

**William Penn Task Force Meeting**

Thursday, January 18, 2024

6 pm-8 pm

**Meeting Objectives**

- To arrive at recommendations for the future of William Penn

	<b>Activity</b>	<b>Description</b>
6:00pm	<b>Welcome and Review of Task Force Timeline and Charge (Sheila Dow-Ford)</b>	<ul style="list-style-type: none"><li>● Overview of the Task Force's mission and goals</li><li>● Review of the timeline and objectives</li></ul>
6:00-6:10pm	<b>Information Sharing and Read-out of Student Survey (H. Poles)</b>	<ul style="list-style-type: none"><li>● Summary of the findings from the student survey created by student Task Force members</li></ul>
6:10-7:00pm	<b>Small Group Collaboration on Recommendations</b>	<ul style="list-style-type: none"><li>● Breakout into small groups</li><li>● Discussion and brainstorming on recommendations</li></ul>
7:00-8:00pm	<b>Recommendations Read-Out</b>	<ul style="list-style-type: none"><li>● Reconvene as a full group</li><li>● Presentation of recommendations by each small group</li><li>● Finalization of key takeaways and next steps</li></ul>