 - Eric Marson

Head Boys Soccer - Chuck Zegarra
Asst Boys Soccer - Ive Pavin
Asst Boys Soccer - Dennis Martinez

Asst. Girls Soccer - Brandon Karlok

Head Cross Country - Will Hutchinson
Assist Cross Country - Anthony Almeida

Head Girls Tennis (Fall) - Donald Westcott
Assist Girls Tennis (Fall) - Stephanie Fiorentino

Head Girls Volleyball (Fall) - Jaclyn Dellosa
Assist Girls Volleyball (Fall) - Nicole Turro

WINTER

Head Boys Basketball - Ive Pavin
Assist Boys Basketball -
Assist Boys Basketball - Brandon Karlok

Head Girls Basketball - Will Hutchinson
Assist Girls Basketball - Mellisa Morin
Assist Girls Basketball - Dennis Martinez

Head Bowling - Jaclyn Dellosa

Head Winter Track - Chis Messina

Assistant Wrestling - Anthony Almeida

Swimming - Kristin Sullivan

SPRING

Assist Baseball - Brandon Karlok

Head Softball - Emily Kline
Assist Softball - Christine Kline

Golf - Donald Westcott

Head Spring Track & Field - Lori Kilmurray
Assist Spring Track 1 - Jonathan Koonce
Assist Spring Track 2 - Anna Mancini
Assist Spring Track 3 - Matthew Travia

Head Boys Tennis (Spring) - Chuck Zegarra
Assist Boys Tennis (Spring) - Eric Berman

Class Advisor(s)

7th - Jessica Graf
8th - Elsa Wajda
9th -
10th - Rwan Elmohdl / Sierra Rosa
11th - Stephanie Fiorentino / Lori Kilmurray
12th - Zavian & A. Giannantonio

LS Yearbook Advisor - Scarpati/Martini
HS Yearbook Advisor - Korinne Sterni
HS Newspaper - Lauren Perez/ Musler
HS Literary Magazine - LaPira/Perez

HS Student Council -
LS Student Council - Nastais/H.Tansey

Treasurer of Student Activities (HS) - Joseph Galleazza
Treasurer of Student Activities (LS) - Tatta

Cheerleading Coach - Mary DeBlasio / Angie Perez

Mu Alpha Theta - Avo Youmshakian

Academic Decathlon - Travia/McCambridge

Dramatic Arts - Vivirito, McCambridge, Elmohdhi

National Honors Society (7-12) - Elsa Wajda
Italian National Honors Society - Mary DeBlasio
Hispanic National Honor Society - Rosanna Farnese
Korean National Honors Society - Jane Cho

Homework Club - Andia Cali-Giannantonio

International Club - Grace Ko

Environmental Club - Robert Biagiotti

Dance Team - Rachel Morgese

Trivia Club -

Hope Club - Jane Cho

All applicants must submit a letter of intent to Dr. Joseph Cirillo, Superintendent of Schools, within five days of this posting.

The Palisades Park Schools is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.