

Family Engagement Plan (FEP), 2024-25

School Information	
School:	Sullivan STEAM
Principal:	Jennifer Hedberg
Family Liaison:	Jennifer Campiz
Family Liaison Phone Number:	612.668.5000
Family Liaison Email Address:	612.668.5011
This plan was developed in partnership with families and approved on:	November 1, 2024
Introduction to the Family Engagement Plan	We need the help of our families to reach our school goals for student success and achievement. Below is our plan for how we'll meaningfully engage families in equitable and accessible ways during the 2023-24 school year. There are specific goals we'll work to achieve and ways we plan to achieve each goal listed below.

Mission & Vision	
School Mission Statement	At Sullivan STEAM Magnet, every child has a place and a voice. Every member of the learning community creates knowledge and applies practices of STEAM to solve relevant problems with project based learning in culturally sustaining ways. This is possible through the cultivation of strong relationships and collaboration with students, staff, families, and the greater community.
School Vision Statement	To grow as empathetic and creative problem solvers whose strong sense of self and connection to community empower us to tackle 21st century challenges.

Family & Community Voice and Engagement	
How family & community voices are gathered at our school	We administered a family/caregiver survey November 21, 2024, and used that as baseline data to inform our FEP goal and we will continue to seek feedback throughout the year.
The primary challenges/areas of need identified by families and community members at our school	Direct communication from child's teacher and communication at large from the school
The primary hopes and aspirations identified by families & community members at our school	We would like our parents and caregivers to feel like they are informed about what is happening at school. We would also like them to feel that they have opportunities to be engaged in their child's educational experience.

Family Engagement Strategies	
FEP Strategy Name	<i>All families feel welcome in our school and have equal access to opportunities to be involved in their students' education</i>
We will host the following community-building and cultural events this year:	Open House at beginning of year, two family STEAM nights (fall and spring), monthly family meetings, monthly site council meetings, Curriculum Night, 21st century skills STEAM activities integrated with monthly family meeting , some classrooms have end of unit family events
We will notify families of how to get involved in the events listed on our FEP, how to access school staff, and how to volunteer through:	Sullivan facebook page, robocalls, teachers communicate via email, texting and phone calls, newsletters including classroom or grade level team newsletters, Sullivan webpage, Talking Points, Google Classroom and SeeSaw pages
We will ensure all families can participate by providing the following:	transportation, translated documents and robocalls, interpreters, use of student devices to connect virtually
FEP Strategy Name	<i>All families are informed of the steps our school is taking to improve student outcomes and achieve equity</i>
(Title I Schools) We will host our annual State of the School (Title I) meeting on:	We posted our State of the School Title 1 presentation on the Sullivan website and discussed the slides at a parent meeting in the Fall.
We will inform families of the steps our school is taking to improve student outcomes and achieve equity through:	monthly parent meetings, monthly site council meetings, parent/teacher conferences in October and February, communication between teachers and families through phone calls, emails, text messages, Talk Points app
FEP Strategy Name	<i>Families will play an important role in developing our School Improvement and Family Engagement plans, and will provide valued input on how we spend our resources.</i>
We will get family input on our School Improvement Plan for next year in:	Meetings with families where family surveys were administered. Feedback on budget /programming/school improvement goals/family engagement plan was gathered from Site Council members.
We will get family input on our Family Engagement Plan for next year in:	We will hold a parent meeting in the spring. We also have site council the first Wednesday each month.
We will get family input on how we'll use our resources next year to support student achievement and engage families in:	We will meet with our Site Council to discuss next year's budget decisions.
We will host regular Site Council meetings on:	We hold a Site Council meeting the first Wednesday of the month.
FEP Strategy Name	<i>All school staff members, family members, and students understand the important role they each play in making sure students achieve success at our school.</i>
(Title I Schools) We will get family input on our School-Family Compact for next year in:	We will discuss our School-Family Compact at our October Site Council and Parent/Caregiver meeting.
(Title I Schools) We will share our School-Family Compact with families by:	We will share our School-Family Compact with families on our website, in our handbook, at our first Parent Meeting and at Parent-Teacher Conferences.
FEP Strategy Name	<i>All families understand how to support their students' academic achievement.</i>
At the following events, we will help families understand our school curriculum, state standards, assessments their students take, and how we measure student achievement and success:	We will discuss our School-Family Compact at our October Site Council and Parent/Caregiver meeting.
In addition to the events above, we will also help families understand our school curriculum, state standards, assessments their students will take, and how we will measure student achievement and success in the following ways:	We will share our School-Family Compact with families on our website, in our handbook, at our first Parent Meeting and at Parent-Teacher Conferences.

We will host the following academically-focused family events:	Open House-8/29/24, Fall Family STEAM Night-11/21/24, Spring Family STEAM Night-5/15/25
FEP Strategy Name	<i>All staff will be trained on how to effectively partner with families.</i>
We will provide professional development on family engagement to our staff on the following topics this year:	NA this year-Throughout our PBL PD, we talked about authentically involving families and creating family surveys.
FEP Strategy Name	<i>(Optional) Add your own Family Engagement Plan Strategy Our additional FEP strategy statement, not already included in the goals above:</i>
We will achieve this FEP goal in the following ways:	We will continue to review the methods of communication with families. We want to ensure we are communicating with all stakeholders as well as getting feedback. We meet monthly with parents and there is always a section with STEAM updates. Site Council provides a structure where parents can ask specific questions and help us problem think through processes and procedures to get more parent/caregiver feedback; surveys, Talking Points App, and website links.