



TOWN OF GREENWICH

**Old Greenwich School Building Committee
Staff Forum: Student and Staff Safety & Phasing
Wednesday, October 16, 2024
3:30pm
Old Greenwich School Media Center**

Meeting Notes

Committee Roster	Present	Absent
Voting Members		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	P	
Jason Brown		A
Cristina Dawson		A
Leigh Erin Izzo	P	
Leander Krueger	P	
Stephen Selbst (BET Rep)		A
Michael Joseph Mercanti-Anthony (BOE Rep)		A
Ex Officio Members		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	P	
Molly Saleeby (RTM)	P	
Peter Robinson (DPW)		A
Peter Lowe (P&Z)		A
Liaisons		
Peter Schweinfurth (Liaison, EMAC)		A
Alan Gunzburg (Liaison, FSAC4PWD)		A
Project Team		
David Stein (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)		A
Steve Croteau (Silver Petrucelli & Associates)		A
Jesus Martinez (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	P	
Jeff Anderson (Downes Construction Company)		A
Anthony DiMauro (Downes Construction Company)	P	
Ryan Patrick (Downes Construction Company)		A
Joe Ryan (Downes Construction Company)	P	
Michael Dooley (AKF)		A
Joseph Devine (Langan)		A
Kristen Mitchell (Langan)		A
Matt Myers (Langan)	P	
Guests		
All OGS Teachers & Staff	P	
Stephanie Cowie	Zoom	

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 3:30pm.
2.00	Welcome and Introduction	<ul style="list-style-type: none"> Chair welcomed all
3.00	Project Update	<ul style="list-style-type: none"> Chair reported that OGSBC just completed its second year of working on this project. Among updates shared: approvals have been obtained from Planning & Zoning, construction documents are 95% complete, and final estimate will be completed in a few weeks. He reported that the team is working with the Building Department and Fire Marshal to secure necessary permits. He reported that OGSBC will go to the BOE, BET, and RTM to ensure the project has appropriate contingency funds. By the end of the year, the OGSBC hopes to complete review of its state grant application; after that the project will be put out to bid. Chair noted that the building committee is working on ways to communicate project updates with the community, including the creation of a dashboard that would be updated regularly.
4.00	Student and Staff Safety & Phasing Presentation led by Downes Construction, Langan	<ul style="list-style-type: none"> Downes and Langan led presentation. Downes covered various topics to include various elements of construction security: background checks, worker orientation, no construction employees within the building, phasing plan with no shared entrances, noisy/dusty work to be done in off hours, no deliveries during drop-off and pickup times. Downes also explained the project phasing plan, where the project is broken down into 6 phases, explaining each phase. Downes showed how contractors will enter and exit the project that are separate from student and staff entrances. Downes explained access points around the school to the fields and temporary play areas. Langan discussed the plans and procedures for hazardous material abatement. Langan stated that there are hazardous materials within the building, like all older school buildings. Most abatement will be done during the summers. Langan noted only 1 phase will have abatement during the schoolyear, which will be done on 2nd shift when students aren't in the building. Langan noted that anytime abatement is done during summers or during the year paperwork must be filed, reviewed and approved by the State of CT before any work can commence. Langan reported that there will be constant air monitoring when abatement work is ongoing.
5.00	Questions & Answers	<ul style="list-style-type: none"> <u>Will the windows be operable in the addition?</u> Chair reported that there will be 1 operable window in each classroom of the addition. <u>What happens if we don't meet schedule, it seems like a small window?</u> Downes reported that they are comfortable with their planned schedule and said if they detect slippage they will take action to recover time. <u>How will the moving and packing be handled?</u> Principal Bencivengo and Chair reported that the building committee is reviewing the planning the scope of the movers. The input and time required of the staff will be discussed with the Superintendent.

6.00 Adjourn

- We have issues with kids and parents going across the fields during the day and approaching the current playground. Will the project address these issues? Principal Bencivengo mentioned that she is aware of the issue and is reviewing it with police and Town officials. It will not be addressed by the project.
- 4:42pm Motion to Adjourn by Chair, second Vice Chair.