

NORTHUMBERLAND COUNTY CAREER AND TECHNOLOGY CENTER  
OPERATING AGENCY  
December 4, 2024

1. **PRELIMINARIES**

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Recognition of Public.

2. **OLD BUSINESS**

2.01 Approve Board Meeting Minutes.

Motion to approve the Board Meeting Minutes of the Monthly Meeting:  
November 13, 2024.

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

(VOICE VOTE: IN FAVOR \_\_\_\_\_ OPPOSED \_\_\_\_\_)

**ACTION ITEMS**

**3. Fiscal**

- 3.01 Approve the Treasurer's Report for the month of November, 2024.
- 3.02 Approve payment of bills for the month of December, 2024
- 3.03 Authorize Business Consultant to transfer \$24,000 from General Fund to Capital Reserve.
- 3.04 Authorize Business Consultant to execute Energy Contract (Electric and Gas) with Edward Manning.

**3. Fiscal** Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

(ROLL CALL)

**4. Policy & Program**

- 4.01 Approve the adoption of Section 100, Policy 103, 103.1, 104, and 113.1 of the Northumberland County Career & Technology Center.

4.02 Approve the adoption of Section 200, Policy 234 of the Northumberland County Career & Technology Center.

**4. Policy & Programs** Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

(ROLL CALL)

**5. Personnel**

5.01

**5. Personnel** Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

(ROLL CALL)

**6. New Business**

6.01

**6. New Business** Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

(ROLL CALL)

**7. ADJOURNMENT**

I move that this meeting be adjourned.

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

TIME: \_\_\_\_\_