

**Finance and Facilities Subcommittee  
Meeting Minutes  
Central Office Conference Room  
November 21, 2024**

**Present:** Melissa Finnigan, James Mol (via Zoom), Maureen Sattan, Sam Toskin, Business Manager Eric Remington, Director of Facilities Larry Plano, and Superintendent Matthew Dunbar

**Absent:** Greg Sparzo

Call to Order

Finance and Facilities Subcommittee Chair Sam Toskin called the meeting to order at 4:10 p.m.

Facilities Update

- A. ACCE Capital Project Update - Awaiting Public Building Commission's recommendations from the TECTON report which will then be added to the ACCE list.
- B. HVAC Grant Update - Project is progressing.

October Financial Update

Reviewed YTD financial results.

Food Service Update

Discussed Food Service financials. New Food Service Director started in October.

FY26 Budget Update

Discussed plans for upcoming budget preparation.

Adjournment

Motion to adjourn was given by Maureen Sattan, seconded by Melissa Finnigan. The meeting was adjourned at 4:53 p.m.