



Resurrection College Prep High School

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e-Learning Plan for Emergency Days

2023-2025 School Year

Resurrection College Prep High School will employ e-Learning days as part of its Emergency e-Learning Plan. The goal is to provide continuity of education for students on days when school otherwise would have been canceled due to an emergency situation. On e-Learning Days, students use their RES Chromebook, home computer, or mobile device to connect to Schoology to access assignments for the day. They will be required to check-in through Google Meets for attendance, and then, complete assignments as a continuation of what they are learning in their classes.

[Public Act 101-0012 of the 101st Illinois General Assembly](#) permits local school districts to establish an e-Learning plan to address student learning in a remote environment. An e-Learning day is an electronic learning day approved by the Illinois State Board of Education as a day of instruction for students who are not physically present in school buildings, with the purpose of providing access to instruction. On e-Learning days, students will work remotely.

What is considered an “emergency situation”?

Any situation that makes a school building inhabitable and/ or transportation for buses and cars unsafe and/ or any other situation that the school principal deems an emergency situation. This may include, but is not limited to, inclement weather.

Attendance

Daily attendance and engagement of students is mandatory in all classes. Parents or guardians must contact the school office by emailing resattendance@reshs.org or calling 773-775-6616, ext. 118 if their child is ill or unable to complete learning on an e-learning day.

Teachers will take attendance through Google Meets starting with the first class at 8:20 a.m. Class Google Meets links will be available in the teacher's Schoology page.

e-Learning Bell Schedule

| CLASS TIME | RED DAY | WHITE DAY |
|------------------|------------|------------|
| 8:20 - 8:50 am | 1st Period | 5th Period |
| 9:00 - 9:30 am | 2nd Period | 6th Period |
| 9:40 - 10:10 am | 3rd Period | 7th Period |
| 10:20 - 10:50 am | 4th Period | |

*There is no FLEX or P-Block during e-Learning days.

Remote Learning Expectations

- Students need to log into Google Meets following the e-Learning Bell Schedule above for teachers to take attendance and for students to be marked present during hybrid learning.
- Parents are encouraged to set up a preferred space within their home that promotes active learning. When available, this learning space should be free from distractions to assist students in focusing on instruction.
- Students are accountable for assigned work in Schoology and will be assessed on learning standards.

- Teachers will support student learning through consistent feedback and a variety of remote instructional practices that meet the needs of individual students.
- Asynchronous (non-live) activities will be assessed and are expected to be completed to the best of students' abilities. During regular school hours, students can email teachers for extra support with classwork.

Emergency School Closing Information

In the event of severe weather conditions or a building emergency which necessitate school closings, closings will be announced on the following radio and television stations:

- AM Radio Stations
 - WGN 720
 - WBBM 780
- Television Stations
 - CBS Channel 2
 - NBC Channel 5
 - ABC Channel 7
 - WGN Channel 9
 - FOX Channel 32
 - CLTV Channel 41

In addition, school closing alerts will be posted on the school's website and social media outlets. In the event our school is closed, the school will utilize SchoolMessenger to send a text message using the data in PowerSchool. We will also update the school voicemail with the School Closure pre-recorded message. Please make sure the school office has your most current contact information in PowerSchool.

Program Evaluation

After holding an official e-Learning day, the school will survey stakeholders including students, teachers, and families for feedback on how the e-Learning day went and how it could be improved in the future.

Communication

Every attempt will be made to determine that an e-Learning day will be used by 8:00 p.m. the night before. Email will be used for communications between staff. Email and text message will be used to communicate formally with parents. Information will also be posted on the school website and social media outlets.

Students and Families

- By 8:20 a.m.:
 - Students can log into the teacher's Google Meets link in Schoology for the teacher to take attendance and review the Schoology material.
 - Students can check their student planner and Schoology to see if the e-learning day is a RED or WHITE day.
 - Students can access their e-Learning day classwork in Schoology for all of their classes. Students get the e-Learning Day and one additional day to complete work, just as they would during a normal learning schedule. This will allow for students and families dealing with an emergency to have a full day to complete assignments.

Teachers and Staff

- By 8:20 a.m.: All instructional resources, instructions, assignments and/or assessments are posted in Schoology for each course that they teach.
- During Regular School Hours. 7:30 a.m. - 3:15 p.m.: Be available to your students in Schoology, Google Meets and via Gmail should they have questions or need assistance.

Instruction

Classwork on e-Learning days should substantially align with what the course is currently doing and should move the curriculum forward. It should add value to the class and be a coherent part of the curriculum. E-Learning assignments will follow current class syllabus and UbD maps.

Teachers should have a lesson ready in the event that an e-Learning day is called. Lessons will be organized in Schoology within a module or assignment. Participation in a Resurrection

College Prep High School e-Learning day will require at least 5 clock hours of instruction or school work per State of Illinois requirements.

Teachers must log student assignments for the e-Learning day in PowerSchool. All directions and instructional materials must be posted in Schoology. The e-Learning day-specific assignments will be reviewed to assess student participation and learning.

Teachers will continue to use the G-Suite (GMail, Schoology, Google Drive, e.t.c). PowerSchool will be used to take attendance, communicate with students and families, and also post overall grades in the class. This grade should be posted in PowerSchool.

Expectations for Teaching and Learning

- Students must log into their Schoology account.
- Students may engage in more detailed research, as long as an initial template and rubric is given. Quality is more important than quantity.
- Course teams may share lessons to assist in workload. Teams will determine a consistent method for collaboration and include directors. Teams will collaborate often to ensure a smooth rollout.
- Assignments and due dates are available.
- Lessons should capitalize on the home environment. Reduce screen time and include physical activity as much as possible.
- Teachers will track student progress to ensure participation and check-in with students if students are struggling or non-participatory. Grace and understanding should always govern decisions.
- Please do not make video lectures that exceed the length of a mini-lesson.
- Monitor the morale of your class and the workload of the students carefully. You have the latitude to make good decisions for the well being of your students.
- Please report student concerns as soon as possible. If needed, discuss these concerns with your principal, assistant principal, dean, or counselors. Remember to lead with understanding and an open mind.

- Please maintain a healthy work/life balance. Keep lines of communication open between all teams and consult your curriculum coordinator. If you are having any difficulty in this new frontier of learning. We are here to support you!

Technology Questions

All technology related questions should be emailed to it@reshs.org.