

November 11, 2024  
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 8:44 p.m. at the New Oxford Elementary Cafeteria. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Eric Flickinger, Mrs. Melanie Sauter, Mr. David Meckley, Ms. Lindsay Krug, Mrs. April Swope, Mrs. Meredith Miller, Mr. William Getz and Mr. Michael Buckley. Also present were Superintendent Dr. Sharon Perry, Asst. Superintendent Dr. Brad Sterner and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters and also prior to the start of the meeting.

Mr. Flickinger made a motion seconded by Mrs. Sauter to table Ways & Means Item #1 and to add Dr. Wesley Doll to Personnel Item #22. By voice vote, the motion was carried and changes approved.

Approval of minutes for the Committee of the Whole minutes of October 7, 2024 meeting and the October 14, 2024 Regular meeting minutes of the Board of Directors. By voice vote, the motion was carried and minutes approved.

Mr. Flickinger congratulated the students and other District personnel whose names appear on the monthly congratulations list.

Mr. Flickinger made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$16,784,583.44	
Deposits	7,215,672.48	
Withdrawals	<u>7,810,346.39</u>	
Balance 11/1/24		\$16,189,909.53

PSDLAF Flex CD

Previous Balance	\$18,972,794.84	
Deposits	54,334.13	
Withdrawals	<u>0.00</u>	
Balance 11/1/24		\$19,027,128.97

PSDLAF Bond 2019

Previous Balance	\$137,229.51	
Deposit	545.76	
Withdrawals	<u>4,980.00</u>	
Balance 11/1/24		\$132,795.27

PSDLAF Bond 2023

Previous Balance	\$12,363,545.76	
Deposit	50,252.59	
Withdrawals	<u>111,007.09</u>	
Balance 11/1/24		\$12,302,791.26

PSDLAF Bond 2024

Previous Balance	\$ 0.00	
Deposit	126,697.66	
Withdrawals	<u>0.00</u>	
Balance 11/1/24		\$126,697.66

PSDLAF Capital Reserves

Previous Balance	\$4,054,347.72	
Deposits	15,981.00	
Withdrawals	<u>75,209.25</u>	
Balance 11/1/24		\$3,995,119.47

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Flickinger made a motion, seconded by Mrs. Sauter to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

**\$7,596,781.52**

Check #10010713 to Check #10010829  
Wire #8000000624 to Wire #8000000638

Wires include credit card transactions

Ach #9000048430 to Ach #9000048483

from the Capital Reserve Account **\$75,209.25**

Check #30000182 to Check #30000183

Void Check #30000183

from the Cafeteria Account **\$103,514.56**

Check #50001501 to Check #50001523

and from the Construction Account Bond 2019: **\$4,980.00**

Check #45000537

and from the Construction Account Bond 2023: **\$111,007.09**

Check #45000629 to Check #45000631

for a total of **\$7,891,492.42**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

3. **(Finance)** Recommend adoption of the resolution to certify that the Board will not increase school district tax for the 2025-2026 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.

Resolution #137

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mr. Meckley to:

2. **(Ways & Means/Curriculum)** Recommend approval of the proposed contract for athletic training services from July 1, 2025 through June 30, 2030 between the Conewago Valley School District and WellSpan Health.

Wellspan Health - CVSD Athletic Training Services Contract 2025-2030

3. **(Ways & Means/Curriculum)** Recommend authorizing the following courses for 2025-2026 school year:

Integrated Math 1, 2, 3 (Level 1)

CVOA: Educator Apprenticeship EDU 112 (Level 3)

4. **(Ways & Means/Curriculum)** Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

<b>CVSD 2024-2025 Professional Development Requests</b>						
<b>Buildin g</b>	<b>Last Name</b>	<b>First Name</b>	<b>Date</b>	<b>Title/Place</b>	<b>Funding Source</b>	<b>Cost to District</b>
NOMS	Lindskog	Shannon	12/12/2024	Gifted Network LIU/Virtual		\$0.00
NOMS	Lindskog	Shannon	2/13/2025	Gifted Network LIU/Virtual		\$0.00
NOMS	Lindskog	Shannon	4/17/2025	Gifted Network LIU/Virtual		\$0.00
CCTC	Kuhn	Kelly	11/14- 11/15/2024	Agriscience Institute, State College	District	\$227.00
CCTC	Butler	Allison	11/14- 11/15/2024	Agriscience Institute, State College	Grant	\$317.00

5. **(Ways & Means/Curriculum)** Recommend approval of the additional list below of field trips for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
NOHS	Martin	Brian	9-12 wrestling	12/20-12/21/2024	William Penn High School New Castle, DE	District	\$127.00
NOHS	Plotica	Jeanne	9-11 clubs	5/21/2025	NOE Carnival		\$0.00
NOMS	Lindskog	Shannon	7-8 gifted	12/4/2024	APX York Sheet Metal Site Visit	District	\$15.00
NOHS	Bowman	David	9-12 band	2/28-3/2/2025	Cleveland, Ohio	District/ Fundraising	D - \$454.00 F- \$89,700.00
NOHS	Martin	Brian	9-12 wrestling	12/13-12/14/2024	Penn Manor High School Millersville, PA	District	\$44.00

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye (Items 3-5) abstain (Item 2); Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye (Items 4 & 5) nay (Items 2 & 3); Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Miller made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend approval of the updated Non-Bargaining Unit Personnel Salary and Wage Statement for 2024-2025. Classification 7f - Junior Systems & Network Administrator has been added.

2024-2025 Wage Range Statement

2. **(Personnel)** Acceptance of Dr. Christy Thompson's decision to decline the offer of Director of Curriculum at Conewago Valley School District, effective October 23, 2024.
3. **(Personnel)** Recommend acceptance for the resignation of Dana Murphy, Reading Specialist, New Oxford Elementary School, effective no later than the end of the day on December 17, 2024.
4. **(Personnel)** Recommend acceptance for the resignation of Beth Myers, 10 Month Secretary, Conewago Valley Intermediate School, at the end of the day on November 15, 2024.
5. **(Personnel)** Recommend approval for the transfer of Noah Midwig from Technology Specialist at New Oxford Middle School, (Category: Full-time 12 months) (Wage Range 5a), to Junior Systems & Network Administrator, (Category: Full-time 12 months) (Wage Range 7f) retroactive to 10/21/24.
6. **(Personnel)** Recommend approval for the transfer of Candy Morales from Substitute Support Staff for Food Services, (Category: Part-time School term) (Wage Range 4f), to Food Services Worker at Conewago Valley Intermediate School, (Category: Part-time School term) (Wage Range 4e) retroactive to 10/18/24.
7. **(Personnel)** Recommend approval for the transfer of Doug Wherley from Athletic Director at Conewago Valley School District to Math Teacher (Masters+36, Step 10) at New Oxford High School effective 11/12/24. Mr. Wherley will receive a stipend to continue the Athletic Director duties until a replacement is secured.
8. **(Personnel)** Recommend approval for the transfer of Alexis Buckley from Building Substitute at Conewago Township Elementary School to Extended Day Substitute for Mrs. Hannah Schoen at Conewago Township Elementary School, retroactive from October 28, 2024, through approximately February 3, 2025.
9. **(Personnel)** Recommend approval for the transfer of Erica Steckel from day to day substitute to Building Substitute at Conewago Township Elementary School for Alexis Buckley at Conewago Township Elementary School, retroactive from October 28, 2024, through approximately February 3, 2025.
10. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Amy Noel, Instructional Aide at New Oxford Elementary School, such leave to begin November 4, 2024 and extend through December 18, 2024, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
11. **(Personnel)** Recommend that whereas there is certification by the District superintendent that a satisfactory rating was given during the last four (4) months of a period of three (3) years of service in the District as a Temporary Professional Employee to the following District employees, said employees are now recognized as having achieved the status of

Professional Employee (i.e. tenured), that they so be notified, and that those who have not resigned be tendered with the standard contract of employment provided for Professional Employees.

Emma Britton	Amber Chenoweth	Emily Foster
Caitlin Gibson	Minerva Medina	Lisa Rufalo
Sarah Ruffner	Joseph Stiles	Amy Walter-Gebhart
Taylor Wildasin		

12. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Jamie Weaver	School Musical/Play Director - HS (100% to 50%)	\$ 828.50
Marcia Knorr	School Musical/Play Director - HS (50%)	\$1,612.20
David Bowman	School Musical/Music Director - HS	\$2,107.69

13. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Megan Waltersdorff (retro 10/16/24)

14. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Kathy Mae Griffin	Charles MacGregor	Ashley Nicole McLucas
Samantha J. Neiderer	Brett Alan Rhoads	Julie Rae Stamm

15. **(Personnel)** Recommend approval of the Act 93 Administrative Compensation and Benefits Plan for the period beginning July 1, 2025 and ending June 30, 2030.

ACT 93 Administrative Compensation and Benefits Plan

16. **(Personnel)** Recommend acceptance for the resignation of Joseph Stiles, Girls Tennis Asst. Coach and Boys Tennis Asst. Coach at New Oxford High School, effective October 30, 2024.

17. **(Personnel)** Recommend approval of a sabbatical leave for Melissa Crabbs for the 2nd semester of the 2024-2025 school year according to the conditions set forth in Board Policy #338. Mrs. Crabbs will continue to use unpaid time from December 3, 2025 until the start of the 2nd semester.

18. **(Personnel)** Recommend approval for the transfer of Carina Taylor from Substitute Support Staff for Food Services, (Category: Part-time School term) (Wage Range 4f), to

Food Services Worker at New Oxford High School, (Category: Part-time School term) (Wage Range 4e) retroactive to 11/4/24.

19. **(Personnel)** Recommend approval of the following current instructional aide to also be approved as a classroom monitor, pending having completed all training and received certifications.

Brandi Cole (retro 11/8/24)

20. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
AJ Warner	MS Musical Sound & Lighting Tech.	\$ 400.00

21. **(Personnel)** Recommend approval of a continued unpaid leave of absence for Katie Riley, Life Skills Support Teacher at New Oxford High School, from November 20, 2024 through January 14, 2025.

22. **(Personnel)** Recommend approval of the election and appointment of Dr. Wesley Doll to the position of Assistant Superintendent, and the related employment contract for a term beginning no later than January 13, 2025 until June 30, 2029.

23. **(Personnel)** Recommend approval of the following day-to-day substitutes for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Benjamin Good (retro 11/11/24) Seamus Waggoner      Abigail Wynne (retro 11/11/24)

24. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Danica Garcia      James A Papale      Amy Sarah Reynolds  
Vickie Gail Thomas

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye (Items 1-21 & 23-24) abstain (Item 22); Mr. Flickinger-aye; Mr. Getz-aye (Items 1-21 & 23-24) nay (Item 22); Mr. Buckley-aye; Mrs. Swope-aye (Items 1-21 & 23-24) nay (Item 22); Mrs. Miller-aye (Items 1-21 & 23-24) nay (Item 22) and Mr. Kindschuh-aye. Motion was carried.

Mr. Meckley made a motion, seconded by Mrs. Sauter to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval for Adams/Hanover Toys for Tots with Christopher M. Bunty as representative, to use the New Oxford High School lobby, cafeteria, and parking lots on Saturday, December 21, 2024 from 5:30 am to 5:30

pm (5:30-9:00 unload; 9:30-3:30 distribute; 3:30-4:30 cleanup) for a drive thru toy distribution for Toys for Tots, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Varsity Boys Basketball with Nathan Myers as representative, to use the New Oxford High School gymnasium on Tuesday's starting May 27 through July 15, 2025 from 5:00 pm to 10:00 pm for the New Oxford Varsity Boys Basketball Summer League, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Middle School Boys Basketball with Nathan Myers as representative, to use the New Oxford Middle School auxiliary gymnasium on Tuesday's starting May 27 through July 15, 2025 from 5:00 pm to 10:00 pm for the New Oxford Varsity Boys Basketball Middle School Summer League, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Athletic Booster Club to move forward with the PowerAd Master Agreement for new scoreboards in the New Oxford High School gymnasium and the contract with Strickler Signs, Inc. to complete the installation, at no cost to the District.

PowerAd Presentation  
PowerAd Master Agreement  
CVSD and Strickler Signs, Inc. Contract

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye (Item 1-3) nay- (Item 4); Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

By common consent and action, Mr. Kindschuh adjourned the meeting at 9:15 p.m.

Respectfully submitted,



Lori Duncan  
Secretary